



Amendment No. 5
To
Contract No. NA170000160
For
Grounds Maintenance for Medians, Orphan Properties,
Ponds and Creeks, Right-of-Way, and Urban Trails
Between
Abescape Group, LLC
and the
City of Austin

- 1.0 The City hereby exercises this extension option for the subject contract. This extension option will be June 1, 2021 through May 31, 2022. No options will remain.
- 2.0 The total contract amount is increased by \$2,025,000.00, each and combined, by this extension period. The total contract authorization is recapped below:

Action	Action Amount	Total Contract Amount
Initial Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00
Amendment No. 1: Item Clarification 10/25/2017	\$0.00	\$4,050,000.00
Amendment No. 2: Administrative Increase. Austin Water department added to contract 03/13/2019	\$61,000.00	\$4,111,000.00
Amendment No. 3: Option 1 – Extension 06/01/2019 – 05/31/2020 Price Increase of 10% 06/01/2019	\$2,025,000.00	\$6,136,000.00
Amendment No. 4: Option 2 – Extension 06/01/2020 – 05/31/2021 Price Increase of 10% 06/01/2020	\$2,025,000.00	\$8,161,000.00
Amendment No. 5: Option 3 – Extension 06/01/2021 – 06/01/2022	\$2,025,000.00	\$10,186,000.00

- 3.0 MBE/WBE goals do not apply to this contract.
- 4.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 5.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Sign/Date:

AH 4/28/2021

Printed Name: Abraham Herrera
Authorized Representative

Abescape Group, LLC
1440 Coronel Drive
El Paso, Texas 79928
(512) 790-4223
aherrera@abescape.com

Sign/Date:

Matthew
Duree

Digitally signed by
Matthew Duree
Date: 2021.05.13
10:00:34 -05'00'

Matthew Duree
Procurement Manager

City of Austin
Purchasing Office
124 W. 8th Street, Ste. 310
Austin, Texas 78701



Amendment No. 4
To
Contract No. NA170000160
For
Grounds Maintenance for Medians, Orphan Properties,
Ponds and Creeks, Right-of-Way, and Urban Trails
Between
Pampered Lawns Austin, Inc.
and the
City of Austin

- 1.0 The City hereby exercises this extension option for the subject contract. This extension option will be June 1, 2021 through May 31, 2022. No options will remain.
- 2.0 The total contract amount is increased by \$2,025,000.00, each and combined, by this extension period. The total contract authorization is recapped below:

Action	Action Amount	Total Contract Amount
Initial Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00
Amendment No. 1: Administrative increase and Austin Water added to contract 03/13/2019	\$61,000.00	\$4,111,000.00
Amendment No. 2: Option 1 – Extension 06/01/2019 – 05/31/2020	\$2,025,000.00	\$6,136,000.00
Amendment No. 3: Option 2 – Extension 06/01/2020 – 05/31/2021	\$2,025,000.00	\$8,161,000.00
Amendment No. 4: Option 3 – Extension 06/01/2021 – 05/31/2022	\$2,025,000.00	\$10,186,000.00

- 3.0 MBE/WBE goals do not apply to this contract.
- 4.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 5.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Sign/Date:

Mark Mc Nabbs 4/29/21

Printed Name:

Authorized Representative

Pampered Lawns Austin, Inc.
13805 Dragline Drive
Austin, Texas 78728
(512) 251-1295
pamperedlawns@aol.com

Matthew

Sign/Date:

Duree

Digitally signed by
Matthew Duree
Date: 2021.05.13
10:01:54 -05'00'

Matthew Duree

Procurement Manager

City of Austin
Purchasing Office
124 W. 8th Street, Ste. 310
Austin, Texas 78701



Amendment No. 5
To
Contract No. NA170000160
For
Grounds Maintenance for Medians, Orphan Properties,
Ponds and Creeks, Right-of-Way, and Urban Trails
Between
Brightview Landscape Services, Inc.
dba Greater Texas Landscape Services, Inc.
and the
City of Austin

- 1.0 The City hereby exercises this extension option for the subject contract. This extension option will be June 1, 2021 through May 31, 2022. No options will remain.
- 2.0 The total contract amount is increased by \$2,025,000.00, each and combined, by this extension period. The total contract authorization is recapped below:

Action	Action Amount	Total Contract Amount
Initial Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00
Amendment No. 1: Name Change 01/18/2019	\$0.00	\$4,050,000.00
Amendment No. 2: Administrative increase. Austin Water department added to contract. 03/31/2019	\$61,000.00	\$4,111,000.00
Amendment No. 3: Option 1 – Extension 06/01/2019 – 05/31/2020	\$2,025,000.00	\$6,136,000.00
Amendment No. 4: Option 2 – Extension 06/01/2020 – 05/31/2021	\$2,025,000.00	\$8,161,000.00
Amendment No. 5: Option 3 – Extension 06/01/2021 – 06/01/2022	\$2,025,000.00	\$10,186,000.00

- 3.0 MBE/WBE goals do not apply to this contract.
- 4.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 5.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Sign/Date: Chad Norris 4/30/2021

Printed Name: Chad Norris
Authorized Representative

Brightview Landscape Services, Inc.
12909 Dessau Road
Austin, Texas 78754
(512) 462-2311
Chad.Norris@brightview.com

Sign/Date: Matthew Duree
Digitally signed by
Matthew Duree
Date: 2021.05.13
10:01:15 -05'00'

Matthew Duree
Procurement Manager
City of Austin
Purchasing Office
124 W. 8th Street, Ste. 310
Austin, Texas 78701



Amendment No. 3
To
Contract No. NA170000160
For
Grounds Maintenance for Medians, Orphan Properties,
Ponds and Creeks, Right-of-Way, and Urban Trails
Between
Pampered Lawns Austin, Inc.
and the
City of Austin

- 1.0 The City hereby exercises this extension option for the subject contract. This extension option will be June 1, 2020 through May 31, 2021. One option remain.
- 2.0 The total contract amount is increased by \$2,025,000.00, each and combined, by this extension period. The total contract authorization is recapped below:

Action	Action Amount	Total Contract Amount
Initial Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00
Amendment No. 1: Administrative increase and Austin Water added to contract 03/13/2019	\$61,000.00	\$4,111,000.00
Amendment No. 2: Option 1 – Extension 06/01/2019 – 05/31/2020	\$2,025,000.00	\$6,136,000.00
Amendment No. 3: Option 2 – Extension 06/01/2020 – 05/31/2021	\$2,025,000.00	\$8,161,000.00

- 3.0 MBE/WBE goals do not apply to this contract.
- 4.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 5.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Sign/Date: Mark McAbb 5/4/20

Printed Name: Mark McAbb
Authorized Representative

Pampered Lawns Austin, Inc.
13805 Dragline Drive
Austin, Texas 78728
(512) 251-1295
pamperedlawns@aol.com

Sign/Date: Matthew Duree
Digitally signed by Matthew Duree
Date: 2020.05.29 10:42:24 -05'00'

Matthew Duree
Procurement Manager
City of Austin
Purchasing Office
124 W. 8th Street, Ste. 310
Austin, Texas 78701



Amendment No. 4
To
Contract No. NA170000160
For
Grounds Maintenance for Medians, Orphan Properties,
Ponds and Creeks, Right-of-Way, and Urban Trails
Between
Brightview Landscape Services, Inc.
dba Greater Texas Landscape Services, Inc.
and the
City of Austin

- 1.0 The City hereby exercises this extension option for the subject contract. This extension option will be June 1, 2020 through May 31, 2021. One option remain.
- 2.0 The total contract amount is increased by \$2,025,000.00, each and combined, by this extension period. The total contract authorization is recapped below:

Action	Action Amount	Total Contract Amount
Initial Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00
Amendment No. 1: Name Change 01/18/2019	\$0.00	\$4,050,000.00
Amendment No. 2: Administrative increase. Austin Water department added to contract. 03/31/2019	\$61,000.00	\$4,111,000.00
Amendment No. 3: Option 1 – Extension 06/01/2019 – 05/31/2020	\$2,025,000.00	\$6,136,000.00
Amendment No. 4: Option 2 – Extension 06/01/2020 – 05/31/2021	\$2,025,000.00	\$8,161,000.00

- 3.0 MBE/WBE goals do not apply to this contract.
- 4.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 5.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Sign/Date:  5-4-2020

Printed Name: Chad Norris
Authorized Representative

Brightview Landscape Services, Inc.
12909 Dessau Road
Austin, Texas 78754
(512) 462-2311
Chad.Norris@brightview.com

Matthew
Duree

Digitally signed by
Matthew Duree
Date: 2020.05.29
10:44:27 -05'00'

Sign/Date:

Matthew Duree
Procurement Manager
City of Austin
Purchasing Office
124 W. 8th Street, Ste. 310
Austin, Texas 78701



Amendment No. 2
To
Contract No. NA170000160
For
Grounds Maintenance for Medians, Orphan Properties,
Ponds and Creeks, Right-of-Way, and Urban Trails
Between
Pampered Lawns Austin, Inc.
and the
City of Austin

- 1.0 The City hereby exercises this extension option for the subject contract. This extension option will be June 1, 2019 through May 31, 2020. Two options remain.
- 2.0 The total contract amount is increased by \$2,025,000.00, each and combined, by this extension period. The total contract authorization is recapped below:

Action	Action Amount	Total Contract Amount
Initial Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00
Amendment No. 1: Administrative increase and Austin Water added to contract 03/13/2019	\$61,000.00	\$4,111,000.00
Amendment No. 2: Option 1 – Extension 06/01/2019 – 05/31/2020	\$2,025,000.00	\$6,136,000.00

- 3.0 MBE/WBE goals do not apply to this contract.
- 4.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 5.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Sign/Date: Mark McHabb 4/3/19

Printed Name: Mark McHabb
Authorized Representative

Pampered Lawns Austin, Inc.
13805 Dragline Drive
Austin, Texas 78728
(512) 251-1295
pamperedlawns@aol.com

Sign/Date: M. Duree 4-15-19

Matthew Duree
Procurement Manager
City of Austin
Purchasing Office
124 W. 8th Street, Ste. 310
Austin, Texas 78701



Amendment No. 3
To
Contract No. NA170000160
For
Grounds Maintenance for Medians, Orphan Properties,
Ponds and Creeks, Right-of-Way, and Urban Trails
Between
Abescape Group, LLC
and the
City of Austin

- 1.0 The City hereby exercises this extension option for the subject contract. This extension option will be June 1, 2019 through May 31, 2020. Two options remain.
- 2.0 The City grants the above-referenced contract a ten percent (10%) price increase. The price increase is effective June 1, 2019.

GROUP D: Orphan Properties and Right of Ways				
Item	Description	Old Unit Price	Modifier	New Unit Price
1.D	Lot or Parcel – Regular Mowing for areas 22,000 square feet or less	\$0.013750	1.10	\$0.015125
2.D	Lot or Parcel – Regular Mowing for areas 22,000 square feet or less	\$0.027500	1.10	\$0.030250
3.D	Lot or Parcel – Light to Moderate Clearing for areas 22,000 square feet or less	\$0.068750	1.10	\$0.075625
4.D	Lot or Parcel – Heavy Clearing for areas 22,000 square feet or less	\$0.206250	1.10	\$0.226875
5.D	Lot or Parcel – Regular Mowing for areas 22,000 square feet or over	\$0.006875	1.10	\$0.007562
6.D	Lot or Parcel – Irregular Mowing for areas 22,000 square feet or over	\$0.013750	1.10	\$0.015125
7.D	Lot or Parcel – Light to Moderate Clearing for areas 22,000 square feet or over	\$0.034375	1.10	\$0.037812
8.D	Lot or Parcel – Heavy Clearing for areas 22,000 square feet or over	\$0.103125	1.10	\$0.113437
9.D	Right of Way (ROW) – Regular Mowing	\$0.012750	1.10	\$0.014025
10.D	Right of Way (ROW) – Irregular Mowing	\$0.025500	1.10	\$0.028050
11.D	Right of Way (ROW) – Light to Moderate Clearing	\$0.051000	1.10	\$0.056100
12.D	Right of Way (ROW) – Heavy Clearing	\$0.127500	1.10	\$0.140250
13.D	Material Hauling and Disposal	\$23.50000	1.10	\$25.85000
14.D	Tire Handling and Disposal for Tires less than 20 inches or higher	\$11.50000	1.10	\$12.65000
15.D	Tire Handling and Disposal for 20 inches in size or larger	\$17.00000	1.10	\$18.70000

- 3.0 The total contract amount is increased by \$2,025,000.00, each and combined, by this extension period. The total contract authorization is recapped below:

Action	Action Amount	Total Contract Amount
Initial Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00
Amendment No. 1: Item Clarification 10/25/2017	\$0.00	\$4,050,000.00
Amendment No. 2: Administrative Increase. Austin Water department added to contract 03/13/2019	\$61,000.00	\$4,111,000.00
Amendment No. 3: Option 1 – Extension 06/01/2019 – 05/31/2020 Price Increase of 10% 06/01/2019	\$2,025,000.00	\$6,136,000.00

- 4.0 MBE/WBE goals do not apply to this contract.
- 5.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 6.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Sign/Date:

4-9-19

Printed Name: Abraham Herrera
Authorized Representative

Abescape Group, LLC
1440 Coronel Drive
El Paso, Texas 79928
(512) 790-4223
aherrera@abescape.com

Sign/Date:

4-19-18

Matthew Duree
Procurement Manager

City of Austin
Purchasing Office
124 W. 8th Street, Ste. 310
Austin, Texas 78701



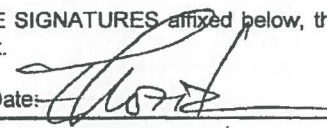
Amendment No. 3
To
Contract No. NA170000160
For
Grounds Maintenance for Medians, Orphan Properties,
Ponds and Creeks, Right-of-Way, and Urban Trails
Between
Great Western Managed Services Corporation
dba GWC
and the
City of Austin

- 1.0 The City hereby exercises this extension option for the subject contract. This extension option will be June 1, 2019 through May 31, 2020. Two options remain.
- 2.0 The total contract amount is increased by \$2,025,000.00, each and combined, by this extension period. The total contract authorization is recapped below:

Action	Action Amount	Total Contract Amount
Initial Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00
Amendment No. 1: Clarification 11/14/2018	\$0.00	\$4,050,000.00
Amendment No. 2: Administrative increase. Austin Water department added to contract. 03/31/2019	\$61,000.00	\$4,111,000.00
Amendment No. 3: Option 1 – Extension 06/01/2019 – 05/31/2020	\$2,025,000.00	\$6,136,000.00

- 3.0 MBE/WBE goals do not apply to this contract.
- 4.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 5.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Sign/Date:  4.9.19

Printed Name: E. Koehler
Authorized Representative

Great Western Managed Services
dba GWC
2635 Demona Drive
Austin, Texas 78733
(214) 912-5266
ekoehler@greatwesternco.com

Sign/Date:  4-19-19

Matthew Duree
Procurement Manager

City of Austin
Purchasing Office
124 W. 8th Street, Ste. 310
Austin, Texas 78701



Amendment No. 3
To
Contract No. NA170000160
For
Grounds Maintenance for Medians, Orphan Properties,
Ponds and Creeks, Right-of-Way, and Urban Trails
Between
Brightview Landscape Services, Inc.
dba Greater Texas Landscape Services, Inc.
and the
City of Austin

- 1.0 The City hereby exercises this extension option for the subject contract. This extension option will be June 1, 2019 through May 31, 2020. Two options remain.
- 2.0 The total contract amount is increased by \$2,025,000.00, each and combined, by this extension period. The total contract authorization is recapped below:

Action	Action Amount	Total Contract Amount
Initial Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00
Amendment No. 1: Name Change 01/18/2019	\$0.00	\$4,050,000.00
Amendment No. 2: Administrative increase. Austin Water department added to contract. 03/31/2019	\$61,000.00	\$4,111,000.00
Amendment No. 3: Option 1 – Extension 06/01/2019 – 05/31/2020	\$2,025,000.00	\$6,136,000.00

- 3.0 MBE/WBE goals do not apply to this contract.
- 4.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 5.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

Thomas
Sign/Date: Wood

Digitally signed by Thomas Wood
DN: cn=Thomas Wood, o=Brightview
Landscape Services, LLC, email=thomas.wood@brightview.com,
ou=TX, c=US
Date: 2019.04.11.11:19:45Z

Sign/Date:  4-19-19

Printed Name: Thomas Wood
Authorized Representative

Brightview Landscape Services, Inc.
12909 Dessau Road
Austin, Texas 78754
(512) 462-2311
Chad.Norris@brightview.com

Matthew Duree
Procurement Manager

City of Austin
Purchasing Office
124 W. 8th Street, Ste. 310
Austin, Texas 78701



Amendment No. 1
to
Contract No. NA170000160(A/C)
for
Grounds Maintenance for Medians, Orphan Properties, Ponds and Creeks, Right of Way, and Urban Trail
between
Pampered Lawns, Austin, Inc.
and the
City of Austin

- 1.0 The City hereby adds an administrative increase of \$61,000 to the above referenced contract divided among the contractors.
- 2.0 The City hereby adds Austin Water as an authorized department along with the locations included on Attachment A.
- 3.0 The total Contract authorization is recapped below:

Term	Action Amount	Total Contract Amount
Basic Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00 divided among the contractors
Amendment No. 1: Administrative increase and AW 3/13/2019	\$61,000.00	\$4,111,000.00 divided among the contractors

- 4.0 MBE/WBE goals do not apply to this contract.
- 5.0 By signing this Amendment the Contractor certifies that the Contractor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the General Services Administration (GSA) List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 6.0 All other terms and conditions remain the same.
- BY THE SIGNATURE affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

PAMPERED LAWN, AUSTIN, INC.

Signature

Mark Mc Nabb

Printed Name of Authorized Person

President

Title

3/25/19

Date

CITY OF AUSTIN

Signature

Matthew Duree

Printed Name of Authorized Person

Procurement Manager

Title

4-2-19

Date

Attachment A.

Attachment A

WATER PUMP STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
51st Reclamation Tank - 2011 E 51 Street	1.00
Bulk Filling Station - 6801 1/2 Hergotz Lane	0.60
Capital of Texas - 1107 1/2 N. Capital of Texas Hwy	0.071
Forest Ridge - 8115 1/2 Aralia Drive	4.00
Four Points - 6600 1/2 Sitio Del Rio Blvd	3.00
Guildford Cove - 6504 Guildford Cove	0.028
Lookout Lane - 3201 Lookout Lane	0.069
Loop 360 - 1403 Capital of Texas Hwy	0.053
Lost Creek - 1307 Quaker Ridge	1.00
Mt Larson - 1800 Mt Larson	0.28
Never Bend Cove - 2400 Never Bend Cove	1.20
River Place Booster Station - 10992 1/2 Range View Drive	1.23
River Place Low Service Pump Stn - 8415 1/2 Big View Drive	0.47
River Place WTP - 8825 1/2 Big View Drive	4.40
Shepherd Mountain - 6904 1/2 Finklea Cove	0.18
Walsh Tarlton - 2329 Walsh Tarlton Lane	0.28
Westlake P/S - 1830 Westlake Drive	0.07
Allen Road Pump Station - 1307 Allen Road	2.70
Anderson Mill - 12006 FM 2769, Travis County	5.00
Avery Ranch Reservoir - 13117 1/2 Avery Road	4.00
Barclay Pump Stn & Reservoir - 1702 Barclay Drive	3.00
Center Street - 700 South Center Street	1.00
Davis Hill - 3402 Davis Lane	0.90
Davis Lane - 2901 Davis Lane	3.50
East Austin - 9526 Hwy 290 East	8.00
Eberhart - 910 Armadillo Rd	1.00
Highland Park - 4500 Ridge Oak Drive	1.00
Howard Lane - 13812 Avenue I	5.00
Jollyville - 7329 McNeil Dr	3.00
LaCrosse Reservoir - 10817 1/2 FM 1826	7.50
Leuthan Lane - 5827 1/2 Terravista Dr	3.90
Martin Hill - 14911 Burnet Road	6.00
North Austin Reservoir - 5802 N. Lamar	2.00
Pilot Knob - 8225 Dee Gabriel Collins	5.00
Pond Springs - 13543 Pond Springs	2.00
Slaughter Lane - 7411 Slaughter Lane	3.00
South First Support Center - 3616 South First Street	3.00
Spicewood Springs - 8100 Spicewood Lane	3.00
Camp Ben McCullough - 11100 1/2 FM 1826	0.184
Cat Mountain - 6311 1/2 Ledge Mtn Dr	0.023
Elroy - 13300 Piland Triangle	0.48

WATER PUMP STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Lakecreek Pump Station & Reservoir - 10515 1/2 Meadow Mallow Drive	0.053
Oak Hill Res - 7310 Old Bee Caves Rd	0.42
Pleasant Valley River Crossing - 79 N. Pleasant Valley Rd	0.023
Tangle Briar - 11624 Anderson Mill Road	0.70
Thomas Springs Pump Station and Res - 7101 Thomas Springs Rd	0.170
Thomas Springs Res - 8005 Thomas Springs Rd	0.23

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Anderson Mill Pkg Plant - 10502 1/2 Mellow Meadows Pkwy	2.31
Asmara Court - 8206 1/2 Asmara Ct	0.015
Balcones (Pkg Plant & Lift Stn) - 12007 Spicewood Pkwy	1.00
Barrington Oaks - 8586 Spicewood Springs Rd	0.165
Barton Creek Plaza - 3816 S. Lamar	0.006
Barton View - 4500 1/2 Dudmar Dr	0.032
Bayshore - 9700 1/2 Bayshore Bend	0.160
Bee Caves - 3026 Thousand Oaks Drive	0.007
Bee Caves Woods - 1007 Bee Caves Woods Dr	0.014
Bend -0- River - 6101 Bend-0-River	0.021
Big View Dr. #181 - 9851 Big View Dr.	0.028
Bintliff - 10202 Spicewood Mesa	0.011
Bismark - 12610 Bismark Dr.	0.182
Bluffington #1 - 2420 Stratford Dr	0.086
Bluffington #4 - 3144 Above Stratford	0.021
Boggy East - 6611 Shelton Rd	4.21
Boston Lane - 4600 1/2 Boston Ln	0.046
Boulder Lane - 10849 1/2 Boulder Lane	0.022
Bratton Lane - 16222 1/2 Bratton Ave.	0.160
Brittlyns Ct - 5711 1/2 Brittlyns Ct	0.102
Bunny Run - 3905 1/2 Bunny Run	0.046
Canoas R.P #7 #184 - 4113 Canoas Drive	0.35
Canonero - 1814 1/2 Canonero	0.038
Canterbury - 2400 Garden St	4.02
Cat Mountain #1 - 6900 Mt Villa Dr	0.004
Cat Mountain #2 - 6433 1/2 Williams Way	0.010
Cedar Cliffs - 11200 Cedarcliff	0.046
China Garden #182 - 4901 China Garden	0.48
CinnabarTrail - 9601 1/1 CinnabarTr	0.040
Cliff Over Lake Austin - 5605 Craggy Point	0.007
Conchos Trail - 10916 1/2 Conchos Tr	0.027
Coomer Path - 3341 1/2 Coomer Path	0.160
Corner Brook Pass - 12007 Corner Brook Pass	0.064
County Downs - 11216 1/2 County Downs	0.055
Cypress Point I L.C. - 6812 Cypress Point North	0.021
Daffan Lane - 7601 Daffan Lane	0.080
Dalton Vent - 1312 Dalton Ln	0.148
Davenport Golf Course Lift Station - 4427 1/2 Long Champ Dr.	0.22
Davenport Ltd - 4341 1/2 Westlake Dr	0.138
Davis Springs #1 - 14905 Solera Dr	0.169
Dessau (Lift Station) - 12900 Dessau	0.080

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Dessau (Pkg Plant) - 1601 Fish Lane	1.84
Enchanted Rock - 10919 Enchanted Rock Cove	0.002
Enclave Vista - 10836 1/2 Enclave Vista Dr	0.088
Evening Primrose Path - 9004 Evening Primrose Path	0.087
Fallwell Drop Shaft - 3071 1/2 Fallwell Lane	0.30
Fort Dessau - 13614 1/2 Dessau Rd	0.160
Four Points #1 - 8156 Tahoe Parke Circle	0.121
Four Points #2 - 2117 Wilson Park Avenue	0.096
Four Points Center - 11101 1/2 Four Points Rd	0.044
Gaines Ranch - 4400 Gaines Park Loop	0.055
Gonzales - 651 Tillery St	0.062
Grand Avenue - 2112 1/2 Grand Avenue	0.143
Great Hills - 2112 1/2 Spicebrush Drive	0.030
Gregg Lane - 2220 Gregg Lane	0.021
Harris Ridge - 14013 1/2 Stripling Ln.	0.160
Hergotz Lane - 6816.5 Hergotz Lane	0.30
Hidden Valley - 5921 West Courtyard Drive	0.007
Hills of Bear Creek - 13524 Larry's Lane	0.160
Hymeadow - 183 & Hymeadow	0.082
I-H 35 South Drop Shaft - 10102 1-H 35 South	0.009
Image Cove - 7810 Image Cove	0.061
Kale - 2421 1/2 Kale Dr.	0.213
La Crosse - 4801 La Crosse Blvd	0.021
Lady Suzanne Ct - 7401 1/2 Lady Suzanne Ct	0.003
Lake Creek - 14103 Parmer Lane	0.27
Lakeline - 2820 Lakeline Blvd	0.33
Landmark Conservancy - 9000 1/2 Hwy 71	0.086
Las Cimas - 807 Las Cimas Pkwy	0.109
Laurel Canyon - 10917 Centennial Tr	0.021
Laurel Hill Cove #180 - 10401 1/2 Laurel Hill Cove	0.011
Long Champ #2 - 4408 -D Long Champ Dr.	0.009
Long Vista - 15419 Long Vista Drive	0.112
Loop 360 - 5001 Capital Texas Hwy	0.057
Los Altos - 1804 Westlake Dr	0.069
Lost Creek I L.C. #3 - 1149 Lost Creek Blvd	0.046
Lost Creek Pkg Plant - 6104 1/2 Turtle Point Dr	1.00
Lost Oasis - 3317 Lost Oasis Hollow	0.064
Ludwig - 11011 1/2 Middle Fiskville Road	0.029
Mable Davis - 1925 Wickshire	0.021
Mantle - 4602 1/2 Mantle Dr	0.024
Marbridge - FM 1626 @ Bear Creek	0.37

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
McNeal Comm - 12404 Technology Blvd	0.35
Montopolis Scrubber Unit - 6100 Grove Dr	0.057
Mt Bonnell #1 - 4418 Mt Bonnell Rd	0.009
Mt Bonnell #2 - 5301 Tortuga Tr	0.014
Nixon Lane - 809 Nixon Lane	0.017
Old Lampasas - 9000 Old Lampasas Trail	0.054
Onion Creek Odor Control Unit - 1101 1/2 East Slaughter Ln	0.083
Onion Hollow Run - 11908 Onion Hollow Run	0.064
Park Stone - 2106 Real Catorce	0.017
Patton Ave Bio Scrubber - 800 Patton Lane/lot 813	1.86
Patton Avenue, AW Property - 813 Patton Lane	1.00
Pearce Lane - 13321 1/2 Pearce Ln	0.44
Pearce Lane #2 - 13321 1/2 Pearce Lane	0.46
Pearson Place - 14904 1/2 North FM 620	0.160
Pelican Point #178 - 10806 Pelican Point	0.028
Pickfair (Pkg Plant) and Lot - 10000 Pickfair	1.50
Pilot Knob - 7714.25 Colton Bluff Springs	0.073
Plumbrook /L.C. #5 - 2203 Plumbrook	0.072
Quick Stream lift Station - 9018 1/2 Quick Stream Dr	0.130
Rancho Alto - 1220 FM 1626	0.066
Rattan Creek - 7209 1/2 Parmer Lane	0.164
Red Bud Trail - 3401 Red Bud Trail	0.009
Ribelin Ranch - 9401 1/2 McNeal Dr.	0.21
Richland Estates - 9314 Carson Creek	0.053
Ridgeview - 8501 Evelina Trail	0.099
Ringtail Ridge I L.C. #4 - 2006 1/2 Ringtail Ridge	0.057
Riva Ridge - 2900.5 Riva Ridge	0.160
River Place #1 - 6500 River Place Blvd	0.033
River Place #2 - 6500 River Place Blvd	0.044
River Place Dr. #185 - 5000 River Place Dr.	0.174
River Place Package Plant #216 - 8825 Big View Drive	1.24
River Place Plant LS #2 - 8825 Big View Drive	0.160
River Rock Court - 12502 River Rock Court	0.064
Rock Harbor - 5 Rock Harbour Drive	0.040
Rustic Rock - 11406 Rustic Rock	0.012
SAR Transfer - 6816 1/2 Hergotz Ln	0.076
Scotland Wells - 8300 Spicewood Springs Rd	0.076
Scull Creek #183 - 10204 1/2 Scull Creek	0.172
Shapard Vent - 2639 1/2 Shapard Ln	0.176
Solana Vista - 9513 1/2 Solana Vista	0.103
Southland Oaks - 2600 Frate Barker Rd	0.071

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Spicewood Mesa - 10000 Spicewood Mesa	0.012
Spicewood Pkwy - 10623 1/2 Spicewood Pkwy	0.026
Spring Lake - 9001 Spring Lake Dr	0.143
Springdale Scrubber - 6201 1/2 Springdale Rd.	0.037
Springfield - 6610 E. William Cannon	0.037
Sweet Cherry - 8512 Sweet Cherry	0.043
Taylor Lane Pkg Plant & LS - 7535 Taylor Ln, Manor Tx	5.00
Taylor Slough - 2500 Scenic Dr	0.110
Terraza - 1200 Terraza Circle	0.145
Texas Plume - 8400 Spicewood Springs Rd	0.057
T-Farms (Pkg Plant)- 8250 Citation Ave	0.083
Tracor - 7100 E. MLK Blvd	0.50
Travis Country - 4504 Travis Country Cir	0.073
Treadsoft Cove - 3302 Treadsoft Cove	0.064
Treemont - 1234 Mopac South	0.026
Villa Norte - 9201 Villa Norte	0.158
Volente - 11521 FM 620 N.	0.040
Walnut Creek Business Park - 9013 Wall Street	0.093
Walsh Tract - 1502 Scenic Dr	0.129
West Bank - 1701 1/2 Lakeshore Drive	0.014
West Lake Cove - 2944 1/2 Westlake Cove	0.014
West Lake Dr #1 - 3220 1/2 Westlake Dr	0.030
West Lake Dr #2 - 4214 1/2 Westlake Dr.	0.014
West Park - 3310 Westhill Dr	0.049
West View - 3012 Westlake Dr	0.039
Wexford - 8313 Wexford Dr	1.30
Wildhorse Pkg Plant - 10621 Blue Bluff Rd	7.00
William Wallace Way - 7020 112 William Wallace Way	0.062



Amendment No. 2
to
Contract No. NA170000160(D)
for
Grounds Maintenance for Medians, Orphan Properties, Ponds and Creeks, Right of Way, and Urban Trail
between
Abescape Group, LLC
and the
City of Austin

- 1.0 The City hereby adds an administrative increase of \$61,000 to the above referenced contract divided among the contractors.
- 2.0 The City hereby adds Austin Water as an authorized department along with the locations included on Attachment A.
- 3.0 The total Contract authorization is recapped below:

Term	Action Amount	Total Contract Amount
Basic Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00 divided among the contractors
Amendment No. 1: Item Clarification 10/25/2017	\$0.00	\$4,050,000.00 divided among the contractors
Amendment No. 2: Administrative increase and AW 3/13/2019	\$61,000.00	\$4,111,000.00 divided among the contractors

- 4.0 MBE/WBE goals do not apply to this contract.
- 5.0 By signing this Amendment the Contractor certifies that the Contractor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the General Services Administration (GSA) List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 6.0 All other terms and conditions remain the same.
- BY THE SIGNATURE affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

ABESCAPE GROUP, LLC

Signature

Abraham Herrera

Printed Name of Authorized Person

Owner

Title

3/19/19

Date

Attachment A

CITY OF AUSTIN

Signature

Matthew Duree

Printed Name of Authorized Person

Procurement Manager

Title

4-2-19

Date

Attachment A

WATER PUMP STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
51st Reclamation Tank - 2011 E 51 Street	1.00
Bulk Filling Station - 6801 1/2 Hergotz Lane	0.60
Capital of Texas - 1107 1/2 N. Capital of Texas Hwy	0.071
Forest Ridge - 8115 1/2 Aralia Drive	4.00
Four Points - 6600 1/2 Sitio Del Rio Blvd	3.00
Guildford Cove - 6504 Guildford Cove	0.028
Lookout Lane - 3201 Lookout Lane	0.069
Loop 360 - 1403 Capital of Texas Hwy	0.053
Lost Creek - 1307 Quaker Ridge	1.00
Mt Larson - 1800 Mt Larson	0.28
Never Bend Cove - 2400 Never Bend Cove	1.20
River Place Booster Station - 10992 1/2 Range View Drive	1.23
River Place Low Service Pump Stn - 8415 1/2 Big View Drive	0.47
River Place WTP - 8825 1/2 Big View Drive	4.40
Shepherd Mountain - 6904 1/2 Finklea Cove	0.18
Walsh Tarlton - 2329 Walsh Tarlton Lane	0.28
Westlake P/S - 1830 Westlake Drive	0.07
Allen Road Pump Station - 1307 Allen Road	2.70
Anderson Mill - 12006 FM 2769, Travis County	5.00
Avery Ranch Reservoir - 13117 1/2 Avery Road	4.00
Barclay Pump Stn & Reservoir - 1702 Barclay Drive	3.00
Center Street - 700 South Center Street	1.00
Davis Hill - 3402 Davis Lane	0.90
Davis Lane - 2901 Davis Lane	3.50
East Austin - 9526 Hwy 290 East	8.00
Eberhart - 910 Armadillo Rd	1.00
Highland Park - 4500 Ridge Oak Drive	1.00
Howard Lane - 13812 Avenue I	5.00
Jollyville - 7329 McNeil Dr	3.00
LaCrosse Reservoir - 10817 1/2 FM 1826	7.50
Leuthan Lane - 5827 1/2 Terravista Dr	3.90
Martin Hill - 14911 Burnet Road	6.00
North Austin Reservoir - 5802 N. Lamar	2.00
Pilot Knob - 8225 Dee Gabriel Collins	5.00
Pond Springs - 13543 Pond Springs	2.00
Slaughter Lane - 7411 Slaughter Lane	3.00
South First Support Center - 3616 South First Street	3.00
Spicewood Springs - 8100 Spicewood Lane	3.00
Camp Ben McCullough - 11100 1/2 FM 1826	0.184
Cat Mountain - 6311 1/2 Ledge Mtn Dr	0.023
Elroy - 13300 Piland Triangle	0.48

WATER PUMP STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Lakecreek Pump Station & Reservoir - 10515 1/2 Meadow Mallow Drive	0.053
Oak Hill Res - 7310 Old Bee Caves Rd	0.42
Pleasant Valley River Crossing - 79 N. Pleasant Valley Rd	0.023
Tangle Briar - 11624 Anderson Mill Road	0.70
Thomas Springs Pump Station and Res - 7101 Thomas Springs Rd	0.170
Thomas Springs Res - 8005 Thomas Springs Rd	0.23

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Anderson Mill Pkg Plant - 10502 1/2 Mellow Meadows Pkwy	2.31
Asmara Court - 8206 1/2 Asmara Ct	0.015
Balcones (Pkg Plant & Lift Stn) - 12007 Spicewood Pkwy	1.00
Barrington Oaks - 8586 Spicewood Springs Rd	0.165
Barton Creek Plaza - 3816 S. Lamar	0.006
Barton View - 4500 1/2 Dudmar Dr	0.032
Bayshore - 9700 1/2 Bayshore Bend	0.160
Bee Caves - 3026 Thousand Oaks Drive	0.007
Bee Caves Woods - 1007 Bee Caves Woods Dr	0.014
Bend -0- River - 6101 Bend-0-River	0.021
Big View Dr. #181 - 9851 Big View Dr.	0.028
Bintliff - 10202 Spicewood Mesa	0.011
Bismark - 12610 Bismark Dr.	0.182
Bluffington #1 - 2420 Stratford Dr	0.086
Bluffington #4 - 3144 Above Stratford	0.021
Boggy East - 6611 Shelton Rd	4.21
Boston Lane - 4600 1/2 Boston Ln	0.046
Boulder Lane - 10849 1/2 Boulder Lane	0.022
Bratton Lane - 16222 1/2 Bratton Ave.	0.160
Brittlyns Ct - 5711 1/2 Brittlyns Ct	0.102
Bunny Run - 3905 1/2 Bunny Run	0.046
Canoas R.P #7 #184 - 4113 Canoas Drive	0.35
Canonero - 1814 1/2 Canonero	0.038
Canterbury - 2400 Garden St	4.02
Cat Mountain #1 - 6900 Mt Villa Dr	0.004
Cat Mountain #2 - 6433 1/2 Williams Way	0.010
Cedar Cliffs - 11200 Cedarcliff	0.046
China Garden #182 - 4901 China Garden	0.48
CinnabarTrail - 9601 1/1 CinnabarTr	0.040
Cliff Over Lake Austin - 5605 Craggy Point	0.007
Conchos Trail - 10916 1/2 Conchos Tr	0.027
Coomer Path - 3341 1/2 Coomer Path	0.160
Corner Brook Pass - 12007 Corner Brook Pass	0.064
County Downs - 11216 1/2 County Downs	0.055
Cypress Point I L.C. - 6812 Cypress Point North	0.021
Daffan Lane - 7601 Daffan Lane	0.080
Dalton Vent - 1312 Dalton Ln	0.148
Davenport Golf Course Lift Station - 4427 1/2 Long Champ Dr.	0.22
Davenport Ltd - 4341 1/2 Westlake Dr	0.138
Davis Springs #1 - 14905 Solera Dr	0.169
Dessau (Lift Station) - 12900 Dessau	0.080

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Dessau (Pkg Plant) - 1601 Fish Lane	1.84
Enchanted Rock - 10919 Enchanted Rock Cove	0.002
Enclave Vista - 10836 1/2 Enclave Vista Dr	0.088
Evening Primrose Path - 9004 Evening Primrose Path	0.087
Fallwell Drop Shaft - 3071 1/2 Fallwell Lane	0.30
Fort Dessau - 13614 1/2 Dessau Rd	0.160
Four Points #1 - 8156 Tahoe Parke Circle	0.121
Four Points #2 - 2117 Wilson Park Avenue	0.096
Four Points Center - 11101 1/2 Four Points Rd	0.044
Gaines Ranch - 4400 Gaines Park Loop	0.055
Gonzales - 651 Tillery St	0.062
Grand Avenue - 2112 1/2 Grand Avenue	0.143
Great Hills - 2112 1/2 Spicebrush Drive	0.030
Gregg Lane - 2220 Gregg Lane	0.021
Harris Ridge - 14013 1/2 Stripling Ln.	0.160
Hergotz Lane - 6816.5 Hergotz Lane	0.30
Hidden Valley - 5921 West Courtyard Drive	0.007
Hills of Bear Creek - 13524 Larry's Lane	0.160
Hymeadow - 183 & Hymeadow	0.082
I-H 35 South Drop Shaft - 10102 1-H 35 South	0.009
Image Cove - 7810 Image Cove	0.061
Kale - 2421 1/2 Kale Dr.	0.213
La Crosse - 4801 La Crosse Blvd	0.021
Lady Suzanne Ct - 7401 1/2 Lady Suzanne Ct	0.003
Lake Creek - 14103 Parmer Lane	0.27
Lakeline - 2820 Lakeline Blvd	0.33
Landmark Conservancy - 9000 1/2 Hwy 71	0.086
Las Cimas - 807 Las Cimas Pkwy	0.109
Laurel Canyon - 10917 Centennial Tr	0.021
Laurel Hill Cove #180 - 10401 1/2 Laurel Hill Cove	0.011
Long Champ #2 - 4408 -D Long Champ Dr.	0.009
Long Vista - 15419 Long Vista Drive	0.112
Loop 360 - 5001 Capital Texas Hwy	0.057
Los Altos - 1804 Westlake Dr	0.069
Lost Creek I L.C. #3 - 1149 Lost Creek Blvd	0.046
Lost Creek Pkg Plant - 6104 1/2 Turtle Point Dr	1.00
Lost Oasis - 3317 Lost Oasis Hollow	0.064
Ludwig - 11011 1/2 Middle Fiskville Road	0.029
Mable Davis - 1925 Wickshire	0.021
Mantle - 4602 1/2 Mantle Dr	0.024
Marbridge - FM 1626 @ Bear Creek	0.37

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
McNeal Comm - 12404 Technology Blvd	0.35
Montopolis Scrubber Unit - 6100 Grove Dr	0.057
Mt Bonnell #1 - 4418 Mt Bonnell Rd	0.009
Mt Bonnell #2 - 5301 Tortuga Tr	0.014
Nixon Lane - 809 Nixon Lane	0.017
Old Lampasas - 9000 Old Lampasas Trail	0.054
Onion Creek Odor Control Unit - 1101 1/2 East Slaughter Ln	0.083
Onion Hollow Run - 11908 Onion Hollow Run	0.064
Park Stone - 2106 Real Catorce	0.017
Patton Ave Bio Scrubber - 800 Patton Lane/lot 813	1.86
Patton Avenue, AW Property - 813 Patton Lane	1.00
Pearce Lane - 13321 1/2 Pearce Ln	0.44
Pearce Lane #2 - 13321 1/2 Pearce Lane	0.46
Pearson Place - 14904 1/2 North FM 620	0.160
Pelican Point #178 - 10806 Pelican Point	0.028
Pickfair (Pkg Plant) and Lot - 10000 Pickfair	1.50
Pilot Knob - 7714.25 Colton Bluff Springs	0.073
Plumbrook /L.C. #5 - 2203 Plumbrook	0.072
Quick Stream lift Station - 9018 1/2 Quick Stream Dr	0.130
Rancho Alto - 1220 FM 1626	0.066
Rattan Creek - 7209 1/2 Parmer Lane	0.164
Red Bud Trail - 3401 Red Bud Trail	0.009
Ribelin Ranch - 9401 1/2 McNeal Dr.	0.21
Richland Estates - 9314 Carson Creek	0.053
Ridgeview - 8501 Evelina Trail	0.099
Ringtail Ridge I L.C. #4 - 2006 1/2 Ringtail Ridge	0.057
Riva Ridge - 2900.5 Riva Ridge	0.160
River Place #1 - 6500 River Place Blvd	0.033
River Place #2 - 6500 River Place Blvd	0.044
River Place Dr. #185 - 5000 River Place Dr.	0.174
River Place Package Plant #216 - 8825 Big View Drive	1.24
River Place Plant LS #2 - 8825 Big View Drive	0.160
River Rock Court - 12502 River Rock Court	0.064
Rock Harbor - 5 Rock Harbour Drive	0.040
Rustic Rock - 11406 Rustic Rock	0.012
SAR Transfer - 6816 1/2 Hergotz Ln	0.076
Scotland Wells - 8300 Spicewood Springs Rd	0.076
Scull Creek #183 - 10204 1/2 Scull Creek	0.172
Shapard Vent - 2639 1/2 Shapard Ln	0.176
Solana Vista - 9513 1/2 Solana Vista	0.103
Southland Oaks - 2600 Frate Barker Rd	0.071

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Spicewood Mesa - 10000 Spicewood Mesa	0.012
Spicewood Pkwy - 10623 1/2 Spicewood Pkwy	0.026
Spring Lake - 9001 Spring Lake Dr	0.143
Springdale Scrubber - 6201 1/2 Springdale Rd.	0.037
Springfield - 6610 E. William Cannon	0.037
Sweet Cherry - 8512 Sweet Cherry	0.043
Taylor Lane Pkg Plant & LS - 7535 Taylor Ln, Manor Tx	5.00
Taylor Slough - 2500 Scenic Dr	0.110
Terraza - 1200 Terraza Circle	0.145
Texas Plume - 8400 Spicewood Springs Rd	0.057
T-Farms (Pkg Plant)- 8250 Citation Ave	0.083
Tracor - 7100 E. MLK Blvd	0.50
Travis Country - 4504 Travis Country Cir	0.073
Treadsoft Cove - 3302 Treadsoft Cove	0.064
Treemont - 1234 Mopac South	0.026
Villa Norte - 9201 Villa Norte	0.158
Volente - 11521 FM 620 N.	0.040
Walnut Creek Business Park - 9013 Wall Street	0.093
Walsh Tract - 1502 Scenic Dr	0.129
West Bank - 1701 1/2 Lakeshore Drive	0.014
West Lake Cove - 2944 1/2 Westlake Cove	0.014
West Lake Dr #1 - 3220 1/2 Westlake Dr	0.030
West Lake Dr #2 - 4214 1/2 Westlake Dr.	0.014
West Park - 3310 Westhill Dr	0.049
West View - 3012 Westlake Dr	0.039
Wexford - 8313 Wexford Dr	1.30
Wildhorse Pkg Plant - 10621 Blue Bluff Rd	7.00
William Wallace Way - 7020 112 William Wallace Way	0.062



Amendment No. 2
to
Contract No. NA170000160(E)
for

Grounds Maintenance for Medians, Orphan Properties, Ponds and Creeks, Right of Way, and Urban Trail
between
Great Western Managed Services Corporation
and the
City of Austin

- 1.0 The City hereby adds an administrative increase of \$61,000 to the above referenced contract divided among the contractors.
- 2.0 The City hereby adds Austin Water as an authorized department along with the locations included on Attachment A.
- 3.0 The total Contract authorization is recapped below:

Term	Action Amount	Total Contract Amount
Basic Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00 divided among the contractors
Amendment No. 1: Clarification 11/14/2018	\$0.00	\$4,050,000.00 divided among the contractors
Amendment No. 2: Administrative Increase and AW 3/13/2019	\$61,000.00	\$4,111,000.00 divided among the contractors

- 4.0 MBE/WBE goals do not apply to this contract.
- 5.0 By signing this Amendment the Contractor certifies that the Contractor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the General Services Administration (GSA) List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 6.0 All other terms and conditions remain the same.

BY THE SIGNATURE affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

GREAT WESTERN MANAGED SERVICES
CORPORATION

Signature

E. Keston

Printed Name of Authorized Person

OWNER

Title

3-19-19

Date

CITY OF AUSTIN

Signature

Matthew Duree

Printed Name of Authorized Person

Procurement Manager

Title

4-2-19

Date

Attachment A

Attachment A

WATER PUMP STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
51st Reclamation Tank - 2011 E 51 Street	1.00
Bulk Filling Station - 6801 1/2 Hergotz Lane	0.60
Capital of Texas - 1107 1/2 N. Capital of Texas Hwy	0.071
Forest Ridge - 8115 1/2 Aralia Drive	4.00
Four Points - 6600 1/2 Sitio Del Rio Blvd	3.00
Guildford Cove - 6504 Guildford Cove	0.028
Lookout Lane - 3201 Lookout Lane	0.069
Loop 360 - 1403 Capital of Texas Hwy	0.053
Lost Creek - 1307 Quaker Ridge	1.00
Mt Larson - 1800 Mt Larson	0.28
Never Bend Cove - 2400 Never Bend Cove	1.20
River Place Booster Station - 10992 1/2 Range View Drive	1.23
River Place Low Service Pump Stn - 8415 1/2 Big View Drive	0.47
River Place WTP - 8825 1/2 Big View Drive	4.40
Shepherd Mountain - 6904 1/2 Finklea Cove	0.18
Walsh Tarlton - 2329 Walsh Tarlton Lane	0.28
Westlake P/S - 1830 Westlake Drive	0.07
Allen Road Pump Station - 1307 Allen Road	2.70
Anderson Mill - 12006 FM 2769, Travis County	5.00
Avery Ranch Reservoir - 13117 1/2 Avery Road	4.00
Barclay Pump Stn & Reservoir - 1702 Barclay Drive	3.00
Center Street - 700 South Center Street	1.00
Davis Hill - 3402 Davis Lane	0.90
Davis Lane - 2901 Davis Lane	3.50
East Austin - 9526 Hwy 290 East	8.00
Eberhart - 910 Armadillo Rd	1.00
Highland Park - 4500 Ridge Oak Drive	1.00
Howard Lane - 13812 Avenue I	5.00
Jollyville - 7329 McNeil Dr	3.00
LaCrosse Reservoir - 10817 1/2 FM 1826	7.50
Leuthan Lane - 5827 1/2 Terravista Dr	3.90
Martin Hill - 14911 Burnet Road	6.00
North Austin Reservoir - 5802 N. Lamar	2.00
Pilot Knob - 8225 Dee Gabriel Collins	5.00
Pond Springs - 13543 Pond Springs	2.00
Slaughter Lane - 7411 Slaughter Lane	3.00
South First Support Center - 3616 South First Street	3.00
Spicewood Springs - 8100 Spicewood Lane	3.00
Camp Ben McCullough - 11100 1/2 FM 1826	0.184
Cat Mountain - 6311 1/2 Ledge Mtn Dr	0.023
Elroy - 13300 Piland Triangle	0.48

WATER PUMP STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Lakecreek Pump Station & Reservoir - 10515 1/2 Meadow Mallow Drive	0.053
Oak Hill Res - 7310 Old Bee Caves Rd	0.42
Pleasant Valley River Crossing - 79 N. Pleasant Valley Rd	0.023
Tangle Briar - 11624 Anderson Mill Road	0.70
Thomas Springs Pump Station and Res - 7101 Thomas Springs Rd	0.170
Thomas Springs Res - 8005 Thomas Springs Rd	0.23

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Anderson Mill Pkg Plant - 10502 1/2 Mellow Meadows Pkwy	2.31
Asmara Court - 8206 1/2 Asmara Ct	0.015
Balcones (Pkg Plant & Lift Stn) - 12007 Spicewood Pkwy	1.00
Barrington Oaks - 8586 Spicewood Springs Rd	0.165
Barton Creek Plaza - 3816 S. Lamar	0.006
Barton View - 4500 1/2 Dudmar Dr	0.032
Bayshore - 9700 1/2 Bayshore Bend	0.160
Bee Caves - 3026 Thousand Oaks Drive	0.007
Bee Caves Woods - 1007 Bee Caves Woods Dr	0.014
Bend -0- River - 6101 Bend-0-River	0.021
Big View Dr. #181 - 9851 Big View Dr.	0.028
Bintliff - 10202 Spicewood Mesa	0.011
Bismark - 12610 Bismark Dr.	0.182
Bluffington #1 - 2420 Stratford Dr	0.086
Bluffington #4 - 3144 Above Stratford	0.021
Boggy East - 6611 Shelton Rd	4.21
Boston Lane - 4600 1/2 Boston Ln	0.046
Boulder Lane - 10849 1/2 Boulder Lane	0.022
Bratton Lane - 16222 1/2 Bratton Ave.	0.160
Brittlyns Ct - 5711 1/2 Brittlyns Ct	0.102
Bunny Run - 3905 1/2 Bunny Run	0.046
Canoas R.P #7 #184 - 4113 Canoas Drive	0.35
Canonero - 1814 1/2 Canonero	0.038
Canterbury - 2400 Garden St	4.02
Cat Mountain #1 - 6900 Mt Villa Dr	0.004
Cat Mountain #2 - 6433 1/2 Williams Way	0.010
Cedar Cliffs - 11200 Cedarcliff	0.046
China Garden #182 - 4901 China Garden	0.48
CinnabarTrail - 9601 1/1 CinnabarTr	0.040
Cliff Over Lake Austin - 5605 Craggy Point	0.007
Conchos Trail - 10916 1/2 Conchos Tr	0.027
Coomer Path - 3341 1/2 Coomer Path	0.160
Corner Brook Pass - 12007 Corner Brook Pass	0.064
County Downs - 11216 1/2 County Downs	0.055
Cypress Point I L.C. - 6812 Cypress Point North	0.021
Daffan Lane - 7601 Daffan Lane	0.080
Dalton Vent - 1312 Dalton Ln	0.148
Davenport Golf Course Lift Station - 4427 1/2 Long Champ Dr.	0.22
Davenport Ltd - 4341 1/2 Westlake Dr	0.138
Davis Springs #1 - 14905 Solera Dr	0.169
Dessau (Lift Station) - 12900 Dessau	0.080

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Dessau (Pkg Plant) - 1601 Fish Lane	1.84
Enchanted Rock - 10919 Enchanted Rock Cove	0.002
Enclave Vista - 10836 1/2 Enclave Vista Dr	0.088
Evening Primrose Path - 9004 Evening Primrose Path	0.087
Fallwell Drop Shaft - 3071 1/2 Fallwell Lane	0.30
Fort Dessau - 13614 1/2 Dessau Rd	0.160
Four Points #1 - 8156 Tahoe Parke Circle	0.121
Four Points #2 - 2117 Wilson Park Avenue	0.096
Four Points Center - 11101 1/2 Four Points Rd	0.044
Gaines Ranch - 4400 Gaines Park Loop	0.055
Gonzales - 651 Tillery St	0.062
Grand Avenue - 2112 1/2 Grand Avenue	0.143
Great Hills - 2112 1/2 Spicebrush Drive	0.030
Gregg Lane - 2220 Gregg Lane	0.021
Harris Ridge - 14013 1/2 Stripling Ln.	0.160
Hergotz Lane - 6816.5 Hergotz Lane	0.30
Hidden Valley - 5921 West Courtyard Drive	0.007
Hills of Bear Creek - 13524 Larry's Lane	0.160
Hymeadow - 183 & Hymeadow	0.082
I-H 35 South Drop Shaft - 10102 1-H 35 South	0.009
Image Cove - 7810 Image Cove	0.061
Kale - 2421 1/2 Kale Dr.	0.213
La Crosse - 4801 La Crosse Blvd	0.021
Lady Suzanne Ct - 7401 1/2 Lady Suzanne Ct	0.003
Lake Creek - 14103 Parmer Lane	0.27
Lakeline - 2820 Lakeline Blvd	0.33
Landmark Conservancy - 9000 1/2 Hwy 71	0.086
Las Cimas - 807 Las Cimas Pkwy	0.109
Laurel Canyon - 10917 Centennial Tr	0.021
Laurel Hill Cove #180 - 10401 1/2 Laurel Hill Cove	0.011
Long Champ #2 - 4408 -D Long Champ Dr.	0.009
Long Vista - 15419 Long Vista Drive	0.112
Loop 360 - 5001 Capital Texas Hwy	0.057
Los Altos - 1804 Westlake Dr	0.069
Lost Creek I L.C. #3 - 1149 Lost Creek Blvd	0.046
Lost Creek Pkg Plant - 6104 1/2 Turtle Point Dr	1.00
Lost Oasis - 3317 Lost Oasis Hollow	0.064
Ludwig - 11011 1/2 Middle Fiskville Road	0.029
Mable Davis - 1925 Wickshire	0.021
Mantle - 4602 1/2 Mantle Dr	0.024
Marbridge - FM 1626 @ Bear Creek	0.37

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
McNeal Comm - 12404 Technology Blvd	0.35
Montopolis Scrubber Unit - 6100 Grove Dr	0.057
Mt Bonnell #1 - 4418 Mt Bonnell Rd	0.009
Mt Bonnell #2 - 5301 Tortuga Tr	0.014
Nixon Lane - 809 Nixon Lane	0.017
Old Lampasas - 9000 Old Lampasas Trail	0.054
Onion Creek Odor Control Unit - 1101 1/2 East Slaughter Ln	0.083
Onion Hollow Run - 11908 Onion Hollow Run	0.064
Park Stone - 2106 Real Catorce	0.017
Patton Ave Bio Scrubber - 800 Patton Lane/lot 813	1.86
Patton Avenue, AW Property - 813 Patton Lane	1.00
Pearce Lane - 13321 1/2 Pearce Ln	0.44
Pearce Lane #2 - 13321 1/2 Pearce Lane	0.46
Pearson Place - 14904 1/2 North FM 620	0.160
Pelican Point #178 - 10806 Pelican Point	0.028
Pickfair (Pkg Plant) and Lot - 10000 Pickfair	1.50
Pilot Knob - 7714.25 Colton Bluff Springs	0.073
Plumbrook /L.C. #5 - 2203 Plumbrook	0.072
Quick Stream lift Station - 9018 1/2 Quick Stream Dr	0.130
Rancho Alto - 1220 FM 1626	0.066
Rattan Creek - 7209 1/2 Parmer Lane	0.164
Red Bud Trail - 3401 Red Bud Trail	0.009
Ribelin Ranch - 9401 1/2 McNeal Dr.	0.21
Richland Estates - 9314 Carson Creek	0.053
Ridgeview - 8501 Evelina Trail	0.099
Ringtail Ridge I L.C. #4 - 2006 1/2 Ringtail Ridge	0.057
Riva Ridge - 2900.5 Riva Ridge	0.160
River Place #1 - 6500 River Place Blvd	0.033
River Place #2 - 6500 River Place Blvd	0.044
River Place Dr. #185 - 5000 River Place Dr.	0.174
River Place Package Plant #216 - 8825 Big View Drive	1.24
River Place Plant LS #2 - 8825 Big View Drive	0.160
River Rock Court - 12502 River Rock Court	0.064
Rock Harbor - 5 Rock Harbour Drive	0.040
Rustic Rock - 11406 Rustic Rock	0.012
SAR Transfer - 6816 1/2 Hergotz Ln	0.076
Scotland Wells - 8300 Spicewood Springs Rd	0.076
Scull Creek #183 - 10204 1/2 Scull Creek	0.172
Shapard Vent - 2639 1/2 Shapard Ln	0.176
Solana Vista - 9513 1/2 Solana Vista	0.103
Southland Oaks - 2600 Frate Barker Rd	0.071

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Spicewood Mesa - 10000 Spicewood Mesa	0.012
Spicewood Pkwy - 10623 1/2 Spicewood Pkwy	0.026
Spring Lake - 9001 Spring Lake Dr	0.143
Springdale Scrubber - 6201 1/2 Springdale Rd.	0.037
Springfield - 6610 E. William Cannon	0.037
Sweet Cherry - 8512 Sweet Cherry	0.043
Taylor Lane Pkg Plant & LS - 7535 Taylor Ln, Manor Tx	5.00
Taylor Slough - 2500 Scenic Dr	0.110
Terraza - 1200 Terraza Circle	0.145
Texas Plume - 8400 Spicewood Springs Rd	0.057
T-Farms (Pkg Plant)- 8250 Citation Ave	0.083
Tracor - 7100 E. MLK Blvd	0.50
Travis Country - 4504 Travis Country Cir	0.073
Treadsoft Cove - 3302 Treadsoft Cove	0.064
Treemont - 1234 Mopac South	0.026
Villa Norte - 9201 Villa Norte	0.158
Volente - 11521 FM 620 N.	0.040
Walnut Creek Business Park - 9013 Wall Street	0.093
Walsh Tract - 1502 Scenic Dr	0.129
West Bank - 1701 1/2 Lakeshore Drive	0.014
West Lake Cove - 2944 1/2 Westlake Cove	0.014
West Lake Dr #1 - 3220 1/2 Westlake Dr	0.030
West Lake Dr #2 - 4214 1/2 Westlake Dr.	0.014
West Park - 3310 Westhill Dr	0.049
West View - 3012 Westlake Dr	0.039
Wexford - 8313 Wexford Dr	1.30
Wildhorse Pkg Plant - 10621 Blue Bluff Rd	7.00
William Wallace Way - 7020 112 William Wallace Way	0.062



Amendment No. 2
to
Contract No. NA170000160(B)
for
Grounds Maintenance for Medians, Orphan Properties, Ponds and Creeks, Right of Way, and Urban Trail
between
Brightview Landscape Services, Inc. dba Greater Texas Landscape Services, Inc.
and the
City of Austin

- 1.0 The City hereby adds an administrative increase of \$61,000 to the above referenced contract divided among the contractors.
- 2.0 The City hereby adds Austin Water as an authorized department along with the locations included on Attachment A..
- 3.0 The total Contract authorization is recapped below:

Term	Action Amount	Total Contract Amount
Basic Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00 divided among the contractors
Amendment No. 1: Name change 1/18/2019	\$0.00	\$4,050,000.00 divided among the contractors
Amendment No. 2: Administrative increase and AW 3/13/2019	\$61,000.00	\$4,111,000.00 divided among the contractors

- 4.0 MBE/WBE goals do not apply to this contract.
- 5.0 By signing this Amendment the Contractor certifies that the Contractor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the General Services Administration (GSA) List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.
- 6.0 All other terms and conditions remain the same.

BY THE SIGNATURE affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

BRIGHTVIEW LANDSCAPE SERVICES, INC. DBA
GREATER TEXAS LANDSCAPE SERVICES, INC.

Signature

Chad Norris

Printed Name of Authorized Person

Branch Manager

Title

4-2-19

Date

Attachment A

CITY OF AUSTIN

Signature

Matthew Duree

Printed Name of Authorized Person

Procurement Manager

Title

4-2-19

Date

Attachment A

WATER PUMP STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
51st Reclamation Tank - 2011 E 51 Street	1.00
Bulk Filling Station - 6801 1/2 Hergotz Lane	0.60
Capital of Texas - 1107 1/2 N. Capital of Texas Hwy	0.071
Forest Ridge - 8115 1/2 Aralia Drive	4.00
Four Points - 6600 1/2 Sitio Del Rio Blvd	3.00
Guildford Cove - 6504 Guildford Cove	0.028
Lookout Lane - 3201 Lookout Lane	0.069
Loop 360 - 1403 Capital of Texas Hwy	0.053
Lost Creek - 1307 Quaker Ridge	1.00
Mt Larson - 1800 Mt Larson	0.28
Never Bend Cove - 2400 Never Bend Cove	1.20
River Place Booster Station - 10992 1/2 Range View Drive	1.23
River Place Low Service Pump Stn - 8415 1/2 Big View Drive	0.47
River Place WTP - 8825 1/2 Big View Drive	4.40
Shepherd Mountain - 6904 1/2 Finklea Cove	0.18
Walsh Tarlton - 2329 Walsh Tarlton Lane	0.28
Westlake P/S - 1830 Westlake Drive	0.07
Allen Road Pump Station - 1307 Allen Road	2.70
Anderson Mill - 12006 FM 2769, Travis County	5.00
Avery Ranch Reservoir - 13117 1/2 Avery Road	4.00
Barclay Pump Stn & Reservoir - 1702 Barclay Drive	3.00
Center Street - 700 South Center Street	1.00
Davis Hill - 3402 Davis Lane	0.90
Davis Lane - 2901 Davis Lane	3.50
East Austin - 9526 Hwy 290 East	8.00
Eberhart - 910 Armadillo Rd	1.00
Highland Park - 4500 Ridge Oak Drive	1.00
Howard Lane - 13812 Avenue I	5.00
Jollyville - 7329 McNeil Dr	3.00
LaCrosse Reservoir - 10817 1/2 FM 1826	7.50
Leuthan Lane - 5827 1/2 Terravista Dr	3.90
Martin Hill - 14911 Burnet Road	6.00
North Austin Reservoir - 5802 N. Lamar	2.00
Pilot Knob - 8225 Dee Gabriel Collins	5.00
Pond Springs - 13543 Pond Springs	2.00
Slaughter Lane - 7411 Slaughter Lane	3.00
South First Support Center - 3616 South First Street	3.00
Spicewood Springs - 8100 Spicewood Lane	3.00
Camp Ben McCullough - 11100 1/2 FM 1826	0.184
Cat Mountain - 6311 1/2 Ledge Mtn Dr	0.023
Elroy - 13300 Piland Triangle	0.48

WATER PUMP STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Lakecreek Pump Station & Reservoir - 10515 1/2 Meadow Mallow Drive	0.053
Oak Hill Res - 7310 Old Bee Caves Rd	0.42
Pleasant Valley River Crossing - 79 N. Pleasant Valley Rd	0.023
Tangle Briar - 11624 Anderson Mill Road	0.70
Thomas Springs Pump Station and Res - 7101 Thomas Springs Rd	0.170
Thomas Springs Res - 8005 Thomas Springs Rd	0.23

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Anderson Mill Pkg Plant - 10502 1/2 Mellow Meadows Pkwy	2.31
Asmara Court - 8206 1/2 Asmara Ct	0.015
Balcones (Pkg Plant & Lift Stn) - 12007 Spicewood Pkwy	1.00
Barrington Oaks - 8586 Spicewood Springs Rd	0.165
Barton Creek Plaza - 3816 S. Lamar	0.006
Barton View - 4500 1/2 Dudmar Dr	0.032
Bayshore - 9700 1/2 Bayshore Bend	0.160
Bee Caves - 3026 Thousand Oaks Drive	0.007
Bee Caves Woods - 1007 Bee Caves Woods Dr	0.014
Bend -0- River - 6101 Bend-0-River	0.021
Big View Dr. #181 - 9851 Big View Dr.	0.028
Bintliff - 10202 Spicewood Mesa	0.011
Bismark - 12610 Bismark Dr.	0.182
Bluffington #1 - 2420 Stratford Dr	0.086
Bluffington #4 - 3144 Above Stratford	0.021
Boggy East - 6611 Shelton Rd	4.21
Boston Lane - 4600 1/2 Boston Ln	0.046
Boulder Lane - 10849 1/2 Boulder Lane	0.022
Bratton Lane - 16222 1/2 Bratton Ave.	0.160
Brittlyns Ct - 5711 1/2 Brittlyns Ct	0.102
Bunny Run - 3905 1/2 Bunny Run	0.046
Canoas R.P #7 #184 - 4113 Canoas Drive	0.35
Canonero - 1814 1/2 Canonero	0.038
Canterbury - 2400 Garden St	4.02
Cat Mountain #1 - 6900 Mt Villa Dr	0.004
Cat Mountain #2 - 6433 1/2 Williams Way	0.010
Cedar Cliffs - 11200 Cedarcliff	0.046
China Garden #182 - 4901 China Garden	0.48
CinnabarTrail - 9601 1/1 CinnabarTr	0.040
Cliff Over Lake Austin - 5605 Craggy Point	0.007
Conchos Trail - 10916 1/2 Conchos Tr	0.027
Coomer Path - 3341 1/2 Coomer Path	0.160
Corner Brook Pass - 12007 Corner Brook Pass	0.064
County Downs - 11216 1/2 County Downs	0.055
Cypress Point I L.C. - 6812 Cypress Point North	0.021
Daffan Lane - 7601 Daffan Lane	0.080
Dalton Vent - 1312 Dalton Ln	0.148
Davenport Golf Course Lift Station - 4427 1/2 Long Champ Dr.	0.22
Davenport Ltd - 4341 1/2 Westlake Dr	0.138
Davis Springs #1 - 14905 Solera Dr	0.169
Dessau (Lift Station) - 12900 Dessau	0.080

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Dessau (Pkg Plant) - 1601 Fish Lane	1.84
Enchanted Rock - 10919 Enchanted Rock Cove	0.002
Enclave Vista - 10836 1/2 Enclave Vista Dr	0.088
Evening Primrose Path - 9004 Evening Primrose Path	0.087
Fallwell Drop Shaft - 3071 1/2 Fallwell Lane	0.30
Fort Dessau - 13614 1/2 Dessau Rd	0.160
Four Points #1 - 8156 Tahoe Parke Circle	0.121
Four Points #2 - 2117 Wilson Park Avenue	0.096
Four Points Center - 11101 1/2 Four Points Rd	0.044
Gaines Ranch - 4400 Gaines Park Loop	0.055
Gonzales - 651 Tillery St	0.062
Grand Avenue - 2112 1/2 Grand Avenue	0.143
Great Hills - 2112 1/2 Spicebrush Drive	0.030
Gregg Lane - 2220 Gregg Lane	0.021
Harris Ridge - 14013 1/2 Stripling Ln.	0.160
Hergotz Lane - 6816.5 Hergotz Lane	0.30
Hidden Valley - 5921 West Courtyard Drive	0.007
Hills of Bear Creek - 13524 Larry's Lane	0.160
Hymeadow - 183 & Hymeadow	0.082
I-H 35 South Drop Shaft - 10102 1-H 35 South	0.009
Image Cove - 7810 Image Cove	0.061
Kale - 2421 1/2 Kale Dr.	0.213
La Crosse - 4801 La Crosse Blvd	0.021
Lady Suzanne Ct - 7401 1/2 Lady Suzanne Ct	0.003
Lake Creek - 14103 Parmer Lane	0.27
Lakeline - 2820 Lakeline Blvd	0.33
Landmark Conservancy - 9000 1/2 Hwy 71	0.086
Las Cimas - 807 Las Cimas Pkwy	0.109
Laurel Canyon - 10917 Centennial Tr	0.021
Laurel Hill Cove #180 - 10401 1/2 Laurel Hill Cove	0.011
Long Champ #2 - 4408 -D Long Champ Dr.	0.009
Long Vista - 15419 Long Vista Drive	0.112
Loop 360 - 5001 Capital Texas Hwy	0.057
Los Altos - 1804 Westlake Dr	0.069
Lost Creek I L.C. #3 - 1149 Lost Creek Blvd	0.046
Lost Creek Pkg Plant - 6104 1/2 Turtle Point Dr	1.00
Lost Oasis - 3317 Lost Oasis Hollow	0.064
Ludwig - 11011 1/2 Middle Fiskville Road	0.029
Mable Davis - 1925 Wickshire	0.021
Mantle - 4602 1/2 Mantle Dr	0.024
Marbridge - FM 1626 @ Bear Creek	0.37

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
McNeal Comm - 12404 Technology Blvd	0.35
Montopolis Scrubber Unit - 6100 Grove Dr	0.057
Mt Bonnell #1 - 4418 Mt Bonnell Rd	0.009
Mt Bonnell #2 - 5301 Tortuga Tr	0.014
Nixon Lane - 809 Nixon Lane	0.017
Old Lampasas - 9000 Old Lampassas Trail	0.054
Onion Creek Odor Control Unit - 1101 1/2 East Slaughter Ln	0.083
Onion Hollow Run - 11908 Onion Hollow Run	0.064
Park Stone - 2106 Real Catorce	0.017
Patton Ave Bio Scrubber - 800 Patton Lane/lot 813	1.86
Patton Avenue, AW Property - 813 Patton Lane	1.00
Pearce Lane - 13321 1/2 Pearce Ln	0.44
Pearce Lane #2 - 13321 1/2 Pearce Lane	0.46
Pearson Place - 14904 1/2 North FM 620	0.160
Pelican Point #178 - 10806 Pelican Point	0.028
Pickfair (Pkg Plant) and Lot - 10000 Pickfair	1.50
Pilot Knob - 7714.25 Colton Bluff Springs	0.073
Plumbrook /L.C. #5 - 2203 Plumbrook	0.072
Quick Stream lift Station - 9018 1/2 Quick Stream Dr	0.130
Rancho Alto - 1220 FM 1626	0.066
Rattan Creek - 7209 1/2 Parmer Lane	0.164
Red Bud Trail - 3401 Red Bud Trail	0.009
Ribelin Ranch - 9401 1/2 McNeal Dr.	0.21
Richland Estates - 9314 Carson Creek	0.053
Ridgeview - 8501 Evelina Trail	0.099
Ringtail Ridge I L.C. #4 - 2006 1/2 Ringtail Ridge	0.057
Riva Ridge - 2900.5 Riva Ridge	0.160
River Place #1 - 6500 River Place Blvd	0.033
River Place #2 - 6500 River Place Blvd	0.044
River Place Dr. #185 - 5000 River Place Dr.	0.174
River Place Package Plant #216 - 8825 Big View Drive	1.24
River Place Plant LS #2 - 8825 Big View Drive	0.160
River Rock Court - 12502 River Rock Court	0.064
Rock Harbor - 5 Rock Harbour Drive	0.040
Rustic Rock - 11406 Rustic Rock	0.012
SAR Transfer - 6816 1/2 Hergotz Ln	0.076
Scotland Wells - 8300 Spicewood Springs Rd	0.076
Scull Creek #183 - 10204 1/2 Scull Creek	0.172
Shapard Vent - 2639 1/2 Shapard Ln	0.176
Solana Vista - 9513 1/2 Solana Vista	0.103
Southland Oaks - 2600 Frate Barker Rd	0.071

LIFT STATIONS	
DESCRIPTION OF LOCATION	APPROXIMATE ACREAGE
Spicewood Mesa - 10000 Spicewood Mesa	0.012
Spicewood Pkwy - 10623 1/2 Spicewood Pkwy	0.026
Spring Lake - 9001 Spring Lake Dr	0.143
Springdale Scrubber - 6201 1/2 Springdale Rd.	0.037
Springfield - 6610 E. William Cannon	0.037
Sweet Cherry - 8512 Sweet Cherry	0.043
Taylor Lane Pkg Plant & LS - 7535 Taylor Ln, Manor Tx	5.00
Taylor Slough - 2500 Scenic Dr	0.110
Terraza - 1200 Terraza Circle	0.145
Texas Plume - 8400 Spicewood Springs Rd	0.057
T-Farms (Pkg Plant)- 8250 Citation Ave	0.083
Tracor - 7100 E. MLK Blvd	0.50
Travis Country - 4504 Travis Country Cir	0.073
Treadsoft Cove - 3302 Treadsoft Cove	0.064
Treemont - 1234 Mopac South	0.026
Villa Norte - 9201 Villa Norte	0.158
Volente - 11521 FM 620 N.	0.040
Walnut Creek Business Park - 9013 Wall Street	0.093
Walsh Tract - 1502 Scenic Dr	0.129
West Bank - 1701 1/2 Lakeshore Drive	0.014
West Lake Cove - 2944 1/2 Westlake Cove	0.014
West Lake Dr #1 - 3220 1/2 Westlake Dr	0.030
West Lake Dr #2 - 4214 1/2 Westlake Dr.	0.014
West Park - 3310 Westhill Dr	0.049
West View - 3012 Westlake Dr	0.039
Wexford - 8313 Wexford Dr	1.30
Wildhorse Pkg Plant - 10621 Blue Bluff Rd	7.00
William Wallace Way - 7020 112 William Wallace Way	0.062



Amendment No. 1
to
Contract No. NA170000160
For
Grounds Maintenance for Medians, Orphan Properties,
Ponds and Creeks, Right of Way, and Urban Trails
Between
Greater Texas Landscapes, Inc.
and the
City of Austin

1.0 The Contract is hereby amended as follows: Change the vendor information as requested and documented by the vendor.

	From	To
Vendor Name	Greater Texas Landscapes, Inc.	Brightview Landscape Services, Inc. dba Greater Texas Landscape Services, Inc.
Vendor Code	VS0000020154	VC0000103523
FEIN	[REDACTED]	[REDACTED]

2.0 All other terms and conditions of the Contract remain unchanged and in full force and effect.

BY THE SIGNATURE affixed below, this Amendment No. 1 is hereby incorporated into and made a part of the Contract.

Linell Goodin-Brown
Contract Management Supervisor II
City of Austin, Purchasing Office

01-18-2019

Date



Amendment No. 1
to
Contract No. NA170000160 (E)
for
Grounds Maintenance for Medians, Orphan Properties, Ponds and Creeks, Right of Way, and Urban Trails
between
Great Western Managed Services Corporation
and the
City of Austin, Texas

1.0 The City hereby modifies the above referenced contract to make the following changes:

1.1 Add pricing for mowing in Medians, Right of Ways, and Urban Trails to Great Western Managed Services Corporation's Contract - NA170000160:

Medians and Right of Ways (Group A and B)		
ITEM DESCRIPTION	UNIT OF MEASURE	UNIT PRICE
Regular Mowing for 22,000 square feet or less	Square Foot	\$0.004
Irregular Mowing for 22,000 square feet or less	Square Foot	\$0.005
Regular Mowing for 22,000 square feet or over	Square Foot	\$0.0035
Irregular Mowing for 22,000 square feet or over	Square Foot	\$0.005

Urban Trails (Group C)		
ITEM DESCRIPTION	UNIT OF MEASURE	UNIT PRICE
Regular Mowing	Square Foot	\$0.004
Irregular Mowing	Square Foot	\$0.005

2.0 The total Contract authorization is recapped below:

Term	Contract Amount for the Item	Total Contract Amount
Basic Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00 divided among the contractors
Amendment No. 1: Item Clarification 11/14/2018	\$0.00	\$4,050,000.00 divided among the contractors

3.0 MBE/WBE goals do not apply to this contract.

4.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.

5.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

GREAT WESTERN MANAGED SERVICES CORP.



Signature

E. Koehler

Printed Name of Authorized Person

Owner

Title

11.15.18

Date

CITY OF AUSTIN



Signature

MATTHEW DUREE

Printed Name of Authorized Person

PROCUREMENT MANAGER

Title

11/15/2018

Date

**ATTACHMENT A - PRICE SHEET
CITY OF AUSTIN**

GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

SOLICITATION NO.: RFP 6200 SMB0202

Instructions: Provide pricing for the items identified below. An amount of '0' (zero) will be interpreted by the City as a no-charge (free) item and the City will not expect to pay for that item. A 'no bid' or information left blank will be interpreted by the City that the Offeror does not wish to provide a price on that item.

Offerors shall propose pricing on all line items within an indicated Group to be considered for a Group Award. The City intends to make at least four awards, one award for each Group (Zone 1, Zone 2, Urban Trails, and Orphan Properties). Offerors may propose on all groups; however, if selected for award for one group, then the Offeror will not be considered for award for other groups. It is the City's intent to ensure that all group services are contracted for; therefore, award of a Contract to any Offeror may be contingent upon the Offeror agreeing to provide services for other groups for which the Offeror did not submit prices as a part of their original Proposal response. The City may award the contract for any item or group of items on the solicitation, or any combination deemed most advantageous to the City. Bidders do not have to offer pricing for all lines, you can offer pricing for only the line items that you can provide the City.

Be advised that exceptions taken or qualifying statements made to any portion of the solicitation may jeopardize acceptance of the Offer and may result in disqualification. Prices being submitted shall be all inclusive and include ALL labor, equipment, overhead, and other costs associated with providing services under the Contract.

SECTION 1 - GROUND MAINTENANCE SERVICES

Note: The City reserves the right to make multiple awards by group, service, or any combination deemed most advantageous to the City.

The quantities noted below are annual estimates and not a guarantee of actual volume. The City does not guarantee the purchase of the quantities listed. Quantities are provided as a guide based on historical usage. Actual purchases may be more or less. Orphan Properties and Right of Ways are on an as needed basis.

GROUP A. Zone 1 (North of Colorado River) - Medians and Right of Ways

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.A	Regular Mowing for 22,000 square feet or less	2,000,000	Square Foot	.004		18	
2.A	Irregular Mowing for 22,000 square feet or less	500,000	Square Foot	.005		6	
3.A	Regular Mowing for 22,000 square feet or over	8,000,000	Square Foot	.0035		18	
4.A	Irregular Mowing for 22,000 square feet or over	2,000,000	Square Foot	.005		6	

SUBTOTAL GROUP A =

ATTACHMENT A - PRICE SHEET
CITY OF AUSTIN
GROUPS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

GROUP B. Zone 2 (South of Colorado River) - Medians and Right of Ways

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.B	Regular Mowing for 22,000 square feet or less	600,000	Square Foot	.004		18	
2.B	Irregular Mowing for 22,000 square feet or less	150,000	Square Foot	.005		6	
3.B	Regular Mowing for 22,000 square feet or over	10,000,000	Square Foot	.0035		18	
4.B	Irregular Mowing for 22,000 square feet or over	2,500,000	Square Foot	.005		6	
SUBTOTAL GROUP B =							

GROUP C. Urban Trails

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.C	Regular Mowing	1,100,000	Square Foot	.004		18	
2.C	Irregular Mowing	550,000	Square Foot	.005		6	
SUBTOTAL GROUP C =							

GROUP D. Orphan Properties and Right of Ways

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA (Annually)	UNIT OF MEASURE	UNIT PRICE	EXTENDED ANNUAL COST
1.D	Lot or Parcel - Regular Mowing for areas 22,000 square feet or less	1,200,000	Square Foot	/	
2.D	Lot or Parcel - Irregular Mowing for areas 22,000 square feet or less	350,000	Square Foot		
3.D	Lot or Parcel - Light to Moderate Clearing for areas 22,000 square feet or less	125,000	Square Foot		

Planned Mowing Locations

ROW VEG ID	Location added	Address	To	From	Type	ACR	Sq.Ft
414780	prior FY-2018	2211 WOODMONT AVE	Forest Trl	McCall	Median	0.09	3,948
414781	prior FY-2018	700 Masterson Pass	Masterson	Lamar	Median	0.03	1,372
414782	prior FY-2018	10203 LOCKERBIE CT	Lockerbie Ct	Lockerbie Dr	Median	0.05	2,300
414784	prior FY-2018	9813 N LAMAR BLVD	Lamar	Longspur	Median	0.04	1,917
414786	prior FY-2018	6903 REESE LN	Reese	Justin	Median	0.07	3,168
414789	prior FY-2018	4812 RAMSEY AVE	Ramsey	Lynnwood	Medians	0.03	1,173
414791	prior FY-2018	4501 BURNET RD	Burnet	45th	Median	0.03	1,498
414792	prior FY-2018	3200 E CESAR CHAVEZ ST	Cesar Chavez East	Tillary St	ROW	0.33	14,295
414794	prior FY-2018	1177 OAK GROVE AVE	Oak Grove	Crest	Median	0.02	656
414795	prior FY-2018	1181 COMAL ST	Comal	Cotton	Median	0.05	2,259
414796	prior FY-2018	6503 COLUMBIA OAKS CT	Columbia Oaks Ct	Columbia Oaks Ct	Median	0.07	3,225
414799	prior FY-2018	10222 1/2 Boulder Ln	FM 620	Foundation	Median	0.43	18,583
414800	prior FY-2018	4901 1/2 BEVERLY SKYLINE	Beverly Skyline	Beverly Skyline	Median	0.22	9,701
414801	prior FY-2018	1200 Atkinson	Camino La Costa	Atkinson Rd	Median	0.04	1,773
414802	prior FY-2018	5414 HARMON AVE	Harmon	55th	Median	0.04	1,799
414811	prior FY-2018	12000 1/2 AMHERST DR	Duval Rd	Eton	ROW	0.26	11,254
414815	prior FY-2018	1304 ANGELINA ST	Bob Harrison	13th	Median	0.02	922
414817	prior FY-2018	4701 Kitty Ave	Kitty Ave	Kitty Ave	ROW-Lot	0.20	8,762
414821	prior FY-2018	807 1/2 CAMINO LA COSTA	IH 35	Burnnett	Median	0.24	10,540
414827	prior FY-2018	1108 APOLLO DR	Apollo	Gemini	Median	0.01	311
414828	prior FY-2018	6801 NORTHEAST DR	Lehigh	Loyola	Median	0.01	524
414829	prior FY-2018	1000 E. St. Johns Ave	Carver Ave	Bethune Ave	ROW	0.11	4,707
414832	prior FY-2018	2402 CANTERBURY ST	Clara	Pedernales	Median	0.01	285
414834	prior FY-2018	4200 1/2 AVENUE G	Avenue G	42nd	Median	0.01	405
414838	prior FY-2018	58 RAINEY ST	Rainey	River	Median	0.03	1,270
414840	prior FY-2018	2424 Woolridge	Hardouin Ave	Hardouin	Median	0.14	5,910
414841	prior FY-2018	1509 1/2 WOODLAWN BLVD	Palma	Niles	Median	0.16	7,061
414842	prior FY-2018	4300 1/2 AVENUE B	Avenue B	43rd	Median	0.02	757
414843	prior FY-2018	4616 SHOAL CREEK BLVD	Shoal Creek	Woodview	Median	0.04	1,884
414844	prior FY-2018	5701 Woodrow	Woodrow	Theckla	ROW-Lot	0.21	9,116
414846	prior FY-2018	2403 E. MLK Jr Blvd	MLK Jr Blvd	Maple	ROW-Lot	0.19	8,060
414855	prior FY-2018	1104 BELMONT PKWY	Belmont	Belmont	Median	0.01	559
414856	prior FY-2018	3012 1/2 OAKHURST AVE	Belmont	Oakhurst	Median	0.09	3,936
414857	prior FY-2018	2322 TOWNES LN	Townes	Keating	Median	0.13	5,860

Planned Mowing Locations

ROW VEG ID	Location added	Address	To	From	Type	ACR	Sq.Ft
414858	prior FY-2018	2401 1/2 PEMBERTON PL	Pemberton	Pemberton	Median	0.12	5,245
414864	prior FY-2018	519 Sabine St	E. 6th St.	Sabine	Median	0.10	4,573
414865	prior FY-2018	5610 Ledesma Rd	Ledesma	Terry	ROW-Lot	0.23	10,146
414871	prior FY-2018	12525 1/2 AMHERST DR	Adelphi Ln	Parmer	Median	0.46	20,255
414873	prior FY-2018	1504 Scenic Dr	Scenic	Bonnie	Median	0.02	1,021
414878	prior FY-2018	1198 Chestnut Ave	Pleasant Valley	New York Ave	ROW	0.32	14,064
414900	prior FY-2018	4807 EILERS AVE	Eilers Ave	Fairfield	Median	0.07	3,112
414901	prior FY-2018	1148 MANSELL AVE	Mansell	Eastfield	Median	0.05	2,251
414930	prior FY-2018	5233 Bruning Ave	Eilers Ave	Bruning Ave	Median	0.02	764
414931	prior FY-2018	3312 1/2 BEVERLY RD	Beverly	34th	Median	0.01	539
414932	prior FY-2018	2100 New York Ave.	New York	E. 12th St.	ROW-Lot	0.59	25,714
414934	prior FY-2018	1182-1180 Alamo Street	New York	Pennsylvania Ave	ROW	0.37	16,017
414935	prior FY-2018	802 Harvard St	E 9th St.	E 8th St	ROW	0.34	14,835
414937	prior FY-2018	1511 1/2 PARKWAY	Parkway	Lamar	ROW	0.29	12,714
414943	prior FY-2018	4805 EVANS AVE	Evans	Fairfield	Median	0.04	1,564
414948	prior FY-2018	1509 Woolridge Dt.	Harris Blvd.	Wooldrige	Median	0.04	1,723
414950	prior FY-2018	5117 1/2 EVANS AVE	Evans	Martin	Median	0.30	13,268
414954	prior FY-2018	2401 Woodmont Ave	Forest Trl	Woodmont	Median	0.06	2,742
414957	prior FY-2018	2919 WINDSOR RD	Bremen	Keating	Median	0.11	4,805
414959	prior FY-2018	4200 WILSHIRE PKWY	Wilshier	Schieffer	Median	0.10	4,303
414963	prior FY-2018	2700 Wooldridge Dr	Westover	Wooldrige	Median	0.03	1,476
414967	prior FY-2018	3000 1/2 BEVERLY RD	Beverly	Bryker	Median	0.03	1,251
414969	prior FY-2018	3314 1/2 JEFFERSON ST	Bryker	Jefferseon	Median	0.20	8,666
414970	prior FY-2018	1707 W 32ND ST	Beverly	Bryker	Median	0.08	3,531
414976	prior FY-2018	2927 HIGGINS ST	Higgins	Roundtree	Median	0.05	2,118
414977	prior FY-2018	1149 CHICON ST	Rosewood	Chicon	Median	0.04	1,580
414979	prior FY-2018	1601 FUTURE DR	Pleasant	Future	Median	0.14	6,192
414980	prior FY-2018	8901 BRIARDALE DR	Payton Gin	Ohlen	Median	0.05	2,035
414981	prior FY-2018	1163 Comal St	1163 Comal St	Comal	Median	0.03	1,241
414983	prior FY-2018	3201 GILBERT ST	Gilbert	Hopi	Median	0.05	2,102
414984	prior FY-2018	3901 Marathon Blvd	Medical Pkwy	Marathon Blvd	Median	0.07	3,249
414990	prior FY-2018	5307 TURNABOUT LN	Turnabout	Turnabout	Median	0.03	1,096
415012	prior FY-2018	2305-2325 Newfield Lane	Watch hill Rd	Windsor Rd	ROW	0.59	25,651
415013	prior FY-2018	2170 Newfield Ln	Mopac Expwy NB ramp Niles Rd	Niles	ROW	0.92	39,986

Planned Mowing Locations

ROW VEG ID	Location added	Address	To	From	Type	ACR	Sq.Ft
415014	prior FY-2018	800 Norwood Park Blvd	IH 35	Norwood Park	Median	0.05	2,363
415015	prior FY-2018	1040 Norwood Park Blvd	WB E. Anderson Ln	Northwood Park	Median	0.14	5,922
415022	prior FY-2018	1300 Camino La Costa	Cameron Rd	Atkinson Rd	Median	0.14	5,885
415025	prior FY-2018	1606 WINDSOR RD	Kingsbury	Lorrain	Median	0.12	5,035
415026	prior FY-2018	1103 ELEANOR ST	Eleanor	Eleanor	Median	0.10	4,411
415027	prior FY-2018	922 E St Johns Ave	Bennett Ave	Carver Ave	ROW-Lot	0.18	7,974
415037	prior FY-2018	7806 Clock Tower Dr	E Anderson Ln WB	Clock Tower	Median	0.04	1,791
415055	prior FY-2018	1503 E 37TH ST	37th	Concordia	Median	0.14	6,149
415056	prior FY-2018	4100 1/2 AVENUE B	Avenue B	41st	Median	0.02	661
415066	prior FY-2018	2609 E 2ND ST	Pleasant Valley	Sansaba	Median	0.01	357
415067	prior FY-2018	4200 1/2 SPEEDWAY	Speedway	42nd	Median	0.01	344
415069	prior FY-2018	1721 ENFIELD RD	Enfield	Heartford	Median	0.11	4,838
415072	prior FY-2018	1205 Gaston Ave	Woolridge Dr	Gaston	Median	0.08	3,406
426601	prior FY-2018	2407 E 10TH ST	Swenson	Harvard	ROW	0.12	5,035
426644	prior FY-2018	1907 CANTERBURY ST	Chicon	Lynn	ROW	0.13	5,606
426904	prior FY-2018	10225 1/2 BOULDER LN	Boulder	620	Median	0.61	26,468
500003	prior FY-2018	12000 1/2 AMHERST DR	Amherst	Amherst	ROW	0.01	494
500004	prior FY-2018	12000 1/2 AMHERST DR	Amherst	Duval	ROW	0.10	4,347
500037	4/1/2016	5314 BACKTRAIL DR	Backtrail	Ladera Norte	Median	0.05	2,238
500049	prior FY-2018	2404 HANCOCK DR	Hancock	Shoal Creek Blvd	Median	0.02	898
500057	prior FY-2018	6104 NORTH HAMPTON DR	North Hampton	Gaston Place	Median	0.08	3,597
500059	prior FY-2018	301 1/2 WEST AVE	West Ave	3rd	ROW	0.09	3,815
500147	12/12/2016	Arroyo Seco Drainage ROW	Theckla Terrace	W St. Johns Ave	Median	3.25	141,586
500155		Northern Walnut Creek Trail	Mopac	Northwest District Park	Trail	3.11	135,408
500156	1/6/2017	8009 Rockwood	Firwood	Boxdale	Median	0.04	1,781
500173	1/6/2017	Great Northern Blvd ROW from Foster to Hunt	Foster	Hunt	ROW	0.66	28,590
500186	4/12/2017	8009 Rockwood	Boxdale	Ashdale	Median	0.05	2,190
500243		South Walnut Creek Trail	8553 Johnny Morris Rd	5407 Stuart Cir	Trail	11.16	486,137
500432		Redline Trail	Denson Drive	N. Lamar	Trail	0.59	25,497
500457	5/12/2017	4 Camino La Costa	901 Atkinson Road	1125 Atkinson Road	Median	0.61	26,414
500458	5/12/2017	900 La Posada Drive	N. I35 Frontage Road	Camino La Costa	Median	0.25	10,729
500459	5/16/2017	6101 La Calma Drive	U.S. 290 Frontage Road	La Posada Drive	Median	0.25	10,966
500460	5/16/2017	6301 Calidad Drive	U.S. 290 Frontage Road	Camino La Costa	Median	0.12	5,262
500486	5/19/2017	1100 Means Meadow	Rutland	Quail	Medan	0.01	384

Planned Mowing Locations

ROW VEG ID	Location added	Address	To	From	Type	ACR	Sq.Ft
500494	6/2/2017	5700 Fairlane Dr	5700 Fairlane Dr	Northland	ROW	0.43	18,797
500520	6/2/2017	Webberville Rd/Tannehill Ln	Webberville Rd/Tannehill Ln	Webberville Rd/Tannehill Ln	ROW	0.52	22,589
500529	6/2/2017	7201 Providence Ave	7201 Providence Ave	7202 Providence Ave	ROW	0.19	8,204
500573	4/6/2018	1711 Rio Grand St	Rio Grand	10th	Median	0.26	11,127
500578	4/6/2018	11798 Sierra Nevada	11798 Sierra Nevada	Jollyville Rd	Median	0.01	336
500621	4/6/2018	6999 Blessing Ave	6999 Blessing Ave	Booker	ROW-Lot	0.19	8198
500817		Lance Armstrong Bikeway	Shady	Veterans	Trail	1.21	52,554
500868		Lance Armstrong Bikeway	US 183	Shady	Trail	0.68	29,739
501162		Arboretum Blvd	Arboretum Blvd	Jollyville Rd	Trail	0.32	13847
501184	7/18/2018	W 18th and Rio Grande	W 18th	Rio Grande	Median	0.03	1277
501289	8/8/2018	1011 E 53rd 1/2 St	Harmon Ave	I35	Median	0.00	171
501291	8/8/2018	Pearson Ranch Rd	Avery Ranch Blvd	Iveans Way	Median	0.79	34606
501316	9/26/2018	2206 Windsor Rd	Windsor Rd	Rainbow Bnd	ROW	0.19	8,365
501317	9/26/2018	1 Niles Rd	Niles Rd	W Lynn	Median	0.02	1,026
501320	9/26/2018	1798 Hartford Rd	Niles Rd	Hartford	Median	0.02	937
501322	9/26/2018	1510 W Lynn	1510 W Lynn	1510 W Lynn	Median	0.01	537
501327	9/26/2018	Neenah Ave	Pearson Ranch	Iveans Way	Median	0.28	12,058
501349	10/15/2018	3400 Medical Pkwy	Medical Pkwy	34th	Median	0.02	906

Totals	37.00	1,611,471
--------	-------	-----------



Amendment No. 1
to
Contract No. GA170000160 (D)
for
Grounds Maintenance for Medians, Orphan Properties, Ponds and Creeks, Right of Way, and Urban Trails
between
Abescape Group LLC
and the
City of Austin, Texas

1.0 The City hereby modifies the above referenced contract to make the following changes:

1.1 Add Paragraph 1.6.7 to Abescape Group LLC's Contract - NA170000160 with the following:

1.6.7 The Contractor shall submit notification of completed mowing jobs for the Austin Code Department to the following email address: Austincode.Mowing@austintexas.gov. In the notification email, the Contractor shall include before and after photographs of the property at the same or relatively near viewpoint as displayed on the inspector work order. Austin Code reserves the right to conduct random verifications of completed jobs without prior notice.

2.0 The total Contract authorization is recapped below:

Term	Contract Amount for the Item	Total Contract Amount
Basic Term: 06/01/2017 – 05/31/2019	\$4,050,000.00	\$4,050,000.00
Amendment No. 1: Item Clarification 10/25/2017	\$0.00	\$4,050,000.00

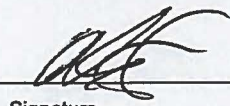
3.0 MBE/WBE goals do not apply to this contract.

4.0 By signing this Amendment the Contractor certifies that the vendor and its principals are not currently suspended or debarred from doing business with the Federal Government, as indicated by the GSA List of Parties Excluded from Federal Procurement and Non-Procurement Programs, the State of Texas, or the City of Austin.

5.0 All other terms and conditions remain the same.

BY THE SIGNATURES affixed below, this amendment is hereby incorporated into and made a part of the above-referenced contract.

ABESCAPE GROUP LLC



Signature
Abraham Herrera

Printed Name of Authorized Person
OWNER

Title
10-25-17

Date

CITY OF AUSTIN



Signature
DANIELLE LORD

Printed Name of Authorized Person
PROCUREMENT MANAGER

Title
10/26/2017

Date



City of Austin

Purchasing Office

P.O. Box 1088, Austin, TX 78767

June 1, 2017

Abescape Group LLC
Abraham Herrera
9807 Ranch Road 620 N., Unit 24307
Austin, TX 78726

Dear Mr. Herrera:

The Austin City Council approved the execution of a contract with Abescape Group LLC, Great Western Managed Services Corporation, Greater Texas Landscape, Inc. and Pampered Lawns, Austin, Inc. for Grounds Maintenance for Orphan Properties and Rights of Way in accordance with the referenced solicitation.

Responsible Department:	Austin Code Department
Department Contact Person:	Kimberly Williams
Department Contact Email Address:	kimberly.williams@austintexas.gov
Department Contact Telephone:	(512) 974-6308
Responsible Department:	Austin Water
Department Contact Person:	Kevin Thuesen
Department Contact Email Address:	Kevin.Thuesen@austintexas.gov
Department Contact Telephone:	(512) 972-1666
Project Name:	Grounds Maintenance
Contractor Name:	Abescape Group
Contract Number:	MA 6200 NA170000160
Contract Period:	6/1/2017 – 5/31/2019
Dollar Amount	\$4,050,000 divided among the Contractors
Extension Options:	Three 12-month options
Requisition Number:	RQM 6200 16103100074
Solicitation Type & Number:	RFP SMB0202
Agenda Item Number:	25
Council Approval Date:	5/18/2017

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Jonathan Dalchau
Procurement Specialist IV
City of Austin
Purchasing Office

**CONTRACT BETWEEN THE CITY OF AUSTIN ("CITY")
AND
ABESCAPE GROUP LLC ("CONTRACTOR")
FOR
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, PONDS AND CREEKS, RIGHT OF
WAY, AND URBAN TRAILS
MA 6200 NA170000160 (D)**

The City accepts the Contractor's Offer (as referenced in Section 1.1.3 below) for the above requirement and enters into the following Contract.

This Contract is between Abescape Group LLC having offices at 9807 Ranch Road 620 N., Unit 24307, Austin, TX 78726 and the City, a home-rule municipality incorporated by the State of Texas, and is effective as of the date executed by the City ("Effective Date").

Capitalized terms used but not defined herein have the meanings given them in Solicitation Number RFP 6200 SMB0202.

1.1 This Contract is composed of the following documents:

- 1.1.1 This Document
- 1.1.2 The City's Solicitation, Request for Proposal (RFP), SMB0202 including all documents incorporated by reference
- 1.1.3 Abescape Group LLC Offer, dated 2/10/2017, including subsequent clarifications emailed on 3/7/2017 and 5/3/2017.

1.2 Order of Precedence. Any inconsistency or conflict in the Contract documents shall be resolved by giving precedence in the following order:

- 1.2.1 This Document
- 1.2.2 The City's Solicitation as referenced in Section 1.1.2, including all documents incorporated by reference
- 1.2.3 The Contractor's Offer as referenced in Section 1.1.3, including subsequent clarifications

1.3 Term of Contract. The Contract will be in effect for an initial term of twenty-four (24) months and may be extended thereafter for up to three (3) twelve (12) month extension option(s), subject to the approval of the Contractor and the City Purchasing Officer or his designee. See the Term of Contract provision in Section 0400 for additional Contract requirements.

1.4 Compensation. The Contractor shall be paid a total Not-to-Exceed amount of \$4,050,000 divided among the Contractors for the initial Contract term and \$2,025,000 divided among the Contractors for each extension option as indicated in the Bid Sheet, IFB Section 0600. Payment shall be made upon successful completion of services or delivery of goods as outlined in each individual Delivery Order.

1.5 Quantity of Work. There is no guaranteed quantity of work for the period of the Contract and there are no minimum order quantities. Work will be on an as needed basis as specified by the City for each Delivery Order.

1.6 Clarifications and Additional Agreements. The following are incorporated into the Contract.

- 1.6.1 All Contractors' are awarded all bid lines on Section 2 – Discount Off of Pricelist for Equipment Rentals and Section 3 – Non-Specified Items of Attachment A - Price Sheet for RFP 6200 SMB0202.

- 1.6.2 Pampered Lawns, Austin, Inc. will provide services to Zone 1 (North of Colorado River) - Medians and Right of Ways based on the lines bid in Section 1 - Group A and also Urban Trails based on the lines bid in Section 1 - Group C of Attachment A - Price Sheet - BAFO for RFP 6200 SMB0202.
- 1.6.3 Greater Texas Landscape, Inc. will provide services to Zone 2 (South of Colorado River) - Medians and Right of Ways based on the lines bid in Section 1 - Group B of Attachment A - Price Sheet - BAFO for RFP 6200 SMB0202.
- 1.6.4 Abescape Group LLC will provide services to Orphan Properties and Right of Ways based on the lines indicated in Section 1 - Group D of Attachment A - Abescape Group D - Final BAFO for RFP 6200 SMB0202.
- 1.6.5 Great Western Managed Services Corporation will provide services to Creeks and Ponds based on the lines bid in Section 1 - Group E of Attachment A.2 - Price Sheet (Watershed) for RFP 6200 SMB0202.
- 1.6.6 In the event a Contractor is unable to provide services in its assigned area, the City may choose to engage other parties listed on this Contract as secondary sources or outside parties not named in this Contract.

This Contract (including any Exhibits) constitutes the entire agreement of the parties regarding the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings, whether written or oral, relating to such subject matter. This Contract may be altered, amended, or modified only by a written instrument signed by the duly authorized representatives of both parties.

In witness whereof, the City has caused a duly authorized representative to execute this Contract on the date set forth below.

ABESCAPE GROUP LLC

Abraham Herrera
Printed Name of Authorized Person

[Signature]
Signature

OWNER
Title:

5/31/17
Date:

CITY OF AUSTIN

Jonathan Dalchau
Printed Name of Authorized Person

[Signature]
Signature

Procurement Specialist IV
Title:

6/1/2017
Date:

Danielle Lord
Printed Name of Authorized Person

[Signature]
Signature


Purchasing Manager Corporate
Title:

6/1/17
Date:

CITY OF AUSTIN

GROUND'S MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

SOLICITATION NO.: RFP 6200 SMB0202

		Option 1 Abescape BAFO Pricing	Option 2 TIBH Pricing	Option 3 Next Low Pricing	Option 4 Retract Offer
GROUP D. Orphan Properties and Right of Ways					
ITEM NO.	ITEM DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1.D	Lot or Parcel - Regular Mowing for areas 22,000 square feet or less	\$0.00340	\$0.013750	\$0.00400	 Retract Proposal in whole for Solicitation SMB0202
2.D	Lot or Parcel - Irregular Mowing for areas 22,000 square feet or less	\$0.00450	\$0.027500	\$0.00560	
3.D	Lot or Parcel - Light to Moderate Clearing for areas 22,000 square feet or less	\$0.04500	\$0.068750	\$0.078750	
4.D	Lot or Parcel - Heavy Clearing for areas 22,000 square feet or less	\$0.07500	\$0.206250	\$0.362500	
5.D	Lot or Parcel - Regular Mowing for areas 22,000 square feet or over	\$0.00340	\$0.006875	\$0.00788	
6.D	Lot or Parcel - Irregular Mowing for areas 22,000 square feet or over	\$0.00450	\$0.013750	\$0.00800	
7.D	Lot or Parcel - Light to Moderate Clearing for areas 22,000 square feet or over	\$0.04500	\$0.034375	\$0.03750	
8.D	Lot or Parcel - Heavy Clearing for areas 22,000 square feet or over	\$0.07500	\$0.103125	\$0.197500	
9.D	Right of Way (ROW) - Regular Mowing	\$0.00177	\$0.012750	\$0.00300	
10.D	Right of Way (ROW) - Irregular Mowing	\$0.00180	\$0.025500	\$0.00350	
11.D	Right of Way (ROW) - Light to Moderate Clearing	\$0.00239	\$0.051000	\$0.061000	
12.D	Right of Way (ROW) - Heavy Clearing	\$0.07500	\$0.127500	\$0.157500	
13.D	Material Hauling and Disposal	\$49.00000	\$23.50000	\$28.00000	
14.D	Tire Handling and Disposal for Tires less than 20 inches in size	\$3.00000	\$11.50000	\$10.00000	
15.D	Tire Handling and Disposal for 20 inches in size or larger	\$4.50000	\$17.00000	\$17.00000	
Choose one of the four options as a final price offer to the City for the lines proposed under Group D:		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature: Digitally signed by Abraham Herrera DN: cn=Abraham Herrera, o=Abescape Group, LLC, ou=Owner, email=aherrera@abescape.com, c=US Date: 2017.05.03 16:51:54 -0600					
Date: 05/03/2017					

ATTACHMENT A - PRICE SHEET - BAFO
CITY OF AUSTIN
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

SECTION 2 - DISCOUNT OFF OF PRICELIST FOR EQUIPMENT RENTALS

Proposer shall be able to provide equipment rentals for special cases. The prices for these items shall be based on equipment rental rate plus a mark-up.

The percentage markups shall be fixed throughout the term of the Contract including any subsequent renewal periods, and are not subject to increase.

ITEM NO.	ITEM DESCRIPTION	ANNUAL EXPENDITURE	MARK-UP TO COSTS	EXTENDED ANNUAL COST
2	Markup to cost for Equipment Rental (not to exceed 20%)	\$25,000.00	15%	\$25,000.00
TOTAL BID =			\$1,258,681.00	

SECTION 3. NON-SPECIFIED ITEMS (PRICING FOR THIS SECTION WILL NOT BE USED TO DETERMINE AWARD).

Please list any additional related services your Company can offer the City along with an associated labor rate, discount off retail price or mark-up for the listed services. Information in Part D will not be evaluated, and the City does not guarantee the purchase of any additional services.

ITEM NO.	DESCRIPTION OF OTHER SERVICES	UNIT OF MEASURE, UNIT PRICE
3.1	General Services Labor Rate	\$22.50/HR
3.2		
3.3		
3.4		
3.5		



City of Austin

Purchasing Office

P.O. Box 1088, Austin, TX 78767

June 1, 2017

Great Western Managed Services Corporation
Elizabeth Koehler
2635 Demona Dr.
Austin, TX 78733

Dear Ms. Koehler:

The Austin City Council approved the execution of a contract with Abescape Group LLC, Great Western Managed Services Corporation, Greater Texas Landscape, Inc. and Pampered Lawns, Austin, Inc. for Grounds Maintenance for Ponds and Creeks in accordance with the referenced solicitation.

Responsible Department:	Watershed Protection Department
Department Contact Person:	Josie Archer
Department Contact Email Address:	josephine.archer@austintexas.gov
Department Contact Telephone:	(512) 974-9735
Project Name:	Grounds Maintenance
Contractor Name:	Great Western Managed Services Corp.
Contract Number:	MA 6200 NA170000160
Contract Period:	6/1/2017 – 5/31/2019
Dollar Amount	\$4,050,000 divided among the Contractors
Extension Options:	Three 12-month options
Requisition Number:	RQM 6200 16103100074
Solicitation Type & Number:	RFP SMB0202
Agenda Item Number:	25
Council Approval Date:	5/18/2017

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Jonathan Dalchau
Procurement Specialist IV
City of Austin
Purchasing Office

**CONTRACT BETWEEN THE CITY OF AUSTIN ("CITY")
AND
GREAT WESTERN MANAGED SERVICES CORPORATION ("CONTRACTOR")
FOR
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, PONDS AND CREEKS, RIGHT OF
WAY, AND URBAN TRAILS
MA 6200 NA170000160 (E)**

The City accepts the Contractor's Offer (as referenced in Section 1.1.3 below) for the above requirement and enters into the following Contract.

This Contract is between Great Western Managed Services Corporation having offices at 2635 Demona Dr., Austin, TX 78733 and the City, a home-rule municipality incorporated by the State of Texas, and is effective as of the date executed by the City ("Effective Date").

Capitalized terms used but not defined herein have the meanings given them in Solicitation Number RFP 6200 SMB0202.

1.1 This Contract is composed of the following documents:

- 1.1.1 This Document
- 1.1.2 The City's Solicitation, Request for Proposal (RFP), SMB0202 including all documents incorporated by reference
- 1.1.3 Great Western Managed Services Corporation Offer, dated 2/14/2017, including subsequent clarifications emailed on 3/9/2017 and 3/31/2017.

1.2 Order of Precedence. Any inconsistency or conflict in the Contract documents shall be resolved by giving precedence in the following order:

- 1.2.1 This Document
- 1.2.2 The City's Solicitation as referenced in Section 1.1.2, including all documents incorporated by reference
- 1.2.3 The Contractor's Offer as referenced in Section 1.1.3, including subsequent clarifications

1.3 Term of Contract. The Contract will be in effect for an initial term of twenty-four (24) months and may be extended thereafter for up to three (3) twelve (12) month extension option(s), subject to the approval of the Contractor and the City Purchasing Officer or his designee. See the Term of Contract provision in Section 0400 for additional Contract requirements.

1.4 Compensation. The Contractor shall be paid a total Not-to-Exceed amount of \$4,050,000 divided among the Contractors for the initial Contract term and \$2,025,000 divided among the Contractors for each extension option as indicated in the Bid Sheet, IFB Section 0600. Payment shall be made upon successful completion of services or delivery of goods as outlined in each individual Delivery Order.

1.5 Quantity of Work. There is no guaranteed quantity of work for the period of the Contract and there are no minimum order quantities. Work will be on an as needed basis as specified by the City for each Delivery Order.

1.6 Clarifications and Additional Agreements. The following are incorporated into the Contract.

- 1.6.1 All Contractors' are awarded all bid lines on Section 2 – Discount Off of Pricelist for Equipment Rentals and Section 3 – Non-Specified Items of Attachment A - Price Sheet for RFP 6200 SMB0202.

- 1.6.2 Pampered Lawns, Austin, Inc. will provide services to Zone 1 (North of Colorado River) - Medians and Right of Ways based on the lines bid in Section 1 - Group A and also Urban Trails based on the lines bid in Section 1 - Group C of Attachment A - Price Sheet - BAFO for RFP 6200 SMB0202.
- 1.6.3 Greater Texas Landscape, Inc. will provide services to Zone 2 (South of Colorado River) - Medians and Right of Ways based on the lines bid in Section 1 - Group B of Attachment A - Price Sheet - BAFO for RFP 6200 SMB0202.
- 1.6.4 Abescape Group LLC will provide services to Orphan Properties and Right of Ways based on the lines indicated in Section 1 - Group D of Attachment A - Abescape Group D - Final BAFO for RFP 6200 SMB0202.
- 1.6.5 Great Western Managed Services Corporation will provide services to Creeks and Ponds based on the lines bid in Section 1 - Group E of Attachment A.2 - Price Sheet (Watershed) for RFP 6200 SMB0202.
- 1.6.6 In the event a Contractor is unable to provide services in its assigned area, the City may choose to engage other parties listed on this Contract as secondary sources or outside parties not named in this Contract.

This Contract (including any Exhibits) constitutes the entire agreement of the parties regarding the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings, whether written or oral, relating to such subject matter. This Contract may be altered, amended, or modified only by a written instrument signed by the duly authorized representatives of both parties.

In witness whereof, the City has caused a duly authorized representative to execute this Contract on the date set forth below.

GREAT WESTERN MANAGED SERVICES CORP.

ELIZABETH KOESTER

Printed Name of Authorized Person

[Signature]

Signature

OWNER

Title:

5-22-17

Date:

CITY OF AUSTIN

Jonathan Dalchau

Printed Name of Authorized Person

[Signature]

Signature

Procurement Specialist IV

Title:

6/1/2017

Date:

Danielle Lord

Printed Name of Authorized Person

[Signature]

Signature

Purchasing Manager Corporate

Title:

6/1/17

Date:

**ATTACHMENT A.2 - PRICE SHEET (WATERSHED)
CITY OF AUSTIN**

GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

SOLICITATION NO.: RFP 6200 SMB0202

Instructions: Provide pricing for the items identified below. An amount of '0' (zero) will be interpreted by the City as a no-charge (free) item and the City will not expect to pay for that item. A 'no bid' or information left blank will be interpreted by the City that the Offeror does not wish to provide a price on that item.

Offerors shall propose pricing on all line items within an indicated Group to be considered for a Group Award. Bidders do not have to offer pricing for all lines, you can offer pricing for only the line items that you can provide the City.

Be advised that exceptions taken or qualifying statements made to any portion of the solicitation may jeopardize acceptance of the Offer and may result in disqualification. Prices being submitted shall be all inclusive and include ALL labor, equipment, overhead, and other costs associated with providing services under the Contract.

SECTION 1 - GROUND MAINTENANCE SERVICES

The quantities noted below are annual estimates and not a guarantee of actual volume. The City does not guarantee the purchase of the quantities listed. Quantities are provided as a guide based on historical usage. Actual purchases may be more or less. Orphan Properties and Right of Ways are on an as needed basis.

GROUP E. Watershed Ponds and Creeks

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.E	Mowing and Litter Cleanup around Ponds	13,228,703	Square Foot	\$0.00700	\$92,600.92	6	\$555,605.53
2.E	Mowing and Litter Cleanup around Creeks	1,375,716	Square Foot	\$0.00700	\$9,630.01	6	\$57,780.07
ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA (Annually)	UNIT OF MEASURE	UNIT PRICE		EXTENDED ANNUAL COST	
3.E	Material Hauling and Disposal	250	Cubic Yards	\$30.00		\$7,500.00	
4.E	Tire Handling and Disposal for Tires less than 20 inches in size	20	Per Tire	\$15.50		\$310.00	
5.E	Tire Handling and Disposal for 20 inches in size or larger	5	Per Tire	\$22.50		\$112.50	
SUBTOTAL GROUP A =							\$621,308.10

ATTACHMENT A.2 - PRICE SHEET (WATERSHED)
CITY OF AUSTIN
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

SECTION 2 - DISCOUNT OFF OF PRICELIST FOR EQUIPMENT RENTALS


Proposer shall be able to provide equipment rentals for special cases. The prices for these items shall be based on equipment rental rate plus a mark-up.

The percentage markups shall be fixed throughout the term of the Contract including any subsequent renewal periods, and are not subject to increase.

ITEM NO.	ITEM DESCRIPTION	ANNUAL EXPENDITURE	MARK-UP TO COSTS	EXTENDED ANNUAL COST
2	Markup to cost for Equipment Rental (not to exceed 20%)	\$25,000.00	20%	\$30,000.00
TOTAL BID =			\$651,308.10	

SECTION 3. NON-SPECIFIED ITEMS (PRICING FOR THIS SECTION WILL NOT BE USED TO DETERMINE AWARD).

Please list any additional related services your Company can offer the City along with an associated labor rate, discount off retail price or mark-up for the listed services. Information in Part D will not be evaluated, and the City does not guarantee the purchase of any additional services.

ITEM NO.	DESCRIPTION OF OTHER SERVICES	UNIT OF MEASURE, UNIT PRICE
3.1	General Services Labor Rate	
3.2		
3.3		
3.4		
3.5		

ATTACHMENT A - PRICE SHEET
CITY OF AUSTIN
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

SECTION 2 - DISCOUNT OFF OF PRICELIST FOR EQUIPMENT RENTALS

Proposer shall be able to provide equipment rentals for special cases. The prices for these items shall be based on equipment rental rate plus a mark-up.

The percentage markups shall be fixed throughout the term of the Contract including any subsequent renewal periods, and are not subject to increase.

ITEM NO.	ITEM DESCRIPTION	ANNUAL EXPENDITURE	MARK-UP TO COSTS	EXTENDED ANNUAL COST
2	Markup to cost for Equipment Rental (not to exceed 20%)	\$25,000.00	20%	\$25,000.00
TOTAL BID =				

SECTION 3. NON-SPECIFIED ITEMS (PRICING FOR THIS SECTION WILL NOT BE USED TO DETERMINE AWARD).

Please list any additional related services your Company can offer the City along with an associated labor rate, discount off retail price or mark-up for the listed services. Information in Part D will not be evaluated, and the City does not guarantee the purchase of any additional services.

ITEM NO.	DESCRIPTION OF OTHER SERVICES	UNIT OF MEASURE, UNIT PRICE
3.1	General Services Labor Rate	\$ 50.00 per man hour
3.2		
3.3		
3.4		
3.5		



City of Austin

Purchasing Office

P.O. Box 1088, Austin, TX 78767

June 1, 2017

Greater Texas Landscape, Inc.
Ruth M. Ramonis
1141 Penion Drive
Austin, TX 78748

Dear Ms. Ramonis:

The Austin City Council approved the execution of a contract with Abescape Group LLC, Great Western Managed Services Corporation, Greater Texas Landscape, Inc. and Pampered Lawns, Austin, Inc. for Grounds Maintenance for Medians and Rights of Ways in accordance with the referenced solicitation.

Responsible Department:	Public Works Department
Department Contact Person:	Rob Grotty
Department Contact Email Address:	rob.grotty@austintexas.gov
Department Contact Telephone:	(512) 974-9198
Project Name:	Grounds Maintenance
Contractor Name:	Greater Texas Landscape
Contract Number:	MA 6200 NA170000160
Contract Period:	6/1/2017 – 5/31/2019
Dollar Amount	\$4,050,000 divided among the Contractors
Extension Options:	Three 12-month options
Requisition Number:	RQM 6200 16103100074
Solicitation Type & Number:	RFP SMB0202
Agenda Item Number:	25
Council Approval Date:	5/18/2017

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Jonathan Dalchau
Procurement Specialist IV
City of Austin
Purchasing Office

**CONTRACT BETWEEN THE CITY OF AUSTIN ("CITY")
AND
GREATER TEXAS LANDSCAPE, INC. ("CONTRACTOR")
FOR
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, PONDS AND CREEKS, RIGHT OF
WAY, AND URBAN TRAILS
MA 6200 NA170000160 (B)**

The City accepts the Contractor's Offer (as referenced in Section 1.1.3 below) for the above requirement and enters into the following Contract.

This Contract is between Greater Texas Landscape, Inc. having offices at 1141 Penion Drive, Austin, TX 78748 and the City, a home-rule municipality incorporated by the State of Texas, and is effective as of the date executed by the City ("Effective Date").

Capitalized terms used but not defined herein have the meanings given them in Solicitation Number RFP 6200 SMB0202.

1.1 This Contract is composed of the following documents:

- 1.1.1 This Document
- 1.1.2 The City's Solicitation, Request for Proposal (RFP), SMB0202 including all documents incorporated by reference
- 1.1.3 Greater Texas Landscape, Inc. Offer, dated 2/10/2017, including subsequent clarifications emailed on 3/8/2017.

1.2 Order of Precedence. Any inconsistency or conflict in the Contract documents shall be resolved by giving precedence in the following order:

- 1.2.1 This Document
- 1.2.2 The City's Solicitation as referenced in Section 1.1.2, including all documents incorporated by reference
- 1.2.3 The Contractor's Offer as referenced in Section 1.1.3, including subsequent clarifications

1.3 Term of Contract. The Contract will be in effect for an initial term of twenty-four (24) months and may be extended thereafter for up to three (3) twelve (12) month extension option(s), subject to the approval of the Contractor and the City Purchasing Officer or his designee. See the Term of Contract provision in Section 0400 for additional Contract requirements.

1.4 Compensation. The Contractor shall be paid a total Not-to-Exceed amount of \$4,050,000 divided among the Contractors for the initial Contract term and \$2,025,000 divided among the Contractors for each extension option as indicated in the Bid Sheet, IFB Section 0600. Payment shall be made upon successful completion of services or delivery of goods as outlined in each individual Delivery Order.

1.5 Quantity of Work. There is no guaranteed quantity of work for the period of the Contract and there are no minimum order quantities. Work will be on an as needed basis as specified by the City for each Delivery Order.

1.6 Clarifications and Additional Agreements. The following are incorporated into the Contract.

- 1.6.1 All Contractors' are awarded all bid lines on Section 2 – Discount Off of Pricelist for Equipment Rentals and Section 3 – Non-Specified Items of Attachment A - Price Sheet for RFP 6200 SMB0202.

- 1.6.2 Pampered Lawns, Austin, Inc. will provide services to Zone 1 (North of Colorado River) - Medians and Right of Ways based on the lines bid in Section 1 - Group A and also Urban Trails based on the lines bid in Section 1 - Group C of Attachment A - Price Sheet - BAFO for RFP 6200 SMB0202.
- 1.6.3 Greater Texas Landscape, Inc. will provide services to Zone 2 (South of Colorado River) - Medians and Right of Ways based on the lines bid in Section 1 - Group B of Attachment A - Price Sheet - BAFO for RFP 6200 SMB0202.
- 1.6.4 Abescape Group LLC will provide services to Orphan Properties and Right of Ways based on the lines indicated in Section 1 - Group D of Attachment A - Abescape Group D - Final BAFO for RFP 6200 SMB0202.
- 1.6.5 Great Western Managed Services Corporation will provide services to Creeks and Ponds based on the lines bid in Section 1 - Group E of Attachment A.2 - Price Sheet (Watershed) for RFP 6200 SMB0202.
- 1.6.6 In the event a Contractor is unable to provide services in its assigned area, the City may choose to engage other parties listed on this Contract as secondary sources or outside parties not named in this Contract.

This Contract (including any Exhibits) constitutes the entire agreement of the parties regarding the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings, whether written or oral, relating to such subject matter. This Contract may be altered, amended, or modified only by a written instrument signed by the duly authorized representatives of both parties.

In witness whereof, the City has caused a duly authorized representative to execute this Contract on the date set forth below.

GREATER TEXAS LANDSCAPE, INC.

CITY OF AUSTIN

RUTH M. RAMONIS
 Printed Name of Authorized Person
[Signature]
 Signature
VICE PRESIDENT
 Title:
MAY 23RD, 2017
 Date:

Jonathan Dalchau
 Printed Name of Authorized Person
[Signature]
 Signature
Procurement Specialist IV
 Title:
6/1/2017
 Date:

Danielle Lord
 Printed Name of Authorized Person
[Signature]
 Signature
Purchasing Manager Corporate
 Title:
6/1/17
 Date:

ATTACHMENT A - PRICE SHEET - BAFO**CITY OF AUSTIN****GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS****SOLICITATION NO.:** RFP 6200 SMB0202

Instructions: Provide pricing for the items identified below. An amount of '0' (zero) will be interpreted by the City as a no-charge (free) item and the City will not expect to pay for that item. A 'no bid' or information left blank will be interpreted by the City that the Offeror does not wish to provide a price on that item.

Offerors shall propose pricing on all line items within an indicated Group to be considered for a Group Award. The City intends to make at least four awards, one award for each Group (Zone 1, Zone 2, Urban Trails, and Orphan Properties). Offerors may propose on all groups; however, if selected for award for one group, then the Offeror will not be considered for award for other groups. It is the City's intent to ensure that all group services are contracted for; therefore, award of a Contract to any Offeror may be contingent upon the Offeror agreeing to provide services for other groups for which the Offeror did not submit prices as a part of their original Proposal response. The City may award the contract for any item or group of items on the solicitation, or any combination deemed most advantageous to the City. Bidders do not have to offer pricing for all lines, you can offer pricing for only the line items that you can provide the City.

Be advised that exceptions taken or qualifying statements made to any portion of the solicitation may jeopardize acceptance of the Offer and may result in disqualification. Prices being submitted shall be all inclusive and include ALL labor, equipment, overhead, and other costs associated with providing services under the Contract.

SECTION 1 - GROUND MAINTENANCE SERVICES

Note: The City reserves the right to make multiple awards by group, service, or any combination deemed most advantageous to the City.

The quantities noted below are annual estimates and not a guarantee of actual volume. The City does not guarantee the purchase of the quantities listed. Quantities are provided as a guide based on historical usage. Actual purchases may be more or less. Orphan Properties and Right of Ways are on an as needed basis.

GROUP A. Zone 1 (North of Colorado River) - Medians and Right of Ways

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.A	Regular Mowing for 22,000 square feet or less	2,000,000	Square Foot	\$0.00510	\$10,200.00	18	\$183,600.00
2.A	Irregular Mowing for 22,000 square feet or less	500,000	Square Foot	\$0.01060	\$5,300.00	6	\$31,800.00
3.A	Regular Mowing for 22,000 square feet or over	8,000,000	Square Foot	\$0.00220	\$17,600.00	18	\$316,800.00
4.A	Irregular Mowing for 22,000 square feet or over	2,000,000	Square Foot	\$0.00350	\$7,000.00	6	\$42,000.00
SUBTOTAL GROUP A =							\$574,200.00

GROUP B. Zone 2 (South of Colorado River) - Medians and Right of Ways

ATTACHMENT A - PRICE SHEET - BAFO

CITY OF AUSTIN

GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.B	Regular Mowing for 22,000 square feet or less	600,000	Square Foot	\$0.00510	\$3,060.00	18	\$55,080.00
2.B	Irregular Mowing for 22,000 square feet or less	150,000	Square Foot	\$0.01060	\$1,590.00	6	\$9,540.00
3.B	Regular Mowing for 22,000 square feet or over	10,000,000	Square Foot	\$0.00220	\$22,000.00	18	\$396,000.00
4.B	Irregular Mowing for 22,000 square feet or over	2,500,000	Square Foot	\$0.00350	\$8,750.00	6	\$52,500.00

SUBTOTAL GROUP B = \$513,120.00

GROUP C. Urban Trails

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.C	Regular Mowing	1,100,000	Square Foot	\$0.00455	\$5,005.00	18	\$90,090.00
2.C	Irregular Mowing	550,000	Square Foot	\$0.00755	\$4,152.50	6	\$24,915.00

SUBTOTAL GROUP C = \$115,005.00

GROUP D. Orphan Properties and Right of Ways

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA (Annually)	UNIT OF MEASURE	UNIT PRICE	EXTENDED ANNUAL COST
1.D	Lot or Parcel - Regular Mowing for areas 22,000 square feet or less	1,200,000	Square Foot		
2.D	Lot or Parcel - Irregular Mowing for areas 22,000 square feet or less	350,000	Square Foot		
3.D	Lot or Parcel - Light to Moderate Clearing for areas 22,000 square feet or less	125,000	Square Foot		
4.D	Lot or Parcel - Heavy Clearing for areas 22,000 square feet or less	15,000	Square Foot		

ATTACHMENT A - PRICE SHEET - BAFO CITY OF AUSTIN GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS					
5.D	Lot or Parcel - Regular Mowing for areas 22,000 square feet or over	1,000,000	Square Foot		
6.D	Lot or Parcel - Irregular Mowing for areas 22,000 square feet or over	750,000	Square Foot		
7.D	Lot or Parcel - Light to Moderate Clearing for areas 22,000 square feet or over	50,000	Square Foot		
8.D	Lot or Parcel - Heavy Clearing for areas 22,000 square feet or over	25,000	Square Foot		
9.D	Right of Way (ROW) - Regular Mowing	6,250,000	Square Foot		
10.D	Right of Way (ROW) - Irregular Mowing	750,000	Square Foot		
11.D	Right of Way (ROW) - Light to Moderate Clearing	250,000	Square Foot		
12.D	Right of Way (ROW) - Heavy Clearing	25,000	Square Foot		
13.D	Material Hauling and Disposal	4,500	Cubic Yards		
14.D	Tire Handling and Disposal for Tires less than 20 inches in size	550	Per Tire		
15.D	Tire Handling and Disposal for 20 inches in size or larger	50	Per Tire		
ELECTING TO NOT BID AT THIS TIME				SUBTOTAL GROUP D =	

ATTACHMENT A - PRICE SHEET - BAFO**CITY OF AUSTIN****GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS****SECTION 2 - DISCOUNT OFF OF PRICELIST FOR EQUIPMENT RENTALS**

Proposer shall be able to provide equipment rentals for special cases. The prices for these items shall be based on equipment rental rate plus a mark-up.

The percentage markups shall be fixed throughout the term of the Contract including any subsequent renewal periods, and are not subject to increase.

ITEM NO.	ITEM DESCRIPTION	ANNUAL EXPENDITURE	MARK-UP TO COSTS	EXTENDED ANNUAL COST
2	Markup to cost for Equipment Rental (not to exceed 20%)	\$25,000.00	20%	\$31,250.00
TOTAL BID =			\$1,233,575.00	

SECTION 3. NON-SPECIFIED ITEMS (PRICING FOR THIS SECTION WILL NOT BE USED TO DETERMINE AWARD).

Please list any additional related services your Company can offer the City along with an associated labor rate, discount off retail price or mark-up for the listed services. Information in Part D will not be evaluated, and the City does not guarantee the purchase of any additional services.

ITEM NO.	DESCRIPTION OF OTHER SERVICES	UNIT OF MEASURE, UNIT PRICE
3.1	General Services Labor Rate	\$45.00/MH
3.2	Licensed Irrigation Technician Rate	\$85.00/MH
3.3	Disposal Fee - C.Y. rate only, doesn't not include labor	\$25.00/CY
3.4	Arbor Care - light pruning, canopy lifting up to 15'	\$175.00/MH
3.5	Equipment Operator Labor Rate - Heavy Duty such as Skidsteer, etc..	\$75.00/MH



City of Austin

Purchasing Office

P.O. Box 1088, Austin, TX 78767

June 1, 2017

Pampered Lawns, Austin, Inc.
Mark McNabb
13805 Dragline Drive
Austin, TX 78728

Dear Mr. McNabb:

The Austin City Council approved the execution of a contract with Abescape Group LLC, Great Western Managed Services Corporation, Greater Texas Landscape, Inc. and Pampered Lawns, Austin, Inc. for Grounds Maintenance for Medians and Rights of Ways in accordance with the referenced solicitation.

Responsible Department:	Public Works Department
Department Contact Person:	Rob Grotty
Department Contact Email Address:	rob.grotty@austintexas.gov
Department Contact Telephone:	(512) 974-9198
Project Name:	Grounds Maintenance
Contractor Name:	Pampered Lawns, Austin
Contract Number:	MA 6200 NA170000160
Contract Period:	6/1/2017 – 5/31/2019
Dollar Amount	\$4,050,000 divided among the Contractors
Extension Options:	Three 12-month options
Requisition Number:	RQM 6200 16103100074
Solicitation Type & Number:	RFP SMB0202
Agenda Item Number:	25
Council Approval Date:	5/18/2017

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Jonathan Dalchau
Procurement Specialist IV
City of Austin
Purchasing Office

**CONTRACT BETWEEN THE CITY OF AUSTIN ("CITY")
AND
PAMPERED LAWN, AUSTIN, INC. ("CONTRACTOR")
FOR
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, PONDS AND CREEKS, RIGHT OF
WAY, AND URBAN TRAILS
MA 6200 NA170000160 (A/C)**

The City accepts the Contractor's Offer (as referenced in Section 1.1.3 below) for the above requirement and enters into the following Contract.

This Contract is between Pampered Lawns, Austin, Inc. having offices at 13805 Dragline Drive, Austin, TX 78728 and the City, a home-rule municipality incorporated by the State of Texas, and is effective as of the date executed by the City ("Effective Date").

Capitalized terms used but not defined herein have the meanings given them in Solicitation Number RFP 6200 SMB0202.

1.1 This Contract is composed of the following documents:

- 1.1.1 This Document
- 1.1.2 The City's Solicitation, Request for Proposal (RFP), SMB0202 including all documents incorporated by reference
- 1.1.3 Pampered Lawns, Austin, Inc. Offer, dated 2/14/2017, including subsequent clarifications emailed on 3/7/2017 and 3/8/2017.

1.2 Order of Precedence. Any inconsistency or conflict in the Contract documents shall be resolved by giving precedence in the following order:

- 1.2.1 This Document
- 1.2.2 The City's Solicitation as referenced in Section 1.1.2, including all documents incorporated by reference
- 1.2.3 The Contractor's Offer as referenced in Section 1.1.3, including subsequent clarifications

1.3 Term of Contract. The Contract will be in effect for an initial term of twenty-four (24) months and may be extended thereafter for up to three (3) twelve (12) month extension option(s), subject to the approval of the Contractor and the City Purchasing Officer or his designee. See the Term of Contract provision in Section 0400 for additional Contract requirements.

1.4 Compensation. The Contractor shall be paid a total Not-to-Exceed amount of \$4,050,000 divided among the Contractors for the initial Contract term and \$2,025,000 divided among the Contractors for each extension option as indicated in the Bid Sheet, IFB Section 0600. Payment shall be made upon successful completion of services or delivery of goods as outlined in each individual Delivery Order.

1.5 Quantity of Work. There is no guaranteed quantity of work for the period of the Contract and there are no minimum order quantities. Work will be on an as needed basis as specified by the City for each Delivery Order.

1.6 Clarifications and Additional Agreements. The following are incorporated into the Contract.

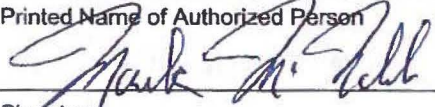
- 1.6.1 All Contractors' are awarded all bid lines on Section 2 – Discount Off of Pricelist for Equipment Rentals and Section 3 – Non-Specified Items of Attachment A - Price Sheet for RFP 6200 SMB0202.

- 1.6.2 Pampered Lawns, Austin, Inc. will provide services to Zone 1 (North of Colorado River) - Medians and Right of Ways based on the lines bid in Section 1 - Group A and also Urban Trails based on the lines bid in Section 1 - Group C of Attachment A - Price Sheet - BAFO for RFP 6200 SMB0202.
- 1.6.3 Greater Texas Landscape, Inc. will provide services to Zone 2 (South of Colorado River) - Medians and Right of Ways based on the lines bid in Section 1 - Group B of Attachment A - Price Sheet - BAFO for RFP 6200 SMB0202.
- 1.6.4 Abescape Group LLC will provide services to Orphan Properties and Right of Ways based on the lines indicated in Section 1 - Group D of Attachment A - Abescape Group D - Final BAFO for RFP 6200 SMB0202.
- 1.6.5 Great Western Managed Services Corporation will provide services to Creeks and Ponds based on the lines bid in Section 1 - Group E of Attachment A.2 - Price Sheet (Watershed) for RFP 6200 SMB0202.
- 1.6.6 In the event a Contractor is unable to provide services in its assigned area, the City may choose to engage other parties listed on this Contract as secondary sources or outside parties not named in this Contract.

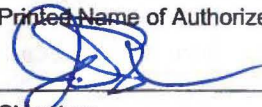
This Contract (including any Exhibits) constitutes the entire agreement of the parties regarding the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings, whether written or oral, relating to such subject matter. This Contract may be altered, amended, or modified only by a written instrument signed by the duly authorized representatives of both parties.

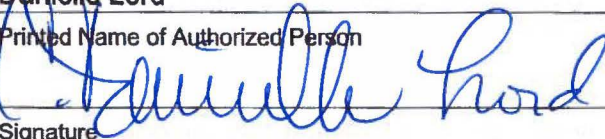
In witness whereof, the City has caused a duly authorized representative to execute this Contract on the date set forth below.

PAMPERED LAWNs, AUSTIN, INC.

Mark M^c Nabbs
Printed Name of Authorized Person

Signature
President
Title:
5/23/17
Date:

CITY OF AUSTIN

Jonathan Dalchau
Printed Name of Authorized Person

Signature
Procurement Specialist IV
Title:
6/1/2017
Date:

Danielle Lord
Printed Name of Authorized Person

Signature
Purchasing Manager Corporate
Title:
6/1/17
Date:

ATTACHMENT A - PRICE SHEET - BAFO**CITY OF AUSTIN****GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS****SOLICITATION NO.:** RFP 6200 SMB0202

Instructions: Provide pricing for the items identified below. An amount of '0' (zero) will be interpreted by the City as a no-charge (free) item and the City will not expect to pay for that item. A 'no bid' or information left blank will be interpreted by the City that the Offeror does not wish to provide a price on that item.

Offerors shall propose pricing on all line items within an indicated Group to be considered for a Group Award. The City intends to make at least four awards, one award for each Group (Zone 1, Zone 2, Urban Trails, and Orphan Properties). Offerors may propose on all groups; however, if selected for award for one group, then the Offeror will not be considered for award for other groups. It is the City's intent to ensure that all group services are contracted for; therefore, award of a Contract to any Offeror may be contingent upon the Offeror agreeing to provide services for other groups for which the Offeror did not submit prices as a part of their original Proposal response. The City may award the contract for any item or group of items on the solicitation, or any combination deemed most advantageous to the City. Bidders do not have to offer pricing for all lines, you can offer pricing for only the line items that you can provide the City.

Be advised that exceptions taken or qualifying statements made to any portion of the solicitation may jeopardize acceptance of the Offer and may result in disqualification. Prices being submitted shall be all inclusive and include ALL labor, equipment, overhead, and other costs associated with providing services under the Contract.

SECTION 1 - GROUND MAINTENANCE SERVICES

Note: The City reserves the right to make multiple awards by group, service, or any combination deemed most advantageous to the City.

The quantities noted below are annual estimates and not a guarantee of actual volume. The City does not guarantee the purchase of the quantities listed. Quantities are provided as a guide based on historical usage. Actual purchases may be more or less. Orphan Properties and Right of Ways are on an as needed basis.

GROUP A. Zone 1 (North of Colorado River) - Medians and Right of Ways

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.A	Regular Mowing for 22,000 square feet or less	2,000,000	Square Foot	\$0.00300	\$6,000.00	18	\$108,000.00
2.A	Irregular Mowing for 22,000 square feet or less	500,000	Square Foot	\$0.00350	\$1,750.00	6	\$10,500.00
3.A	Regular Mowing for 22,000 square feet or over	8,000,000	Square Foot	\$0.00220	\$17,600.00	18	\$316,800.00
4.A	Irregular Mowing for 22,000 square feet or over	2,000,000	Square Foot	\$0.00250	\$5,000.00	6	\$30,000.00
SUBTOTAL GROUP A =							\$465,300.00

GROUP B. Zone 2 (South of Colorado River) - Medians and Right of Ways

ATTACHMENT A - PRICE SHEET - BAFO

CITY OF AUSTIN

GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.B	Regular Mowing for 22,000 square feet or less	600,000	Square Foot			18	NO BID
2.B	Irregular Mowing for 22,000 square feet or less	150,000	Square Foot			6	NO BID
3.B	Regular Mowing for 22,000 square feet or over	10,000,000	Square Foot			18	NO BID
4.B	Irregular Mowing for 22,000 square feet or over	2,500,000	Square Foot			6	NO BID

SUBTOTAL GROUP B = NO BID

GROUP C. Urban Trails

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.C	Regular Mowing	1,100,000	Square Foot	\$0.00280	\$3,080.00	18	\$55,440.00
2.C	Irregular Mowing	550,000	Square Foot	\$0.00350	\$1,925.00	6	\$11,550.00

SUBTOTAL GROUP C = \$66,990.00

GROUP D. Orphan Properties and Right of Ways

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA (Annually)	UNIT OF MEASURE	UNIT PRICE	EXTENDED ANNUAL COST
1.D	Lot or Parcel - Regular Mowing for areas 22,000 square feet or less	1,200,000	Square Foot	\$0.00400	\$4,800.00
2.D	Lot or Parcel - Irregular Mowing for areas 22,000 square feet or less	350,000	Square Foot	\$0.00560	\$1,960.00
3.D	Lot or Parcel - Light to Moderate Clearing for areas 22,000 square feet or less	125,000	Square Foot	\$0.20000	\$25,000.00
4.D	Lot or Parcel - Heavy Clearing for areas 22,000 square feet or less	15,000	Square Foot	\$1.00000	\$15,000.00

ATTACHMENT A - PRICE SHEET - BAFO**CITY OF AUSTIN****GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS**

5.D	Lot or Parcel - Regular Mowing for areas 22,000 square feet or over	1,000,000	Square Foot	\$0.01000	\$10,000.00
6.D	Lot or Parcel - Irregular Mowing for areas 22,000 square feet or over	750,000	Square Foot	\$0.00800	\$6,000.00
7.D	Lot or Parcel - Light to Moderate Clearing for areas 22,000 square feet or over	50,000	Square Foot	\$0.20000	\$10,000.00
8.D	Lot or Parcel - Heavy Clearing for areas 22,000 square feet or over	25,000	Square Foot	\$1.00000	\$25,000.00
9.D	Right of Way (ROW) - Regular Mowing	6,250,000	Square Foot	\$0.00300	\$18,750.00
10.D	Right of Way (ROW) - Irregular Mowing	750,000	Square Foot	\$0.00350	\$2,625.00
11.D	Right of Way (ROW) - Light to Moderate Clearing	250,000	Square Foot	\$0.20000	\$50,000.00
12.D	Right of Way (ROW) - Heavy Clearing	25,000	Square Foot	\$1.00000	\$25,000.00
13.D	Material Hauling and Disposal	4,500	Cubic Yards	\$28.00000	\$126,000.00
14.D	Tire Handling and Disposal for Tires less than 20 inches in size	550	Per Tire	\$10.00000	\$5,500.00
15.D	Tire Handling and Disposal for 20 inches in size or larger	50	Per Tire	\$20.00000	\$1,000.00
SUBTOTAL GROUP D =					\$326,635.00

ATTACHMENT A - PRICE SHEET - BAFO**CITY OF AUSTIN****GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS****SECTION 2 - DISCOUNT OFF OF PRICELIST FOR EQUIPMENT RENTALS**

Proposer shall be able to provide equipment rentals for special cases. The prices for these items shall be based on equipment rental rate plus a mark-up.

The percentage markups shall be fixed throughout the term of the Contract including any subsequent renewal periods, and are not subject to increase.

ITEM NO.	ITEM DESCRIPTION	ANNUAL EXPENDITURE	MARK-UP TO COSTS	EXTENDED ANNUAL COST
2	Markup to cost for Equipment Rental (not to exceed 20%)	\$25,000.00	20%	\$25,000.00
TOTAL BID =			\$883,925.00	

SECTION 3. NON-SPECIFIED ITEMS (PRICING FOR THIS SECTION WILL NOT BE USED TO DETERMINE AWARD).

Please list any additional related services your Company can offer the City along with an associated labor rate, discount off retail price or mark-up for the listed services. Information in Part D will not be evaluated, and the City does not guarantee the purchase of any additional services.

ITEM NO.	DESCRIPTION OF OTHER SERVICES	UNIT OF MEASURE, UNIT PRICE
3.1	General Services Labor Rate	\$35.00/ PER HOUR
3.2	Crew Leader Labor Rate	\$45.00/ PER HOUR
3.3	Supervisor Labor Rate	\$75.00/ PER HOUR
3.4	Tractor Tire Disposal	\$150.00 EACH
3.5		

ATTACHMENT A - ABESCAPE GROUP D - FINAL BAFO

CITY OF AUSTIN

GROUPS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

SOLICITATION NO.: RFP 6200 SMB0202

		Option 1 Abescape BAFO Pricing	Option 2 TIBH Pricing	Option 3 Next Low Pricing	Option 4 Retract Offer
GROUP D. Orphan Properties and Right of Ways					
ITEM NO.	ITEM DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1.D	Lot or Parcel - Regular Mowing for areas 22,000 square feet or less	\$0.00340	\$0.013750	\$0.00400	Retract Proposal in whole for Solicitation SMB0202
2.D	Lot or Parcel - Irregular Mowing for areas 22,000 square feet or less	\$0.00450	\$0.027500	\$0.00560	
3.D	Lot or Parcel - Light to Moderate Clearing for areas 22,000 square feet or less	\$0.04500	\$0.068750	\$0.078750	
4.D	Lot or Parcel - Heavy Clearing for areas 22,000 square feet or less	\$0.07500	\$0.206250	\$0.362500	
5.D	Lot or Parcel - Regular Mowing for areas 22,000 square feet or over	\$0.00340	\$0.006875	\$0.00788	
6.D	Lot or Parcel - Irregular Mowing for areas 22,000 square feet or over	\$0.00450	\$0.013750	\$0.00800	
7.D	Lot or Parcel - Light to Moderate Clearing for areas 22,000 square feet or over	\$0.04500	\$0.034375	\$0.03750	
8.D	Lot or Parcel - Heavy Clearing for areas 22,000 square feet or over	\$0.07500	\$0.103125	\$0.197500	
9.D	Right of Way (ROW) - Regular Mowing	\$0.00177	\$0.012750	\$0.00300	
10.D	Right of Way (ROW) - Irregular Mowing	\$0.00180	\$0.025500	\$0.00350	
11.D	Right of Way (ROW) - Light to Moderate Clearing	\$0.00239	\$0.051000	\$0.061000	
12.D	Right of Way (ROW) - Heavy Clearing	\$0.07500	\$0.127500	\$0.157500	
13.D	Material Hauling and Disposal	\$49.00000	\$23.50000	\$28.00000	
14.D	Tire Handling and Disposal for Tires less than 20 inches in size	\$3.00000	\$11.50000	\$10.00000	
15.D	Tire Handling and Disposal for 20 inches in size or larger	\$4.50000	\$17.00000	\$17.00000	
Choose one of the four options as a final price offer to the City for the lines proposed under Group D:		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Signature: <small>Digitally signed by Abraham Herrera DN: cn=Abraham Herrera, o=Abescape Group, LLC, ou=Owner, email=aherrera@abescape.com, c=US Date: 2017.05.03 19:51:54 -0600</small>					
Date: 05/03/2017					



City of Austin

Purchasing Office, Financial Services Department

P.O. Box 1088, Austin, TX 78767

March 6, 2017

Abraham Herrera
Abescape Group, LLC
9807 Ranch Road 620 N, Unit #24307
Austin, TX 78726

Dear Mr. Herrera:

Thank you for submitting your Offer for **SMB0202 – Grounds Maintenance for Medians, Orphan Properties, Right of Ways, and Urban Trails.**

The evaluation team is coming to a close on the review and evaluation of the Offer received for this solicitation. However, further clarification to your Offer is requested. This information is to complete the evaluation process.

Please clarify and/or comment on the following questions:

1. If you intend to use workers on U.S. Visas, what is your plan if they get denied access to the United States? **Abescape Group does not intend to use workers on U.S. Visas. If we were to hire an employee on a visa and at some point, he/she leaves the U.S. and is detained upon re-entry, Abescape will send an employee from El Paso to temporarily take his/her place until a permanent employee from the Austin area is hired. Being that Abescape has many applicants in the Williamson/Travis county area, the hiring/training process would be expedited within days. The employee from El Paso would be in Austin within 12 hours if such an emergency occurred.**
2. For the listed equipment in Section 0500 – Scope of Work, Paragraph 5.10, state which items you have in your current inventory in the Austin area, and which ones you would need to acquire?
Abescape's Inventory Response in red.
 - 5.10.1.1 Trucks – 2 each...**We have three F-350 Diesel, one Chevrolet 3500 Flatbed, and 3 additional trucks available from our El Paso fleet.**
 - 5.10.1.2 Trailers – 2 each **We have three available trailers**
 - 5.10.1.3 60" – Zero Turn Mowers – 3 each **We have 2 John Deere Z950M 60" and 1 Hustler Super Z (if awarded, our vendors are on notice to purchase 3 NEW additional 950M ZTRACS with propane conversion kits)**
 - 5.10.1.4 String Trimmers – 6 each **We own over 6 String Trimmers and our John Deere Vendor (fully stocked) in Taylor, Texas has given us credit to purchase additional trimmers if needed.**
 - 5.10.1.5 Hand held or backpack power blowers – 4 each **We own over 4 four blowers and again, our John Deere Vendor (fully stocked) in Taylor, Texas has given us credit to purchase additional blowers if needed.**
 - 5.10.2.1 Truck – 1 each **We have three F-350 Diesel Pick-Ups, one Chevrolet 3500 Flatbed, and 3 additional trucks available from our El Paso fleet.**
 - 5.10.2.2 Trailer – 1 each **We have three trailers available**
 - 5.10.2.3 60" – Zero Turn Mower – 1 each **We have 2 John Deere Z950M 60" and 1 Hustler Super Z (if awarded, our vendors are on notice to purchase 3 NEW additional 950M ZTRACS with propane conversion kits)**
 - 5.10.2.4 String Trimmers – 2 each **We own over 6 String Trimmers and our John Deere Vendor (fully stocked) in Taylor, Texas has given us credit to purchase additional trimmers if needed.**
 - 5.10.2.5 Hand held or backpack power blower – 1 each
 - 5.10.3.1 Camera – 1 each **Yes, we have digital cameras & smart phones with an available Drop Box Application to upload and store images to our Abescape Drop Box account for archival purposes.**



City of Austin

Purchasing Office, Financial Services Department

P.O. Box 1088, Austin, TX 78767

- 5.10.3.2 Weed Eater – 6 each We own over 6 String Trimmers and our John Deere Vendor (fully stocked) in Taylor, Texas has given us credit to purchase additional trimmers if needed
- 5.10.3.3 Blower – 2 each We own over 4 four blowers and again our John Deere Vendor (fully stocked) in Taylor, Texas has given us credit to purchase additional blowers if needed.
- 5.10.3.4 Van – 1 each We don't own any vans but can implement with a truck with our enclosed trailer.
- 5.10.3.5 14-yard trailer – 1 each We have two 5-yard trailers and would rent a 14-yard trailer if needed. We have CDL drivers to transport 14-yard trailer and roll-off containers.
- 5.10.3.6 20' grilled trailer – 1 each We have a 20-ft. long x 5-ft. height expanded metal mesh trash hauler in El Paso and will transport to Austin if awarded. Abescape has all necessary welding equipment to modify dimensions of the trailer.
- 5.10.3.7 Chainsaw – 1 each We currently have three chainsaws to cut various radius sizes. Any additional chainsaws needed will be purchased through our Stihl or John Deere Vendor accounts.
- 5.10.3.8 Small tractor – 1 each We have a John Deere 5115M 100 PTO 2016 Tractor
- 5.10.3.9 Large tractor – 1 each We have a John Deere 5115M 100 PTO 2016 Tractor
- 5.10.3.10 Skid steer – 1 each We have two in El Paso but have been renting in Austin from Herc Rentals at 3737 Airport Blvd. as needed and will continue to do so unless we feel it more beneficial to purchase one.
- 5.10.3.11 Dump trailer – 1 each We have one top-hat double axle bumper -ull trailer @ 14,000 lb. capacity
- 5.10.3.12 1-Ton truck - 1 each We have three F-350 Diesel, one Chevrolet 3500 Flatbed, and 3 additional trucks available from our El Paso fleet.
- 5.10.3.13 Light Duty Truck - 1 each We have three F-350 Diesel, one Chevrolet 3500 Flatbed, and 3 additional trucks available from our El Paso fleet.
- 5.10.3.14 Push mower (quantity not specified) We have several available Honda commercial push mowers
- 5.10.3.15 Riding mower (quantity not specified) We have 2 John Deere Z950M 60" and 1 Hustler Super Z (if awarded, our vendors are on notice to purchase 3 NEW additional 950M ZTRACS with propane conversion kits)
- 5.10.3.16 Front end loader/scrapper (quantity not specified) We do not own one but will rent as needed from Herc Rentals as we have obtained rental quotes when needed.
- 5.10.3.17 Optional Equipment: Preference will be granted to Contractors who own a roll-off dumpster. We own roll-offs that are in El Paso and can bring the number of containers needed if awarded the contract.
3. For the Zero Turn Mowers, provide the fuel type and model year for the equipment listed for use in the Austin area? All zero turn mowers are 2016 models and will be converted to propane if awarded the contract. Our vendors have given us quotes and are aware of the conversion installation at a moment's notice.
4. For Group D (Orphan Properties and ROWs), please answer the questions below for each scenarios given?
- a. **Scenario #1** - As the assigned contractor for the City, you are tasked to cleanup a 25-acre lot where transient activity has left an approximately a half acre of trash and debris; most of it is soiled and rotting with pockets of urine and human feces in the underbrush.
- Will you consider this task? **YES**
 - What is your strategy and plan of action? We would begin with a site visit with safety/hazardous gear for work crew. After walk-through and loading larger trash and objects into skid steer, all material will be deposited in to trailer for dumping. Then, all brush and trees would be cut and removed with hand-held tools and do an irregular mowing. The soiled and rotted areas will be removed with a skid steer and disposed in a separate container for proper disposal.



City of Austin

Purchasing Office, Financial Services Department

P.O. Box 1088, Austin, TX 78767

- What equipment will you consider using? **Skid Steer, F-150 truck, trailers/containers, hand-held power tools, push mowers for tight & steep areas, shredders and protective safety gear for employees.**
 - How many laborers will you provide? **3-4 laborers, 1 equipment operator & 1 supervisor**
 - What is your best possible timetable for completion? **1-2 days depending on trash build-up.**
 - What questions about this cleanup do you have for the City of Austin? **Is the soiled/contaminated soil to be dumped via bio-hazard means or can it be taken to the local dump with regular trash?**
- b. **Scenario #2** - As the assigned Contractor for the City, you are tasked to cleanup a private lot with trash and debris, and a swimming pool with rank and dark green colored water in it. A search warrant by the Code Inspector will be executed on the property which has a six (6) foot privacy fence around the perimeter; law enforcement will be present.
- Will you consider this task? **YES**
 - What is your strategy and plan of action? After initial walk-through, we would clear the property of any large objects before mowing. **Once mowed and cleared, water would be pumped from pool to soil/grass area where water can be absorbed/drained. Any large objects remaining in the pool will be removed and disposed.**
 - What equipment will you consider using? **Mower, truck/trailer, string trimmers, rakes, pump, sprayer, hand-held tools, and safety gear.**
 - How many laborers will you provide? **1-2 laborers, 1 operator, 1 supervisor**
 - What is your best possible timetable for completion? **Estimate 1 day or less**
 - What questions about this cleanup do you have for the City of Austin? **Will the City take any precautionary measures to contain any type of mosquito infestation in any stand-still before contractor enters the premises? Will City pay the contractor extra to pump out the water from the pool and to spray it for mosquitos?**
- c. **Scenario #3** - As the assigned Contractor for the City, you are tasked to cleanup a right of way stretch of tall grass and weeds over 2 feet with pockets of bamboo, some trash and debris, and some tires and paint buckets.
- Will you consider this task? **YES**
 - What is your strategy and plan of action? **Remove and all large objects, trash and debris and separate tires and paint buckets for proper disposal. We would proceed to cut all large brush and bamboo with hand-held cutters and remove all debris. Once cleared, then the area will be mowed to specified height.**
 - What equipment will you consider using? **Mower, truck/trailer, string trimmers, rakes, hand-held tools, and safety gear, hack saw (for bamboo)**
 - How many laborers will you provide? **1-2 laborers, 1 operator, 1 supervisor**
 - What is your best possible timetable for completion? **Depending on size of ROW, 1 day or less.**
 - What questions about this cleanup do you have for the City of Austin? **No questions.**



City of Austin

Purchasing Office, Financial Services Department

P.O. Box 1088, Austin, TX 78767

5. Provide your plan to dispose of the tires collected at a TCEQ permitted landfill? **We will keep inventory on work order form on the number of tires collected. Once our assigned trailer is full of tires, we will dispose at TCEQ landfill and obtain receipt for dump load and turn in to the City.**
6. Based on your staffing plans, do you feel the proposed pricing for Groups A, B, and D offer your company long-term sustainability even when supporting low square footage sites? **Yes, our pricing was based on the square footage of each individual groups' acreage size.**
7. For Group C, Urban Trails there is roughly 7.5 miles of trails, but only an estimated 2.5 miles that require mowing services due to suspended sections. If using the requested 60" Zero Turn Mower, it should equate to a single pass on each side of the trail. Provide an updated mobilization and staffing plan on providing these services. Please offer a Best and Final Offer for this Group and the other Groups that you proposed pricing for. **After a thorough walk-through of EVERY trail, our price for Group C will remain as is. We know the price given for Group C is a fair price for the amount of work required to complete the scope of work and maintain it to our and Austin's aesthetic standards. Although there are fewer miles/acres our unit price per square foot must remain the same as will our mobilization & staffing plan.**

GROUPS A, B, D – Only on line-items with unit prices of .0016 and .0017 per acre within these groups (1.A, 3.A, 4.A, 1.B, 3.B, 4.B, 9.D) do we feel we can complete the scope of work at that price, but, after more site visits, walk-throughs and further review of work, we've calculated that a fair price for the City of Austin, Abescape and our employees, we must revise our current bid of .0016/.0017 to .00177. We feel comfortable with this price and ask that you consider it as it is a fair and best-value price benefitting both parties. We ask that you consider this small modification to this line-item, our diligence and our company for this contract. I urge to check with our references in Leander and Lakeway for our company rapport.
8. Provide your approximate hourly pay rate you will provide your staff at the different listed levels if greater than the amount required in Section 0400 – Supplemental Purchase Provisions, Paragraph 6 – Living Wages. **Abescape Laborers are started at \$13.75/hr. and can be adjusted to a higher wage depending on performance after a 90-day evaluation. Our operators are started from \$15.60/hr depending on experience. Our Crew Leader/Foremen make an hourly wage from \$16.50 to \$18.00 per hour.**

Your firm's response is due no later than 5:00 PM on Thursday, March 9, 2017.

Questions concerning this request should be directed to Jonathan Dalchau at 512-974-2938 or Jonathan.Dalchau@ausitntexas.gov.

Sincerely,

Jonathan Dalchau
Senior Buyer Specialist
City of Austin
Purchasing Office

ATTACHMENT A - PRICE SHEET - BAFO**CITY OF AUSTIN****GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS****SOLICITATION NO.:** RFP 6200 SMB0202

Instructions: Provide pricing for the items identified below. An amount of '0' (zero) will be interpreted by the City as a no-charge (free) item and the City will not expect to pay for that item. A 'no bid' or information left blank will be interpreted by the City that the Offeror does not wish to provide a price on that item.

Offerors shall propose pricing on all line items within an indicated Group to be considered for a Group Award. The City intends to make at least four awards, one award for each Group (Zone 1, Zone 2, Urban Trails, and Orphan Properties). Offerors may propose on all groups; however, if selected for award for one group, then the Offeror will not be considered for award for other groups. It is the City's intent to ensure that all group services are contracted for; therefore, award of a Contract to any Offeror may be contingent upon the Offeror agreeing to provide services for other groups for which the Offeror did not submit prices as a part of their original Proposal response. The City may award the contract for any item or group of items on the solicitation, or any combination deemed most advantageous to the City. Bidders do not have to offer pricing for all lines, you can offer pricing for only the line items that you can provide the City.

Be advised that exceptions taken or qualifying statements made to any portion of the solicitation may jeopardize acceptance of the Offer and may result in disqualification. Prices being submitted shall be all inclusive and include ALL labor, equipment, overhead, and other costs associated with providing services under the Contract.

SECTION 1 - GROUND MAINTENANCE SERVICES

Note: The City reserves the right to make multiple awards by group, service, or any combination deemed most advantageous to the City.

The quantities noted below are annual estimates and not a guarantee of actual volume. The City does not guarantee the purchase of the quantities listed. Quantities are provided as a guide based on historical usage. Actual purchases may be more or less. Orphan Properties and Right of Ways are on an as needed basis.

GROUP A. Zone 1 (North of Colorado River) - Medians and Right of Ways

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.A	Regular Mowing for 22,000 square feet or less	2,000,000	Square Foot	\$0.00177	\$3,540.00	18	\$63,720.00
2.A	Irregular Mowing for 22,000 square feet or less	500,000	Square Foot	\$0.00190	\$950.00	6	\$5,700.00
3.A	Regular Mowing for 22,000 square feet or over	8,000,000	Square Foot	\$0.00177	\$14,160.00	18	\$254,880.00
4.A	Irregular Mowing for 22,000 square feet or over	2,000,000	Square Foot	\$0.00177	\$3,540.00	6	\$21,240.00
SUBTOTAL GROUP A =							\$345,540.00

GROUP B. Zone 2 (South of Colorado River) - Medians and Right of Ways

ATTACHMENT A - PRICE SHEET - BAFO
CITY OF AUSTIN
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.B	Regular Mowing for 22,000 square feet or less	600,000	Square Foot	\$0.00177	\$1,062.00	18	\$19,116.00
2.B	Irregular Mowing for 22,000 square feet or less	150,000	Square Foot	\$0.00190	\$285.00	6	\$1,710.00
3.B	Regular Mowing for 22,000 square feet or over	10,000,000	Square Foot	\$0.00177	\$17,700.00	18	\$318,600.00
4.B	Irregular Mowing for 22,000 square feet or over	2,500,000	Square Foot	\$0.00177	\$4,425.00	6	\$26,550.00

SUBTOTAL GROUP B = \$365,976.00

GROUP C. Urban Trails

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA	UNIT OF MEASURE	UNIT PRICE	EXTENDED PRICE (EST AREA * UNIT PRICE)	ANNUAL FREQUENCY	EXTENDED ANNUAL COST
1.C	Regular Mowing	1,100,000	Square Foot	\$0.01000	\$11,000.00	18	\$198,000.00
2.C	Irregular Mowing	550,000	Square Foot	\$0.01000	\$5,500.00	6	\$33,000.00

SUBTOTAL GROUP C = \$231,000.00

GROUP D. Orphan Properties and Right of Ways

ITEM NO.	ITEM DESCRIPTION	ESTIMATED TOTAL AREA (Annually)	UNIT OF MEASURE	UNIT PRICE	EXTENDED ANNUAL COST
1.D	Lot or Parcel - Regular Mowing for areas 22,000 square feet or less	1,200,000	Square Foot	\$0.00340	\$4,080.00
2.D	Lot or Parcel - Irregular Mowing for areas 22,000 square feet or less	350,000	Square Foot	\$0.00450	\$1,575.00
3.D	Lot or Parcel - Light to Moderate Clearing for areas 22,000 square feet or less	125,000	Square Foot	\$0.04500	\$5,625.00
4.D	Lot or Parcel - Heavy Clearing for areas 22,000 square feet or less	15,000	Square Foot	\$0.07500	\$1,125.00

ATTACHMENT A - PRICE SHEET - BAFO**CITY OF AUSTIN****GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS**

5.D	Lot or Parcel - Regular Mowing for areas 22,000 square feet or over	1,000,000	Square Foot	\$0.03400	\$34,000.00
6.D	Lot or Parcel - Irregular Mowing for areas 22,000 square feet or over	750,000	Square Foot	\$0.00450	\$3,375.00
7.D	Lot or Parcel - Light to Moderate Clearing for areas 22,000 square feet or over	50,000	Square Foot	\$0.04500	\$2,250.00
8.D	Lot or Parcel - Heavy Clearing for areas 22,000 square feet or over	25,000	Square Foot	\$0.07500	\$1,875.00
9.D	Right of Way (ROW) - Regular Mowing	6,250,000	Square Foot	\$0.00177	\$11,062.50
10.D	Right of Way (ROW) - Irregular Mowing	750,000	Square Foot	\$0.00180	\$1,350.00
11.D	Right of Way (ROW) - Light to Moderate Clearing	250,000	Square Foot	\$0.00239	\$597.50
12.D	Right of Way (ROW) - Heavy Clearing	25,000	Square Foot	\$0.07500	\$1,875.00
13.D	Material Hauling and Disposal	4,500	Cubic Yards	\$49.00000	\$220,500.00
14.D	Tire Handling and Disposal for Tires less than 20 inches in size	550	Per Tire	\$3.00000	\$1,650.00
15.D	Tire Handling and Disposal for 20 inches in size or larger	50	Per Tire	\$4.50000	\$225.00
SUBTOTAL GROUP D =					\$291,165.00

ATTACHMENT A - PRICE SHEET - BAFO
CITY OF AUSTIN
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

SECTION 2 - DISCOUNT OFF OF PRICELIST FOR EQUIPMENT RENTALS

Proposer shall be able to provide equipment rentals for special cases. The prices for these items shall be based on equipment rental rate plus a mark-up.

The percentage markups shall be fixed throughout the term of the Contract including any subsequent renewal periods, and are not subject to increase.

ITEM NO.	ITEM DESCRIPTION	ANNUAL EXPENDITURE	MARK-UP TO COSTS	EXTENDED ANNUAL COST
2	Markup to cost for Equipment Rental (not to exceed 20%)	\$25,000.00	15%	\$25,000.00
TOTAL BID =			\$1,258,681.00	

SECTION 3. NON-SPECIFIED ITEMS (PRICING FOR THIS SECTION WILL NOT BE USED TO DETERMINE AWARD).

Please list any additional related services your Company can offer the City along with an associated labor rate, discount off retail price or mark-up for the listed services. Information in Part D will not be evaluated, and the City does not guarantee the purchase of any additional services.

ITEM NO.	DESCRIPTION OF OTHER SERVICES	UNIT OF MEASURE, UNIT PRICE
3.1	General Services Labor Rate	\$22.50/HR
3.2		
3.3		
3.4		
3.5		

98027 Ranch Road 620 N Unit 24307
Austin, Texas 78726

(512) 790-4223 office
(915) 231-6298 fax
(915) 253-9702 cell

www.abescape.com
aherrera@abescape.com
estimating@abescape.com
info@abescape.com

TABLE OF CONTENTS

TAB 1 – EXECUTIVE SUMMARY

TAB 2 – CITY OF AUSTIN PURCASHING DOCUMENTS

TAB 3 – AUTHORIZED NEGOTIATOR

TAB 4 – EXPERIENCE & QUALIFICATIONS

TAB 5 – MOBILIZATION & STAFFING PLAN

TAB 6 – EQUIPMENT

TAB 7 – COST PROPOSAL

TAB 8 – EXCEPTIONS TO THE PROPOSAL (ATTACHMENT D)

TAB 9 – FINANCIALS

TAB 10 – CERTIFICATIONS

TAB 11 – RESUME & REFERENCES

TAB 12 – ADDENDUMS

TAB 13 – INSURANCE

98027 Ranch Road 620 N Unit 24307
Austin, Texas 78726

(512) 790-4223 office
(915) 231-6298 fax
(915) 253-9702 cell

www.abescape.com
aherrera@abescape.com
estimating@abescape.com
info@abescape.com

EXECUTIVE SUMMARY

I will begin by stating that all the attached documentation herein will demonstrate that Abescape Group, LLC has the physical and financial capacity to maintain Zone 1, Zone 2, Urban Trails, and all Orphan Properties. We have never defaulted on ANY contract, been taken off a job, nor had any major complaints within the communities that we service. All our major contracts that have been in effect over a year have either renewed or have been extended by the governing municipality. Our goal is to establish a relationship with the City of Austin, continue to do business in Travis & Williamson County, create jobs in our community and continue to grow in Austin.

This proposal seeks a **landscape management company** with the professionalism, experience, knowledge and capacity to continue to perform year after year without any thought of having to terminate and re-bid the solicitation.

We intend to keep the City of Austin's medians, right-of-ways, bike trails and orphan properties at a pristine level of cleanliness to encourage potential visitors to make Austin their new home. The intent of this solicitation is to keep Austin aesthetically appealing, not only to its residents and communities, but to tourists and visitors that visit our city by the thousands each year. Pride in our community can be made self-evident through simple means of thorough grounds maintenance, weed control, proper arborist procedures, and simple fertilization. We have been commended in Lakeway and in Leander, for eradicating entire weed infestations in their city that had been neglected by previous contractors. Thus, both cities have renewed our grounds maintenance contracts.

Our intention is to offer a fair price for the scope-of-work in each zone, maintain a healthy and clean appearance and to make recommendations where needed for further improvements. As a **landscape management company**, our job is to improve conditions fit for the City, its residents and visitors. We've taken a proactive approach in purchasing our own roll-off dumpsters which will save the City hundreds, if not thousands, of dollars in dumping and waste costs.

We are presenting to you an opportunity for improving the aesthetics of city property while at the same time encouraging citizens to participate in outdoor activity. By maintaining both, Austin will continue to stand out as one of the most outdoorsy and active cities in all of Texas. This proposal is to save Austin money and to continue giving its citizenry the great quality of life that they deserve.

This proposal has attached references, resumes and projects completed with similar scopes provided in this contract. We ask that you consider our bid to do business with the City as we have proved to be capable to maintain our end of the contract.

After visiting the locations and trails, we have a better understanding of the scope-of-work required and feel that we can, without any doubt, fulfill the details of the entire contract without the chance of default. As provided in the attached documentation, we currently have several contracts, of equal size with similar type of work.



CITY OF AUSTIN, TEXAS

Purchasing Office

REQUEST FOR PROPOSAL (RFP)

OFFER SHEET

SOLICITATION NO: RFP 6200 SMB0202

DATE ISSUED: January 16, 2017

REQUISITION NO.: RQM 6200 16103100074

COMMODITY CODE: 98836

**FOR CONTRACTUAL AND TECHNICAL
ISSUES CONTACT THE FOLLOWING
AUTHORIZED CONTACTS:**

Primary Contact:

Jonathan Dalchau

Senior Buyer Specialist

Phone: (512) 974-2938

E-Mail: jonathan.dalchau@austintexas.gov

Secondary Contact:

Marian Moore

Buyer II

Phone: (512) 974-2062

E-Mail: Marian.Moore@austintexas.gov

COMMODITY/SERVICE DESCRIPTION: Grounds Maintenance
for Medians, Orphan Properties, Right of Ways, and Urban Trails

PRE-PROPOSAL CONFERENCE TIME AND DATE: 11:30 AM,
Monday, January 23, 2017

LOCATION: Municipal Building, 124 W. 8th Street, Suite 335.1,
Austin, TX 78701

PROPOSAL DUE PRIOR TO: 2:00 pm (CDT), Tuesday
February 14, 2017

PROPOSAL OPENING TIME AND DATE: 2:15 pm (CDT),
Tuesday February 14, 2017

LOCATION: MUNICIPAL BUILDING, 124 W 8th STREET
RM 308, AUSTIN, TEXAS 78701

LIVE SOLICITATION CLOSING ONLINE: For RFP's, only the
names of respondents will be read aloud

For information on how to attend the Solicitation Closing online,
please select this link:

<http://www.austintexas.gov/departments/bid-opening-webinars>

When submitting a sealed Offer and/or Compliance Plan, use the proper address for the type of service desired,
as shown below:

Address for US Mail (Only)	Address for FedEx, UPS, Hand Delivery or Courier Service
City of Austin	City of Austin, Municipal Building
Purchasing Office-Response Enclosed for Solicitation # SMB0202	Purchasing Office-Response Enclosed for Solicitation # SMB0202
P.O. Box 1088	124 W 8 th Street, Rm 308
Austin, Texas 78767-8845	Austin, Texas 78701
	Reception Phone: (512) 974-2500

NOTE: Offers must be received and time stamped in the Purchasing Office prior to the Due Date and Time. It is the responsibility of the Offeror to ensure that their Offer arrives at the receptionist's desk in the Purchasing Office prior to the time and date indicated. Arrival at the City's mailroom, mail terminal, or post office box will not constitute the Offer arriving on time. See Section 0200 for additional solicitation instructions.

All Offers (including Compliance Plans) that are not submitted in a sealed envelope or container will not be considered.

SUBMIT 1 ORIGINAL AND 1 ELECTRONIC COPY OF YOUR RESPONSE

(Electronic copy should be a single scanned file of the original response per flash drive)

SIGNATURE FOR SUBMITTAL REQUIRED ON PAGE 3 OF THIS DOCUMENT

This solicitation is comprised of the following required sections. Please ensure to carefully read each section including those incorporated by reference. By signing this document, you are agreeing to all the items contained herein and will be bound to all terms.

SECTION NO.	TITLE	PAGES
0100	STANDARD PURCHASE DEFINITIONS	**
0200	STANDARD SOLICITATION INSTRUCTIONS	**
0300	STANDARD PURCHASE TERMS AND CONDITIONS	**
0400	SUPPLEMENTAL PURCHASE PROVISIONS	5
0500	SCOPE OF WORK	*
0600	PROPOSAL PREPARATION INSTRUCTIONS & EVALUATION FACTORS	5
0605	LOCAL BUSINESS PRESENCE IDENTIFICATION FORM – Complete and return	2
0700	REFERENCE SHEET – Complete and return if required	1
0800	NON-DISCRIMINATION AND NON-RETALIATION CERTIFICATION	2
0805	NON-SUSPENSION OR DEBARMENT CERTIFICATION	**
0810	NON-COLLUSION, NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING CERTIFICATION	**
0815	LIVING WAGES CONTRACTOR CERTIFICATION–Complete and return	1
0835	NONRESIDENT BIDDER PROVISIONS – Complete and return	1
0900	MBE/WBE PROCUREMENT PROGRAM PACKAGE NO GOALS FORM – Complete & return	2
Attachment A	PRICE SHEET	4
Attachment B	LIST OF NORTH & SOUTH MOWING ZONES	8
Attachment C	LIST URBAN TRAILS	2
Attachment D	EXCEPTIONS FORM	1

*** Documents are hereby incorporated into this Solicitation as additional documents with the same force and effect as if they were incorporated in full text.**

**** Documents are hereby incorporated into this Solicitation by reference, with the same force and effect as if they were incorporated in full text. The full text versions of the * Sections are available on the Internet at the following online address:**

http://www.austintexas.gov/financeonline/vendor_connection/index.cfm#STANDARDBIDDDOCUMENTS

If you do not have access to the Internet, you may obtain a copy of these Sections from the City of Austin Purchasing Office located in the Municipal Building, 124 West 8th Street, Room #308 Austin, Texas 78701; phone (512) 974-2500. Please have the Solicitation number available so that the staff can select the proper documents. These documents can be mailed, expressed mailed, or faxed to you.

INTERESTED PARTIES DISCLOSURE

In addition, Section 2252.908 of the Texas Government Code requires the successful offeror to complete a Form 1295 "Certificate of Interested Parties" that is signed and notarized for a contract award requiring council authorization. The "Certificate of Interested Parties" form must be completed on the Texas Ethics Commission website, printed, signed and submitted to the City by the authorized agent of the Business Entity with acknowledgment that disclosure is made under oath and under penalty of perjury prior to final contract execution.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

The undersigned, by his/her signature, represents that he/she is submitting a binding offer and is authorized to bind the respondent to fully comply with the solicitation document contained herein. The Respondent, by submitting and signing below, acknowledges that he/she has received and read the entire document packet sections defined above including all documents incorporated by reference, and agrees to be bound by the terms therein.

Company Name: Abescape Group, LLC

Company Address: 9807 Ranch Road 620 N. unit 24307

City, State, Zip: Austin, Texas 78726

Federal Tax ID No. [REDACTED]

Printed Name of Officer or Authorized Representative: Abraham Herrera

Title: Owner

Signature of Officer or Authorized Representative: 

Date: 02/10/2017

Email Address: aherrera@abescape.com

Phone Number: 512-790-4223

*** Proposal response must be submitted with this Offer sheet to be considered for award**

Section 0605: Local Business Presence Identification

A firm (Offeror or Subcontractor) is considered to have a Local Business Presence if the firm is headquartered in the Austin Corporate City Limits, or has a branch office located in the Austin Corporate City Limits in operation for the last five (5) years, currently employs residents of the City of Austin, Texas, and will use employees that reside in the City of Austin, Texas, to support this Contract. The City defines headquarters as the administrative center where most of the important functions and full responsibility for managing and coordinating the business activities of the firm are located. The City defines branch office as a smaller, remotely located office that is separate from a firm's headquarters that offers the services requested and required under this solicitation.

OFFEROR MUST SUBMIT THE FOLLOWING INFORMATION FOR EACH LOCAL BUSINESS (INCLUDING THE OFFEROR, IF APPLICABLE) TO BE CONSIDERED FOR LOCAL PRESENCE.

NOTE: ALL FIRMS MUST BE IDENTIFIED ON THE MBE/WBE COMPLIANCE PLAN OR NO GOALS UTILIZATION PLAN (REFERENCE SECTION 0900).

USE ADDITIONAL PAGES AS NECESSARY

OFFEROR:

Name of Local Firm	ABESCAPE GROUP, LLC	
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	<input checked="" type="radio"/> Yes	<input type="radio"/> No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years?	<input type="radio"/> Yes	<input type="radio"/> No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	<input checked="" type="radio"/> Yes	<input type="radio"/> No

SUBCONTRACTOR(S):

Name of Local Firm	NO CONTRACTORS WILL BE USED	
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	<input type="radio"/> Yes	<input type="radio"/> No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years	<input type="radio"/> Yes	<input type="radio"/> No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	<input type="radio"/> Yes	<input type="radio"/> No

SUBCONTRACTOR(S):

Name of Local Firm	N/A	
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years	Yes	No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

Section 0700: Reference SheetResponding Company Name ABESCAPE GROUP, LLC

The City at its discretion may check references in order to determine the Offeror's experience and ability to provide the products and/or services described in this Solicitation. The Offeror shall furnish at least 3 complete and verifiable references. References shall consist of customers to whom the offeror has provided the same or similar services within the last 5 years. References shall indicate a record of positive past performance.

1. **Company's Name** CITY OF LAKEWAY, TEXAS
Name and Title of Contact ANDRA BENNETT – DIRECTOR OF PARKS & RECREATIONS
Project Name LANDSCAPING SERVICES (CONTRACT HAS BEEN RENEWED)
Present Address 105 CROSS CREEK
City, State, Zip Code LAKEWAY, TEXAS 78734
Telephone Number (512) 314-7534 Fax Number (512) 261-5033
Email Address andrabennett@lakeway-tx.gov

2. **Company's Name** CITY OF LEANDER, TEXAS
Name and Title of Contact PAT WOMACK – PUBLIC WORKS DIRECTOR
Project Name RIGHT-OF-WAY MOWING (SOLICITATION # S16-008 (RENEWED))
Present Address 607 MUNICIPAL DR
City, State, Zip Code LEANDER, TEXAS 78641
Telephone Number (512) 259-2640 Fax Number (512) 528-8421
Email Address pwomack@leandertx.gov

3. **Company's Name** CITY OF EL PASO, TEXAS
Name and Title of Contact STEVE LUNSFORD – GENERAL LAND MANAGEMENT SUPERINTENDENT
Project Name GROUPS MAINTENANCE FOR EI PASO CITY PARKS MOWING #2014-103
Present Address 801 TEXAS AVE
City, State, Zip Code EL PASO, TEXAS 79901
Telephone Number (915) 6216791 Fax Number (915) 212-0093
Email Address lunsfordas@elpasotexas.gov

**City of Austin, Texas
Section 0800
NON-DISCRIMINATION AND NON-RETALIATION CERTIFICATION**

City of Austin, Texas

Equal Employment/Fair Housing Office

To: City of Austin, Texas,

I hereby certify that our firm complies with the Code of the City of Austin, Section 5-4-2 as reiterated below, and agrees:

- (1) Not to engage in any discriminatory employment practice defined in this chapter.
- (2) To take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without discrimination being practiced against them as defined in this chapter, including affirmative action relative to employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training or any other terms, conditions or privileges of employment.
- (3) To post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Equal Employment/Fair Housing Office setting forth the provisions of this chapter.
- (4) To state in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, national origin, sexual orientation, gender identity, disability, sex or age.
- (5) To obtain a written statement from any labor union or labor organization furnishing labor or service to Contractors in which said union or organization has agreed not to engage in any discriminatory employment practices as defined in this chapter and to take affirmative action to implement policies and provisions of this chapter.
- (6) To cooperate fully with City and the Equal Employment/Fair Housing Office in connection with any investigation or conciliation effort of the Equal Employment/Fair Housing Office to ensure that the purpose of the provisions against discriminatory employment practices are being carried out.
- (7) To require of all subcontractors having 15 or more employees who hold any subcontract providing for the expenditure of \$2,000 or more in connection with any contract with the City subject to the terms of this chapter that they do not engage in any discriminatory employment practice as defined in this chapter

For the purposes of this Offer and any resulting Contract, Contractor adopts the provisions of the City's Minimum Standard Non-Discrimination and Non-Retaliation Policy set forth below.

**City of Austin
Minimum Standard Non-Discrimination and Non-Retaliation in Employment Policy**

As an Equal Employment Opportunity (EEO) employer, the Contractor will conduct its personnel activities in accordance with established federal, state and local EEO laws and regulations.

The Contractor will not discriminate against any applicant or employee based on race, creed, color, national origin, sex, age, religion, veteran status, gender identity, disability, or sexual orientation. This policy covers all aspects of employment, including hiring, placement, upgrading, transfer, demotion, recruitment, recruitment advertising, selection for training and apprenticeship, rates of pay or other forms of compensation, and layoff or termination.

The Contractor agrees to prohibit retaliation, discharge or otherwise discrimination against any employee or applicant for employment who has inquired about, discussed or disclosed their compensation.

Further, employees who experience discrimination, sexual harassment, or another form of harassment should immediately report it to their supervisor. If this is not a suitable avenue for addressing their complaint, employees are advised to contact another member of management or their human resources representative. No employee shall be discriminated against, harassed, intimidated, nor suffer any reprisal as a result of reporting a violation of

this policy. Furthermore, any employee, supervisor, or manager who becomes aware of any such discrimination or harassment should immediately report it to executive management or the human resources office to ensure that such conduct does not continue.

Contractor agrees that to the extent of any inconsistency, omission, or conflict with its current non-discrimination and non-retaliation employment policy, the Contractor has expressly adopted the provisions of the **City's** Minimum Non-Discrimination Policy contained in Section 5-4-2 of the **City Code** and set forth above, as the Contractor's Non-Discrimination Policy or as an amendment to such Policy and such provisions are intended to not only supplement the **Contractor's** policy, but will also supersede the **Contractor's** policy to the extent of any conflict.

UPON CONTRACT AWARD, THE CONTRACTOR SHALL PROVIDE THE CITY A COPY OF THE **CONTRACTOR'S NON-DISCRIMINATION AND NON-RETALIATION POLICIES** ON COMPANY LETTERHEAD, WHICH CONFORMS **IN FORM, SCOPE, AND CONTENT TO THE CITY'S MINIMUM NON-DISCRIMINATION AND NON-RETALIATION POLICIES**, AS SET FORTH HEREIN, **OR** THIS NON-DISCRIMINATION AND NON-RETALIATION POLICY, WHICH HAS BEEN ADOPTED BY THE CONTRACTOR FOR ALL PURPOSES WILL BE CONSIDERED THE **CONTRACTOR'S NON-DISCRIMINATION AND NON-RETALIATION POLICY** WITHOUT THE REQUIREMENT OF A SEPARATE SUBMITTAL.


Sanctions:

Our firm understands that non-compliance with Chapter 5-4 and the **City's** Non-Retaliation Policy may result in sanctions, including termination of the contract and suspension or debarment from participation in future City contracts until deemed compliant with the requirements of Chapter 5-4 and the Non-Retaliation Policy.

Term:

The Contractor agrees that this Section 0800 Non-Discrimination and Non-Retaliation Certificate of the **Contractor's separate conforming policy, which the Contractor has executed and filed with the City, will remain in force and effect for one year from the date of filing.** The Contractor further agrees that, in consideration of the **receipt of continued Contract payment, the Contractor's Non-Discrimination and Non-Retaliation Policy** will automatically renew from year-to-year for the term of the underlying Contract.

Dated this 17th day of FEBRUARY, 2017

CONTRACTOR	<u>ABRAHAM HERRERA</u>
Authorized Signature	
Title	<u>OWNER</u>

Section 0815: Living Wages Contractor Certification

Company Name ABESCAPE GROUP, LLC

Pursuant to the Living Wages provision (reference Section 0400, Supplemental Purchase Provisions) the Contractor is required to pay to all employees directly assigned to this City contract a minimum Living Wage equal to or greater than \$13.50 per hour.

The below listed employees of the Contractor who are directly assigned to this contract are compensated at wage rates equal to or greater than \$13.50 per hour.

Employee Name	Employee Job Title
JUAN ANGEL GONZALEZ	TRACTOR OPERATOR
ISMAEL PENA	FOREMAN
ALEXANDER ESCALANTE	LABOR/WEED EATER
YOAN JOSE SANCHEZ	TRACTOR OPERATOR
GUILLERMO PENA	WEEDING/BLOWING
YUINER ESCALANTE	TRIMMING/BLOWING TRUCK DRIVER

USE ADDITIONAL PAGES AS NECESSARY

- (1) All future employees assigned to this Contract will be paid a minimum Living Wage equal to or greater than \$13.50 per hour.
- (2) Our firm will not retaliate against any employee claiming non-compliance with the Living Wage provision.

A Contractor who violates this Living Wage provision shall pay each affected employee the amount of the deficiency for each day the violation continues. Willful or repeated violations of the provision or fraudulent statements made on this certification may result in termination of this Contract for Cause and subject the firm to possible suspension or debarment, or result in legal action.

Section 0835: Non-Resident Bidder Provisions

Company Name ABESCAPE GROUP, LLC

A. Bidder must answer the following questions in accordance with Vernon's Texas Statutes and Codes Annotated Government Code 2252.002, as amended:

Is the Bidder that is making and submitting this Bid a "Resident Bidder" or a "non-resident Bidder"?

Answer: RESIDENT BIDDER

- (1) Texas Resident Bidder- A Bidder whose principle place of business is in Texas and includes a Contractor whose ultimate parent company or majority owner has its principal place of business in Texas.
(2) Nonresident Bidder- A Bidder who is not a Texas Resident Bidder.

~~B. If the Bidder is a "Nonresident Bidder" does the state, in which the Nonresident Bidder's principal place of business is located, have a law requiring a Nonresident Bidder of that state to bid a certain amount or percentage under the Bid of a Resident Bidder of that state in order for the nonresident Bidder of that state to be awarded a Contract on such bid in said state?~~

Answer: _____ Which State: _____

~~C. If the answer to Question B is "yes", then what amount or percentage must a Texas Resident Bidder bid under the bid price of a Resident Bidder of that state in order to be awarded a Contract on such bid in said state?~~

Answer: _____

Section 0900: Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Form

SOLICITATION NUMBER:	SMB0202
PROJECT NAME:	GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

The City of Austin has determined that no goals are appropriate for this project. Even though goals were not assigned for this solicitation, the Bidder/Proposer is required to comply with the City's MBE/WBE Procurement Program, if areas of subcontracting are identified.


If any service is needed to perform the Contract and the Bidder/Proposer does not perform the service with its own workforce or if supplies or materials are required and the Bidder/Proposer does not have the supplies or materials in its inventory, the Bidder/Proposer shall contact the Small and Minority Business Resources Department (SMBR) at (512) 974-7600 to obtain a list of MBE and WBE firms available to perform the service or provide the supplies or materials. The Bidder/Proposer must also make a Good Faith Effort to use available MBE and WBE firms. Good Faith Efforts include but are not limited to contacting the listed MBE and WBE firms to solicit their interest in performing on the Contract, using MBE and WBE firms that have shown an interest, meet qualifications, and are competitive in the market; and documenting the results of the contacts.

Will subcontractors or sub-consultants or suppliers be used to perform portions of this Contract?

No X If no, please sign the No Goals Form and submit it with your Bid/Proposal in a sealed envelope

Yes _____ If yes, please contact SMBR to obtain further instructions and an availability list and perform Good Faith Efforts. Complete and submit the No Goals Form and the No Goals Utilization Plan with your Bid/Proposal in a sealed envelope.

After Contract award, if your firm subcontracts any portion of the Contract, it is a requirement to complete Good Faith Efforts and the No Goals Utilization Plan, listing any subcontractor, sub-consultant, or supplier. Return the completed Plan to the Project Manager or the Contract Manager.

I understand that even though goals were not assigned, I must comply with the City's MBE/WBE Procurement Program if subcontracting areas are identified. I agree that this No Goals Form and No Goals Utilization Plan shall become a part of my Contract with the City of Austin.	
ABESCAPE GROUP, LLC	
Company Name	
ABRAHAM HERRERA - OWNER	
Name and Title of Authorized Representative (Print or Type)	
	<u>2/10/17</u>
Signature	Date

Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Utilization Plan
(Please duplicate as needed)

SOLICITATION NUMBER:	SMB0202
PROJECT NAME:	GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

PRIME CONTRACTOR / CONSULTANT COMPANY INFORMATION

Name of Contractor/Consultant	ABESCAPE GROUP, LLC		
Address	9807 RANCH ROAD 620 N. unit # 24307		
City, State Zip	AUSTIN, TEXAS 78726		
Phone Number	(512) 790-4223	Fax Number	(915) 231-6298
Name of Contact Person	FERNANDO CARDENAS		
Is Company City certified?	Yes <input type="checkbox"/> No <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> MBE/WBE Joint Venture <input type="checkbox"/>		

I certify that the information included in this No Goals Utilization Plan is true and complete to the best of my knowledge and belief. I further understand and agree that the information in this document shall become part of my Contract with the City of Austin.

ABRAHAM HERRERA – OWNER

Name and Title of Authorized Representative (Print or Type)

Signature

Date

Provide a list of all proposed subcontractors / sub-consultants / suppliers that will be used in the performance of this Contract. **Attach Good Faith Effort documentation if non MBE/WBE firms will be used.**

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

FOR SMALL AND MINORITY BUSINESS RESOURCES DEPARTMENT USE ONLY:

Having reviewed this plan, I acknowledge that the proposer (HAS) or (HAS NOT) complied with City Code Chapter 2-9A/B/C/D, as amended.

Reviewing Counselor _____ Date _____ Director/Deputy Director _____ Date _____



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 1

Date of Addendum: January 20, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q1) Can you please provide the previous bid tabulation for the contract proceeding this solicitation request?

(A1) Attached are the bid tabs for contracts NA100000018 solicited through IFB AMC0003 and NA160000094 solicited through IFB GLB0042.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:

A blue ink signature of Jonathan Dalchau, Senior Buyer Specialist, Purchasing Office.

Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

1/20/2017
Date

ACKNOWLEDGED BY:

Abescope Group, LLC
Vendor Name

A blue ink signature of an authorized representative of Abescope Group, LLC.

Authorized Signature

2/10/17
Date

**RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.**



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 2

Date of Addendum: January 26, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q1) What are the requirements for road signage?

(A1) The Contractors shall follow all of the rules established by the City's Right of Way Management mandates. We encourage you to determine parking options that keeps you from blocking City street lanes.

(Q2) When is the contract expected to start?

(A2) We expect to take this project to Council in April, finalizing the contracts shortly after Council approval.

(Q3) What is an orphan property?

(A3) Orphan properties are pieces of land that have grown past the limits that are acceptable in appearance by the City code standards. They can be absentee or vacant properties where the owners can't be found.

(Q4) What is the mowing width on Urban Trails?

(A4) The average with is approximately five (5) feet off of the path.

(Q5) How many days are you expecting a cycle to get completed?

(A5) We are estimating 18 cycles for a year, which averages every 3 weeks.

(Q6) Are there additional bid lines for other items, like picking up litter?

(A6) You can indicate other services that you can provide the City under Section 3 of Attachment A - Price Sheet. A labor rate to pick up litter is something you can include there.

(Q7) How long does it take to inspect for payment approval after the services are rendered?

(A7) The City will try to use proper judgment mechanisms when inspecting the cut errors to determine if litter accumulated after the mowing services were performed.



(Q8) How did the City determine the quantities listed on the Price Sheet?

(A8) Those are estimates for current and future projects that come on line. The totals will not match the current list of properties as they are changing often to accommodate new areas of need. The City is looking for average pricing based on the Price Sheet ranges listed.

(Q9) Is the irregular mowing an additional cycle?

(A9) No, irregular mowing comes about when the grass grows too tall in a normal mowing cycle and requires additional attention.

2.0 Delete original Attachment B – Mowing Zones and replace with Attachment B – Mowing Zones – Updated 20170126.

3.0 Delete original Attachment C – Urban Trails and replace with Attachment C – Urban Trails – Updated 20170126.

4.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:


Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

1/26/2017
Date

ACKNOWLEDGED BY:

Abescape Group, LLC
Vendor Name


Authorized Signature

2/10/17
Date

RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas *with your bid*.
Failure to do so may constitute grounds for rejection of your bid.



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 3

Date of Addendum: February 3, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Changes to the solicitation due dates as follows;

- 1.1 Proposal Due Prior To time and date is changed to 2:00 pm (CDT), Tuesday February 14, 2017
- 1.2 Proposal Opening Time and Date is changed to 2:15 pm (CDT), Tuesday February 14, 2017

2.0 Questions and Answers.

- (Q1) If qualified, would the City award the entire contract (Zone1, Zone2, Urban Trails, and Orphan Properties) to one contractor or will it be broken up into sections to various contractors?
- (A1) As indicated in the Paragraph 7.A in Section 0600 – Proposal Preparation Instructions and Evaluation Factors, the City intends to award to four different Proposers based on the different categories/groups. The City will assign the category/group to the Proposer deemed most qualified based on the evaluation criteria submitted by the Proposers.
- (Q2) Is there a list/directory of TCEQ tire disposal stations in the City of Austin?
- (A2) The Texas Commission on Environmental Quality website provides information on Used and Scrap Tire Management (<https://www.tceq.texas.gov/tires>).
- (Q3) Do the orphan properties fall under the irregular mowing and are these the properties with an annual frequency of 6 times per year?
- (A3) Orphan Properties and Right of Ways are covered under Group D on Attachment A – Price Sheet. The Estimated Total Area is a total annual estimate, lot sizes very depending on the need. Regular versus irregular mowing rate will be determined by the height of the overgrowth as defined in Paragraph 5.6.2 in Section 0500 – Scope of Work.
- (Q4) Special Cases - Are there any specific cases of a "special case" where the contractor was needed to remove property? Has any special case ever involved personal property inside the dwelling/building?
- (A4) Special cases involve removing any materials necessary to bring a property back into the City's code requirements. In the past, it included the removal of fallen trees, vehicles, appliances, paper, meshed, and other types of debris. A special case may involve removing property from inside a house if conditions in the house. The Austin Code Department estimates special cases happen on about 5% of their cases.



(Q5) Are the estimated total areas the amount of square feet per visit/frequency? For instance Group A 1.A Estimated Total Area is 2,000,000...Will each visit (18 total) have approximately 2 million square feet of mowing? Are the annual frequencies or an approximate minimum or in the event of heavy rains there may be more frequencies?

(A5) Estimated Total Areas for Groups A – C, are total estimated square footage that you may expect to maintain in a three week cycle, with up to 18 cycles per year. For Group A, Attachment B – Mowing Zones for the North Zone indicates over 220 pieces of property that may be as small as 74 square feet or over 1,000,000 square feet. The annual frequency is estimated at 18 cycles, or every three weeks. In times of heavy rain, the Proposer may suggest to the City mowing at a higher frequency and at a less frequency in slower growth times.

(Q6) Is the Walnut Southern Trail regular or irregular mowing?

(A6) All mowing areas will be considered as regular mowing. If the grass exceeds 18 inches in height, then the Proposer may charge the irregular mowing rate indicated on their submitted Section 0600 – Price Sheet. The irregular mowing rate is for contingencies when the project area grows at a faster rate than anticipated during a cycle time.

3.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:

A handwritten signature in black ink, appearing to be "Jonathan Dalchau".

Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

2/3/2017
Date

ACKNOWLEDGED BY:

Abscrape Group, LLC
Vendor Name

A handwritten signature in blue ink, appearing to be "Abscrape Group, LLC".
Authorized Signature

2/10/17
Date

RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 4

Date of Addendum: February 6, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

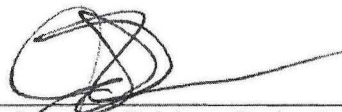
1.0 Questions and Answers.

- (Q6) Can a light UTV Cart be used for services on the Southern Bike Trail (electric cart with strobe light)?
(A6) The City prefers to not have an UTV on the urban trails, but is willing to entertain the use of an UTV on the trail with sufficient justification.
- (Q7) Upon visiting the hike/bike trails, we had difficulty finding the beginning & end of the Mopac Trail. Is there an intersection or a major company near these two points?
(A7) It begins at Barton Springs Road near Andrew Zilker Road and ends at Tuscan Terrace. The mowing area is the sidewalk on the east side of Mopac (Northbound service road). All of the Urban Trails will be mapped and in MOWS at contract award.
- (Q9) Anderson Mills (Turtle Rock/Saddlebrook) is showing .34 acres which 14,793 sqft and it was mentioned at the pre-bid that the curb/gutters without grass & expansion joints are to be left as is. Is this correct and does it also apply to the curb/gutter build-up in zone's 1 & 2 that do not have grass? Sections 5.6.6 - 5.6.8 states that curb/gutter & expansion joints are to be included?
(A9) The curbs and gutters along all medians in both zones shall be maintained and will be included in the square footage for each location. The City continuously re-maps locations as conditions and location needs change and anticipates having a current map at the time of contract award. Note that as additional square footage is added, the areas will be re-mapped to accurately reflect the work load for the contractor.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:


Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

2/6/2017
Date

ACKNOWLEDGED BY:

Abescape Group, LLC
Vendor Name


Authorized Signature

2/10/17
Date

**RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.**

98027 Ranch Road 620 N Unit 24307
Austin, Texas 78726

(512) 790-4223 office
(915) 231-6298 fax
(915) 253-9702 cell

www.abescape.com
aherrera@abescape.com
estimating@abescape.com
info@abescape.com

AUTHORIZED NEGOTIATOR

ABRAHAM HERRERA - OWNER

(512) 790-4223 OFFICE

(915) 253-9702 CELL

aherrera@abescape.com

LICENSED IRRIGATOR – LI0020134

BACKFLOW PREVENTION – BP0015438

DBE CERTIFIED (TXDOT) – VENDOR # 27054

TEXAS CERTIFIED LANDSCAPE PROFESSIONAL #767

98027 Ranch Road 620 N Unit 24307
Austin, Texas 78726

(512) 790-4223 office
(915) 231-6298 fax
(915) 253-9702 cell

www.abescape.com
aherrera@abescape.com
estimating@abescape.com
info@abescape.com

EXPERIENCE AND QUALIFICATIONS

Abescape Group, LLC
9807 Ranch Road 620 N. unit 34307
Austin, Texas 78726
(512) 790-4223

Abescape Group, LLC, under the ownership and experience of **Abraham Herrera**, also the Authorized Negotiator, has been offering **landscape management** services for nearly nine years. Our services include, but not limited to, commercial & municipal grounds maintenance, ROW and highway mowing, parks mowing, landscape design and installation, irrigation design and installation (includes emergency repairs), tree and shrub trimming/pruning, backflow prevention, residential maintenance, weed prevention and control, herbicidal spraying, and landscape upgrades/recommendations.

Abescape Group, a subsidiary of Abescape Landscaping, LLC is a registered and licensed to do business in the State of Texas. Our main office is in Austin, Texas and our repair and maintenance yard is in Leander, Texas. We began doing business in Austin in late 2011 with continued growth every year. We have hired from within the City of Austin and intend to hire more local employees should we be awarded this contract. When we were awarded the contracts in Leander and Lakeway, both of which have been recently renewed, Abescape decided to permanently expand and grow in both Travis and Williamson Counties (**As of 02/09/2017 Abescape Group was awarded a grounds maintenance/mowing contract for the City of Pflugerville, Texas).**

We currently have two large contracts in Leander and in Lakeway, Texas, both of which entail the exact scope-of-work described in this solicitation. We continue to do work with the City of El Paso, Village of Vinton, Ft. Bliss Military Housing, and the Texas Dept. of Transportation...all of which include the same scope of work for this contract. I've attached a Commercial Resume and a Reference Sheet with our qualifications and contact information as requested.

The Operations Manager for Travis and Williamson county is Fernando Cardenas. Fernie has been with Abescape for five (5) years and was the Operations Manager in El Paso before permanently moving to Austin, Texas. In El Paso, Fernie was the point-of-contact for the contracts with the City of El Paso Parks Mowing, Village of Vinton Parks Ground Maintenance and the Ft. Bliss Military Housing Grounds Maintenance. Mr. Cardenas is currently the Operations Manager for the City of Lakeway Landscaping Services, City of Leander ROW Mowing & Maintenance, Upton County Highway Mowing (TXDOT) and will also supervise the newly acquired contract with the City of Pflugerville.

- | | |
|---------------------------------------|--|
| ○ City of El Paso Parks | \$1.4 Million 3-year contract, completed & extended 2 more years |
| ○ Ft. Bliss Military Housing | \$339,450 yearly contract |
| ○ City of Lakeway | \$248,700 yearly contract with 3-year option (renewed) |
| ○ City of Leander | \$229,962 yearly contract with 3-year option (renewed) |
| ○ Upton County Highway Mowing | \$198,000 2-year contract (5 cuts total) |
| ○ Village of Vinton Parks Maintenance | \$41,000 3-year contract |
| ○ City of Pflugerville | \$49,000 (recently awarded) |

Key Personnel:

Fernando Cardenas
Operations Manager
(915) 777-0439
fcardenas@abescape.com

Patrick Baca
Scheduling & Logistics
(512) 790-4223
pbaca@abescape.com

Luis Banuelos
Staffing & Human Resources
(512) 790-4223
lbanelos@abescape.com

Adrian Lugo
Leader/Operator
(915) 886-8011

Abraham Herrera
Owner/Negotiator
(915) 253-9702
aherrera@abescape.com



EXPERIENCE AND QUALIFICATIONS

Should Abescape Group be awarded this contract, we would begin by hiring 2 additional employees in the Travis/Williamson areas. This would then give us the capacity of two crews with each having 3-4 employees and Fernando supervising both. Each crew will be assigned a Ford F-350 diesel truck with logos and amber strobe lights, one 16 ft. utility trailer, 2 blowers, 2 weeders, 1 zero-turn mower, 1 trimmer, push brooms, rakes, trash bags, and various maintenance tools. Being **that we own 8 roll-off dumpsters**, two will be made available and will be mobile in Austin for both crews...on demand. Should an employee leave or be terminated, we will bring in experienced employees from El Paso to serve as temps during which we find more permanent staff from the Austin area. We will keep in constant contact with the contract administrator to update any change in staff. This is how we are currently run the operation in Leander and Lakeway and has been a great solution for both us and the client.

In the event of a loss to equipment and/or machinery, Abescape Group always maintains a surplus funds for such an event. Should the loss be catastrophic, such as the loss of major machinery, Abescape has a \$750,000 credit line through the Wells Fargo Small Business Fund. **These funds can be verified by Lorena Garay at (915) 546-4230 or at lorena.garay@wellsfargo.com.** Attached are our CPA certified financials for the years 2011 through 2015 (we have requested an extension for 2016).

98027 Ranch Road 620 N Unit 24307
Austin, Texas 78726

(512) 790-4223 office
(915) 231-6298 fax
(915) 253-9702 cell

www.abescape.com
aherrera@abescape.com
estimating@abescape.com
info@abescape.com

MOBILIZATIONS & STAFFING PLAN

ZONE 1, NORTH

2 crews of 3 employees and one on-site supervisor will be given a check list with designated locations per route. The checklist will give each crew the responsibility of handling and reporting accidents, emergencies and/or complaints. Once at the locations, crew(s) will park and set up traffic control, if necessary. The crew leader will sign off on the time arrived and time completed. As trash and clippings are accumulated, they will be discarded in utility trailer and taken to the roll-off dumpster at the end of each day. Each crew will consist of one zero-turn mower and 2 line trimmers. When finishing, each employee will circle the area blow and dispose of trimmings and any trash left behind to separate and dispose accordingly (tires, furniture, etc...). Each location, upon completion, will be verified by the supervisor who will then submit, via email, a detailed report to contract supervisor. Any maintenance and/or repairs will be done at the yard so all equipment is ready for next day without fault. At the end of each cycle, the Abescape supervisor will inform the contract supervisor that each location is ready for inspection and touch-ups if needed. For the safety of the employees, cyclists and pedestrians, we will provide signage and traffic control barriers and cones. This will allow our presence to be seen from a greater distance so that others may take precautionary measures.

ZONE 2, SOUTH

2 crews of 3 employees and one on-site supervisor will be given a check list with designated locations per route. The checklist will give each crew the responsibility of handling and reporting accidents, emergencies and/or complaints. Once at the locations, crew(s) will park and set up traffic control, if necessary. The crew leader will sign off on the time arrived and time completed. As trash and clippings are accumulated, they will be discarded in utility trailer and taken to the roll-off dumpster at the end of each day. Each crew will consist of one zero-turn mower and 2 line trimmers. When finishing, each employee will circle the area blow and dispose of trimmings and any trash left behind to separate and dispose accordingly (tires, furniture, etc...). Each location, upon completion, will be verified by the supervisor who will then submit, via email, a detailed report to contract supervisor. Any maintenance and/or repairs will be done at the yard so all equipment is ready for next day without fault. At the end of each cycle, the Abescape supervisor will inform the contract supervisor that each location is ready for inspection and touch-ups if needed. For the safety of the employees, cyclists and pedestrians, we will provide signage and traffic control barriers and cones. This will allow our presence to be seen from a greater distance so that others may take precautionary measures.

URBAN TRAILS

The Urban Trails will be comprised of one crew consisting of six employees. As with Zone 1 & 2, the crew will be checked in and be designated a checklist and a route. The crew will begin in the middle each trail and split towards each end of the trail. Upon completion, each employee will be clocked out and each checklist revised for any suggestions, recommendations and/or complaints. On-site supervisor will monitor work and picking up filled trash bags with UTV cart. This will keep an even work-flow, better supervision, and keep employees from walking back and forth to trailer for dumping filled trash bags. By using the UTV cart, the supervisor can bring tools, equipment, fuel and water to employees at a faster rate.

ORPHAN PROPERTIES

Once assigned an orphan property, the Abescape supervisor will do a site visit to determine the scope, equipment and number of employees needed to complete the job before the end of the following day. A crew will then arrive to remove and dispose of all large trash. The crew will then mow, trim, hedge if needed and give a final clean-up of the property. Once complete, the supervisor will do a final inspection and checklist before contacting the contract supervisor.

9807 Ranch Road 620 N Unit 24307
Austin, Texas 78726

(512) 790-4223 office
(915) 231-6298 fax
(915) 253-9702 cell

www.abescape.com
aherrera@abescape.com
estimating@abescape.com
info@abescape.com

FULL INVENTORY AND PHYSICAL CAPACITY

74-80 employees (El Paso & Austin)

15 TRUCKS 22 TRAILERS

5 – 62" RIDING MOWERS

30 LINE TRIMMERS

15 HEDGE TRIMMERS

6 POLE SAW CHAINSAWS

20 CHAIN SAWS

30 BLOWERS

6 – 36" WALK-BEHIND MOWERS

8 BACK PACK SPRAYERS



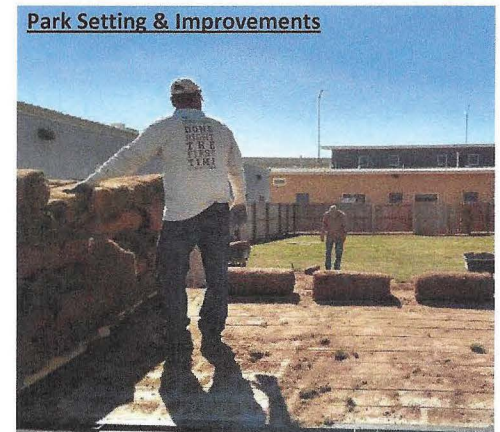
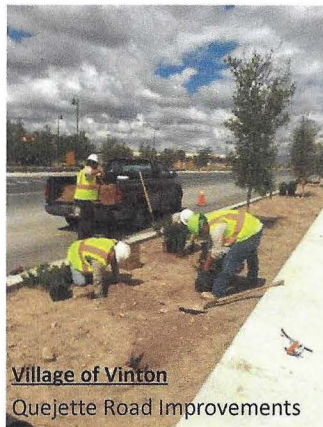
1 SPRAY RIG TRUCK WITH TWO 100 GALLON TANKS

3 JOHN DEERE TRACTOR WITH THREE 16 FT RHINO ROTARY BATWING CUTTERS

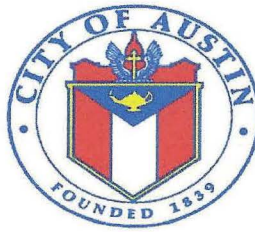
2 SMALL SUPERVISOR'S TRUCKS

IRRIGATION TROUBLESHOOTING EQUIPMENTS (VALVE LOCATOR, SOLENOID NOID TESTER, AMMETERS, ETC...)

7 ROLL OFF DUMPSTER CONTAINERS



ATTACHMENT D



CITY OF AUSTIN PURCHASING OFFICE EXCEPTIONS

Solicitation Number: 6200 SMB0202

The City will presume that the Offeror is in agreement with all sections of the solicitation unless the Offeror takes specific exception as indicated below. The City, at its sole discretion, may negotiate exceptions to the sections contained in the solicitation documents or the City may deem the Offer non-responsive. The Offeror that is awarded the contract shall sign the contract with the accepted or negotiated sections.

Place this attachment in Tab 8 – Exceptions to your Proposal. Copies of this form may be utilized if additional pages are needed.

☒ Accepted as written.

☐ Not accepted as written. See below:

Indicate:

- ☒ 0300 Standard Purchase Terms & Conditions
- ☒ 0400 Supplemental Purchase Provisions
- ☒ 0500 Scope of Work

Page Number

Section Number

Section Description

Alternative Language:

Justification:

WE ACCEPT THE THE CONTRACT AS IS IN ITS ENTIRETY.

Abescape Landscaping, LLC

**Financial Statements for the
Year ended December 31, 2012 and
Independent Accountants' Compilation Report**



WHITE +
SAMANIEGO +
CAMPBELL, LLP

CERTIFIED PUBLIC ACCOUNTANTS

416 North Stanton
Suite 600
El Paso, Tx 79901
ph. 915.532.8400
fax. 915.532.8405
www.cpawsc.com

INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

Abescape Landscaping, LLC
El Paso, Texas

We have compiled the accompanying balance sheet of Abescape Landscaping, LLC (a corporation) as of December 31, 2012, and the related statement of income, retained earnings for the year then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

White + Samaniego + Campbell, LLP

February 20, 2014
El Paso, Texas

ABESCAPE LANDSCAPING, LLC

BALANCE SHEET DECEMBER 31, 2012

ASSETS

CURRENT ASSETS:

Cash and cash equivalents	\$ 3,001
Accounts receivable	<u>4,582</u>

Total current assets	7,583
----------------------	-------

Furniture and equipment	17,575
Accumulated depreciation	<u>(1,259)</u>

Furniture and equipment, net	<u>16,316</u>
------------------------------	---------------

TOTAL ASSETS	<u>\$ 23,899</u>
--------------	------------------

LIABILITIES AND STOCKHOLDERS' EQUITY

CURRENT LIABILITIES:

Due to related parties	<u>42,023</u>
------------------------	---------------

Total current liabilities	42,023
---------------------------	--------

STOCKHOLDERS' EQUITY:

Retained deficit	<u>(18,124)</u>
------------------	-----------------

Total stockholders' equity	<u>(18,124)</u>
----------------------------	-----------------

TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	<u>\$ 23,899</u>
--	------------------

See accompanying notes to financial statements and independent accountants' compilation report.

ABESCAPE LANDSCAPING, LLC

STATEMENT OF INCOME FOR THE YEAR ENDED DECEMBER 31, 2012

Revenue	\$ 92,004
Cost of goods sold	<u>-</u>
Gross profit	92,004
Operating Expenses:	
Advertising	2,213
Contract labor	17,618
Commissions	3,883
Office expenses	1,172
Automobile and transportation	16,752
Utilities	2,105
Travel and entertainment	1,694
Insurance	646
Supplies	26,520
License and permits	10
Miscellaneous	<u>1,416</u>
Total operating expenses	<u>74,029</u>
Net Income	<u>\$ 17,975</u>

See accompanying notes to financial statements and independent accountants' compilation report.

ABESCAPE LANDSCAPING, LLC

STATEMENT OF RETAINED EARNINGS FOR YEAR ENDED DECEMBER 31, 2012

Total retained earnings, December 31, 2011	\$ 5,924
Net income	17,975
Distributions	<u>(42,023)</u>
Total retained deficit, December 31, 2012	<u>\$ (18,124)</u>

Abescape Landscaping, LLC

**Financial Statements for the
Year ended December 31, 2013 and
Independent Accountants' Compilation Report**



CERTIFIED PUBLIC ACCOUNTANTS

416 North Stanton
Suite 600
El Paso, Tx 79901
ph. 915.532.8400
fax. 915.532.8405
www.cpawsc.com

INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

Abescape Landscaping, LLC
El Paso, Texas

We have compiled the accompanying balance sheet of Abescape Landscaping, LLC (a corporation) as of December 31, 2013, and the related statement of income, retained earnings for the year then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

White + Samaniego + Campbell, LLP

January 22, 2014
El Paso, Texas

ABESCAPE LANDSCAPING, LLC

BALANCE SHEET DECEMBER 31, 2013

ASSETS

CURRENT ASSETS:

Cash and cash equivalents	\$ 2,685
Accounts receivable	<u>51,681</u>

Total current assets	51,681
----------------------	--------

Furniture and equipment	105,550
Accumulated depreciation	<u>(1,259)</u>

Furniture and equipment, net	<u>104,291</u>
------------------------------	----------------

TOTAL ASSETS	<u>\$ 155,972</u>
--------------	-------------------

LIABILITIES AND STOCKHOLDERS' EQUITY

LONG-TERM DEBT	<u>\$ 38,272</u>
----------------	------------------

Total liabilities	38,272
-------------------	--------

STOCKHOLDERS' EQUITY:

Retained earnings	<u>117,700</u>
-------------------	----------------

Total stockholders' equity	<u>117,700</u>
----------------------------	----------------

TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	<u>\$ 155,972</u>
--	-------------------

See accompanying notes to financial statements and independent accountants' compilation report.

ABESCAPE LANDSCAPING, LLC

STATEMENT OF INCOME FOR THE YEAR ENDED DECEMBER 31, 2013

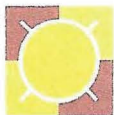
Revenue	\$ 490,347
Cost of goods sold	<u>277,395</u>
Gross profit	212,952
Operating Expenses:	
Salaries	22,251
Rent	3,669
Office expenses	13,560
Automobile and transportation	21,699
Utilities	4,378
Travel and entertainment	6,167
Insurance	1,824
License and permits	1,295
Miscellaneous	<u>2,056</u>
Total operating expenses	<u>76,899</u>
Income from operations	136,053
Other income (expense):	
Interest expense	<u>(229)</u>
Total other income (expense)	<u>(229)</u>
Net Income	<u>\$ 135,824</u>

See accompanying notes to financial statements and independent accountants' compilation report.

ABESCAPE LANDSCAPING, LLC

**STATEMENT OF RETAINED EARNINGS
FOR YEAR ENDED DECEMBER 31, 2013**

Total retained earnings, December 31, 2012	\$ (18,124)
Net income	<u>135,824</u>
Total retained earnings, December 31, 2013	<u>\$ 117,700</u>



White + Samaniego + Campbell, LLC

A member of Accounting & Consulting Group, LLP

INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the Board of Directors
Abescape Landscaping, LLC
El Paso, Texas

Management is responsible for the accompanying financial statements of Abescape Landscaping, LLC (a corporation), which comprise the balance sheet as of December 31, 2014, and the related statements of income, and retained earnings for the year then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

White + Samaniego + Campbell, LLC

October 8, 2015
El Paso, Texas

ABESCAPE LANDSCAPING, LLC

BALANCE SHEET DECEMBER 31, 2014

ASSETS

CURRENT ASSETS:

Cash and cash equivalents	\$ 68,970
Contract receivables	<u>81,571</u>

Total current assets	150,541
----------------------	---------

Property and equipment, net	<u>220,100</u>
-----------------------------	----------------

TOTAL ASSETS	<u>\$ 370,641</u>
--------------	-------------------

LIABILITIES AND STOCKHOLDERS' EQUITY

CURRENT LIABILITIES:

Accounts payable	\$ 18,041
Accrued expenses and other liabilities	<u>14,069</u>

Total current liabilities	32,110
---------------------------	--------

Long-term debt	<u>278,612</u>
----------------	----------------

Total liabilities	310,722
-------------------	---------

STOCKHOLDERS' EQUITY:

Retained earnings	<u>59,919</u>
-------------------	---------------

Total stockholders' equity	<u>59,919</u>
----------------------------	---------------

TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	<u>\$ 370,641</u>
--	-------------------

See independent accountants' compilation report

ABESCAPE LANDSCAPING, LLC

STATEMENT OF INCOME FOR THE YEAR ENDED DECEMBER 31, 2014

Contract revenue earned	\$ 1,067,742
Cost of revenue earned	<u>525,246</u>
Gross profit	542,496
General and administrative expenses	<u>276,529</u>
Income from operations	265,967
Other income (expense)	
Depreciation expense	(178,526)
Interest expense	<u>(17,658)</u>
Total other income (expense)	<u>(196,184)</u>
Net income	<u>\$ 69,783</u>

See independent accountants' compilation report

ABESCAPE LANDSCAPING, LLC

STATEMENT OF RETAINED EARNINGS FOR THE YEAR ENDED DECEMBER 31, 2014

Total retained earnings, December 31, 2013	\$ 117,700
Distributions to stockholders	(127,564)
Net income	<u>69,783</u>
Total retained earnings, December 31, 2014	<u>\$ 59,919</u>

See independent accountants' compilation report

ABESCAPE LANDSCAPING, LLC

**FINANCIAL STATEMENTS AND
ACCOUNTANT'S COMPILATION REPORT
(INCOME TAX BASIS)**

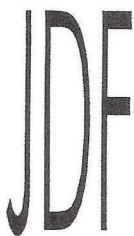
YEAR ENDED DECEMBER 31, 2015

JOSEPH D. FELDMAN

A Professional Corporation
Certified Public Accountants
El Paso, Texas

TABLE OF CONTENTS

	Page
<u>Accountant's Compilation Report</u>	1
<u>Financial Statements</u> (Income Tax Basis)	
Statement of Assets, Liabilities and Member's Equity (Deficit)	2
Statement of Revenues and Expenses and Retained Earnings (Deficit)	3



JOSEPH D. FELDMAN

A Professional Corporation
Certified Public Accountants

7400 Viscount Boulevard, Suite 207
El Paso, TX 79925-4851
Phone (915) 778-8030
Fax (915) 778-8339
E-mail jdf7400@swbell.net

Accountant's Compilation Report

To Management
Abescape Landscaping, LLC
El Paso, Texas

Management is responsible for the accompanying financial statements of Abescape Landscaping, LLC (taxed as an S Corporation) which comprise the statement of assets, liabilities and member's equity (deficit) - income tax basis - as of December 31, 2015, and the related statement of revenues and expenses and retained earnings - income tax basis - for the year then ended and for determining that the income tax basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants (AICPA). We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the income tax basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the income tax basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's assets, liabilities, equity, revenues and expenses. Accordingly, these financial statements are not intended for those who are not informed about such matters.


November 1, 2016
El Paso, Texas

ABESCAPE LANDSCAPING, LLC
STATEMENT OF ASSETS, LIABILITIES AND MEMBER'S EQUITY (DEFICIT)
(INCOME TAX BASIS)
AS OF DECEMBER 31, 2015

ASSETS

Current Assets

Checking/Savings

Cash in Bank

Deposit Receivable

Loan to Employees

Loan to Shareholder

\$ 29,847

10,000

8,395

41,735

Total Current Assets

\$ 89,977

Property and Equipment

Furniture, Fixtures and Carpeting

\$ 531,360

Less Accumulated Depreciation

256,272

Net Property and Equipment

\$ 275,088

TOTAL ASSETS

\$ 365,065

LIABILITIES & MEMBER'S EQUITY (DEFICIT)

Liabilities

Current Liabilities

Current Maturities of Long Term Debt

\$ 185,374

Credit Card Payable

535

Payroll Taxes Payable

1,391

Sales Tax Payable

16,805

Total Current Liabilities

\$ 204,105

Long Term Liabilities

Note Payable

162,044

Total Liabilities

\$ 366,149

Member's Equity (Deficit)

Initial Capital Contributed

\$ 1,000

Additional Paid-in-Capital

10,458

Retained Earnings (Deficit)

(12,542)

Total Member's Equity (Deficit)

\$ (1,084)

TOTAL LIABILITIES AND MEMBER'S EQUITY (DEFICIT)

\$ 365,065

ABESCAPE LANDSCAPING, LLC
STATEMENT OF REVENUES, EXPENSES AND RETAINED EARNINGS
(INCOME TAX BASIS)
YEAR ENDED DECEMBER 31, 2015

REVENUES	
Revenues	\$ 1,427,901
Total Revenues	<u>\$ 1,427,901</u>
Cost of Goods Sold	
Purchases	\$ 418,127
Outside Services	344,989
Total Cost of Goods Sold	<u>\$ 763,116</u>
Gross Profit	<u>\$ 664,785</u>
EXPENSES	
Advertising and Promotion	\$ 21,036
Auto Expense	26,400
Bank Charges	12,837
Communication Expense	4,486
Continuing Education	524
Contract Labor	146,954
Credit Card Fees	5,312
Depreciation	59,685
Dues and Subscriptions	2,252
Equipment Maintenance	30,052
Equipment Rental	3,033
Fuel	22,497
Insurance	28,018
Interest, Net Interest Income	27,750
Leander Expenses	6,044
Legal and Professional Fees	7,655
Loss on Sale of Assets	9,630
Miscellaneous Expense	3,040
Office Expense	12,970
Rent	22,884
Repairs and Maintenance	18,062
Salaries - Officers	77,598
Salaries and Wages	56,049
Supplies	16,289
Taxes and Licenses	15,736
Telephone Expense	6,369
Travel and Entertainment	16,221
Uniforms	3,355
Utilities	2,993
Nondeductible Expenses	11,596
Total Expenses	<u>\$ 677,327</u>
Excess of Expenses over Revenues	\$ (12,542)
Retained Earnings - Beginning of Year	-
Retained Earnings (Deficit) - End of Year	<u>\$ (12,542)</u>

See Accountant's Compilation Report.



Abraham Herrera

TCLP

#767

The above named is hereby recognized as a
Texas Certified Landscape Professional,
having fulfilled the requirements of the Certification Committee of the
Texas Nursery & Landscape Association

A handwritten signature in black ink, appearing to read "Kyle C. Hill".

CHAIRMAN
TNLA Certification Committee

A handwritten signature in black ink, appearing to read "Craig H. Hagan".

PRESIDENT
Texas Nursery & Landscape Association

Valid Through

June 30, 2019



TNLA

TEXAS NURSERY &
LANDSCAPE ASSOCIATION

TEXAS NURSERY & LANDSCAPE ASSOCIATION

Hereby declares the following to be a
Member in Good Standing

March 1, 2016 - June 30, 2017

Abescape Landscaping

TNLA # 112589

Billy Long
Chairman of the Board

Amy Graham
President/CEO

The mission of the Texas Nursery & Landscape Association is to
enhance members' business success
through legislative/regulatory advocacy, education,
networking, and promotion of professionalism.



TNLA

TEXAS NURSERY &
LANDSCAPE ASSOCIATION

TEXAS NURSERY & LANDSCAPE ASSOCIATION

Hereby declares the following to be a
Member in Good Standing

March 1, 2016 - June 30, 2017

Abescape Group

TNLA # 112591

Billy Long
Chairman of the Board

Amy Graham
President/CEO

The mission of the Texas Nursery & Landscape Association is to
enhance members' business success
through legislative/regulatory advocacy, education,
networking, and promotion of professionalism.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Be it known that

ABRAHAM HERRERA

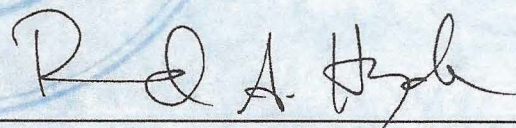
*has fulfilled the requirements in accordance with the
laws of the State of Texas for*

BACKFLOW PREVENTION ASSEMBLY TESTER

License Number: **BP0015438**

Issue Date: **08/06/2016**

Expiration Date: **09/05/2019**



Executive Director

Texas Commission on Environmental Quality

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Be it known that

ABRAHAM HERRERA

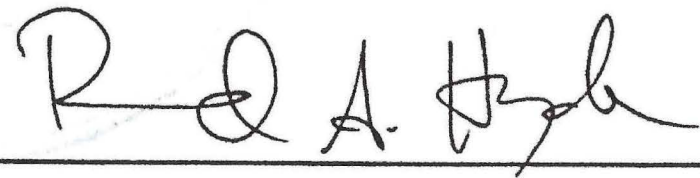
*has fulfilled the requirements in accordance with the
laws of the State of Texas for*

LICENSED IRRIGATOR

License Number: LI0020134

Issue Date: 02/04/2016

Expiration Date: 01/31/2019



Executive Director

Texas Commission on Environmental Quality

TEXAS DEPARTMENT OF AGRICULTURE
COMMISSIONER SID MILLER
P. O. BOX 12847 AUSTIN, TEXAS 78711-2847
(877) LIC-AGRI (877-542-2474)

For the hearing impaired: (800) 735-2989 TDD (800) 735-2988 VOICE
www.TexasAgriculture.gov

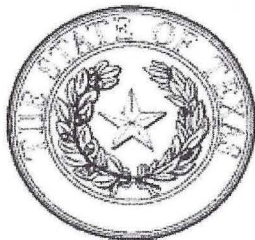
COMMERCIAL PESTICIDE APPLICATOR LICENSE

This is to certify that the person whose name appears below has met the requirements of Texas Agriculture Code Chapter 76, relating to application of restricted-use or state-limited-use pesticides or regulated herbicides. This license is issued for purchase and application of restricted-use or state-limited-use pesticides or regulated herbicides to be used according to label directions consistent with the use categories listed below.

RENE ESTRADA
PO BOX 276
TORNILLO TX 79853

TDA Client No:	00334208
License No:	0434836
Effective Date:	February 29, 2016
Expires:	February 28, 2017
Categories:	





Disadvantaged Business Enterprise Program

This certifies that the following listed firm is certified as a **DBE**
in accordance with 49 Code of Federal Regulations Part 26

***Abescape Landscaping LLC DBA Abescape Landscaping
(VN: 27054)***

This Certificate is subject to suspension or revocation, and DBE information verification annually, upon the anniversary month. Current certification information will be listed in the Texas Unified Certification Program (TUCP) Directory located at <https://txdot.txdotcms.com>

February 8, 2017

Date Issued

A handwritten signature in blue ink, appearing to read "MD3T".

Michael D. Bryant
Director

Civil Rights Division

98027 Ranch Road 620 N Unit 24307
Austin, Texas 78726

(512) 790-4223 office
(915) 231-6298 fax
(915) 253-9702 cell

www.abescape.com
aherrera@abescape.com
estimating@abescape.com
info@abescape.com

Abescape Landscaping commercial resume & scope of work.

City of Leander, Texas - Patrick Womack, Public Works Director (512) 762-7824

All city and highway right of way mowing approximately 500 acres
Ronald Reagan Highway 17 miles of roadside width mowing (both sides) 150 acres 57 pond reservoirs
& channels mowing
City Buildings mowing & grounds maintenance

City of Lakeway, Texas – Andra Bennett, Director (512) 314-7534

Medians & rights of way approximately 120 acres Swim
Center mowing & grounds maintenance
City hall, Police Station, Activity Center, Heritage Center 3 City Parks
approximately 12 acres

City of El Paso, Texas Parks Mowing – Steve Lunsford, Superintendent (915) 472-2819

45 City Parks mowing & grounds maintenance approximately 900 acres

Village of Vinton, Texas – Jessica Garza, Maintenance Manager (915) 383-6993

City Parks Mowing & Grounds Maintenance approximately 15 acres

Ft. Bliss Army Base, El Paso, Texas Jeremy Holliday, Communities Supervisor (915) 726-0109

Belfour Beatty Military Housing Mowing & Grounds Maintenance approximately 55 acres

Texas Department of Transportation, Upton County Joe Diaz, Maintenance Supervisor (432) 652-8951

Right-of-way Mowing & Line Trimming approximately 1,700 acres per cycle totaling approx. 8500 acres for the 2 year contract.

Aside from the municipal and city mowing, Abescape continues to maintain over 200 residential properties, hotels, commercial real estate, and various apartment complexes. Abescape also specializes in commercial landscape installation and design, irrigation planning and installation and backflow prevention.

Abraham Herrera

Abescape Group, LLC – Owner

9807 Ranch Road 620 N Unit 24307
Austin, Texas
78726

(512) 790-4223 office
(915) 231-6298 fax
(915) 253-9702 cell

www.abescape.com
aherrera@abescape.com
estimating@abescape.com
info@abescape.com

(Abescape Landscaping, LLC) & (Abescape Group LLC) Recent Commercial Resume & References

City of Leander, Texas

City Buildings Landscape Maintenance & Right of way Mowing

Pat Womack – Public Works Director
607 Municipal Dr.
Leander, Texas 78641
(512) 259-2640 – office
(512) 762-7824 – cell
pwomack@leandertx.gov

City of El Paso, Texas Parks Mowing

City Parks mowing & grounds maintenance

Steve Lunsford - lunsfordas@elpasotexas.gov
General Land Management Superintendent
(915) 621-6791 office
(915) 472-2819 cell

Village of Vinton, Texas

City Parks Mowing & Grounds Maintenance

Jessica Garza – City administration Manger
jgarza@vintontx.us
Perfecto Valdez – Supervisor
(915) 886-5104 - office
(915) 593-7220 cell

Ft. Bliss Army Base c/o Belfour Beatty, El Paso, Texas

Military Housing Mowing & Grounds Maintenance

Jeremy Holliday – Communities Supervisor
Email: jholliday@bbccrp.com
(915) 564-0795 Office
(915) 564-1853 Fax
(915) 726-0109 Cell

Pride General Contractors

Concrete flatwork for the City of El Paso & Texas Tech college

Ramon Salgado-Owner
Rsalgado@pridegc.com
5959 Gateway west ste
El Paso TX 79925
(915) 433-4631 cell
(915) 771-9601 office

City of Lakeway, Texas

**City buildings & parks landscape maintenance & landscape
Installations**

Andra Bennett-Director of Parks & Recreation
105 Cross Creek
Lakeway, Tx 78734
(512) 314-7534- Office
andrabennett@lakeway-tx.gov
(915) 539-6415 cell

Quijette Road Improvements, Vinton, TX

Irrigation & Landscaping installation & maintenance

Saab Site Contractors, L.P.
Sean Pracht – Project Manager
sean.saabsite@gmail.com
(915) 593-7220 office
(915) 246-3990 cell

GSA Tornillo Int'l Port of Entry, Tornillo, TX

Irrigation, Landscaping, Sod & Boulder Install & Maintenance

Cooley Construction
Ed Schmitt – Site Supervisor
eschmitt@cooleyconstruction.com
(405) 528-8093 office
(915) 210-4247 cell

Banes General Contractors – Various Projects

**Concrete flat work, Irrigation, Landscaping EPCC, Lexus, Land
Rover, Jaguar Stamped Concrete**

Gilbert Patino – Project Manager
6001 Doniphan Dr, El Paso, TX 79932
(915) 584-0404 office
(915) 345-3177 cell

Restlawn & Evergreen Cemetery

Irrigation & Landscaping Installation

Linda Olvera – Manager
Linda.olvera@sci-us.com
4848 Alps Dr, El Paso, TX 79904
(850) 377-2979 cell

Ardent Quest Apartment

Irrigation & Landscaping installation & maintenance

Moss & Associates Contracting
Russell McSpedden – Sr. Project Manager
rmspedden@mossemail.com
(915) 298-0442 office

March 9, 2017

Response to questions for offer SMB0202 Grounds Maintenance for Medians, Orphan Properties, Right of Ways, and Urban Trails.

1. Since we now know that the previous contractor is no longer performing this type of work for the City, GWC will use its current staff and equipment to perform the work awarded. GWC has already started to hire for new work in 2017. If awarded any new business with the COA, this staff will be utilized on SMB0202. As for equipment, GWC has a line of credit with local equipment dealers to either purchase or lease any additional equipment needed.
2. GWC does not use Visa workers. GWC hires local professionals. Since the majority of our work is with the COA and Austin Energy I need to have employees that I can rely on and pass necessary background checks.
3. GWC staffs per job. GWC has on average 3-4 men per crew but will scale if the job is larger or smaller in needs. For example, if an orphaned property has debris to be removed as well as mowing, we may mobilize two teams. One to remove debris while the second team mows. Urban trails may only require a 2 man crew. One to weed eat and gather litter and the other mow. GWC is always hiring as the business is constantly growing. GWC could also utilize temp labor from some of our partner companies if a job requires immediate attention and our staff is not available due to other priorities. GWC has also used SMBR companies on other projects when needed.
4. Equipment not in current inventory:
 - a. Van – not sure what that would be needed for.
 - b. 20 ft grided trailer. We would purchase if awarded. Currently we rent.
 - c. Small tractor. Currently we rent from a peer. Too expensive to own for current work.
 - d. Large Tractor. Currently we rent when needed.
 - e. Skid Steer. Currently we rent when needed. Do not use on current projects.
 - f. Front end loader. We would rent. Do not use on current projects

As mentioned earlier, we will purchase any equipment that we need for these projects. However, if renting makes more sense we will do so.

5. We currently have 4 SCAGs. 3 are 61" and 1 48". The 48" is propane and the others are gasoline. 2 of the 61" are 2014 models and the others are 2016 models.
6. Scenarios:
 - a. Scenario 1:
 - i. We would consider this project as long as I can keep my team safe. Depending on debris, if it includes needles etc, we may have to engage a subcontractor who specializes in this type of trash removal.
 - ii. We would need to walk the property and access the situation with a Code Office. Without seeing the scope it is hard to evaluate.
 - iii. My opinion is that the area will need to be bulldozed with the debris deposited into the appropriate dumpster and removed. The less direct contact with the

debris is safer for all. This will require special handling and will be charged as such.

- iv. 2-4 employees. Again it depends on the amount of debris and if there is an issue with transients in the area.
- v. Timeline depends on access to property, weather and scheduling of special equipment.
- vi. No questions.

b. Scenario 2:

- i. Yes, we would consider this job however the scope is not clear. Are you asking us to clean out the pool? Will the pool be searched prior?
- ii. We would clean up the lot per the scope of work and work with Code to address the water situation. I would recommend pumping the water out into either the cleaned yard. Again, how much water and is it toxic for public system.
- iii. Standard landscaping equipment will be used on the lot.
- iv. Number of employees will vary based on size of lot and amount of debris. Standard crew of 3-4 is typical.
- v. Timeline depends on size of lot and what you are asking us to do with the pool, how long for search warrant and when the law enforcement can assist us.

c. Scenario 3:

- i. Yes, we would consider this task.
- ii. First the area would need to be cleared of debris. The bamboo will be sheared off and disposed of. The mowing will be labor intensive as someone will have to walk the property with the mower to insure there is no remaining obstacles.
- iii. Mowers, weed eaters, chain saw and trailers.
- iv. 3-4 man crew depending on size of area.
- v. Depends on size of area to be cleared and the amount of debris. With it being a ROW, safety is #1 priority. Most work will have to be done during off hours.

7. If we are only mowing 2.5 miles but have to send the crew to drive the entire 7.5 miles then the price we have listed is best and final. We only bill for the work that we perform. Therefore, if we mow 2.5 miles and do not have to address the remaining 5 miles we will bill for only 2.5. It is a matter of time on the job. We use a gator and hand held equipment on similar properties to move through them more efficiently. Riding mowers will address the areas that are accessible.

8. Current pay structure: Laborer \$14-\$14.50 per hour Crew Leader \$15-\$18 per hour



Great Western Corporation
2635 Demona Drive
Austin, TX 78733

Tel. 214-912-5266 • FAX 512-382-6812 • ekoehler@greatwesternco.com

February 14, 2017

City of Austin – Code Department

EXECUTIVE SUMMARY

RE: Solicitation #: RFP 6200 SMB0202

To Whom It May Concern:

Thank you for the opportunity to bid: RFP 6200 SMB0202

Great Western Corp. is a Woman owned Certified Small Business. Our enclosed proposal for the above referenced project includes relevant experience information for Great Western Corp. We come to you as a team with many years of experience in City of Austin Contracting in various services. I started this business to do things the right way for my customer. This project was my very first bid. While I was not awarded the bid due to lack of past performance I have been growing my business ever since to be ready for this opportunity. Through our communications during the 6 month filling in on this project for the Code Department and the previous solicitation/bid process I have gained a clear understanding of the requirements for this contract and I am committed to this project.

Should you have any questions regarding the enclosed information please don't hesitate to call, or email.

My team and I look forward to working with you.

Elizabeth Koehler

President

Great Western Inc.



CITY OF AUSTIN, TEXAS

Purchasing Office REQUEST FOR PROPOSAL (RFP) OFFER SHEET

SOLICITATION NO: RFP 6200 SMB0202

DATE ISSUED: January 16, 2017

REQUISITION NO.: RQM 6200 16103100074

COMMODITY CODE: 98836

**FOR CONTRACTUAL AND TECHNICAL
ISSUES CONTACT THE FOLLOWING
AUTHORIZED CONTACTS:**

Primary Contact:

Jonathan Dalchau

Senior Buyer Specialist

Phone: (512) 974-2938

E-Mail: jonathan.dalchau@austintexas.gov

Secondary Contact:

Marian Moore

Buyer II

Phone: (512) 974-2062

E-Mail: Marian.Moore@austintexas.gov

COMMODITY/SERVICE DESCRIPTION: Grounds Maintenance
for Medians, Orphan Properties, Right of Ways, and Urban Trails

PRE-PROPOSAL CONFERENCE TIME AND DATE: 11:30 AM,
Monday, January 23, 2017

LOCATION: Municipal Building, 124 W. 8th Street, Suite 335.1,
Austin, TX 78701

PROPOSAL DUE PRIOR TO: 2:00 pm (CDT), Tuesday
February 14, 2017

PROPOSAL OPENING TIME AND DATE: 2:15 pm (CDT),
Tuesday February 14, 2017

LOCATION: MUNICIPAL BUILDING, 124 W 8th STREET
RM 308, AUSTIN, TEXAS 78701

LIVE SOLICITATION CLOSING ONLINE: For RFP's, only the
names of respondents will be read aloud

For information on how to attend the Solicitation Closing online,
please select this link:

<http://www.austintexas.gov/departments/bid-opening-webinars>

When submitting a sealed Offer and/or Compliance Plan, use the proper address for the type of service desired,
as shown below:

Address for US Mail (Only)	Address for FedEx, UPS, Hand Delivery or Courier Service
City of Austin	City of Austin, Municipal Building
Purchasing Office-Response Enclosed for Solicitation # SMB0202	Purchasing Office-Response Enclosed for Solicitation # SMB0202
P.O. Box 1088	124 W 8 th Street, Rm 308
Austin, Texas 78767-8845	Austin, Texas 78701
	Reception Phone: (512) 974-2500

NOTE: Offers must be received and time stamped in the Purchasing Office prior to the Due Date and Time. It is the responsibility of the Offeror to ensure that their Offer arrives at the receptionist's desk in the Purchasing Office prior to the time and date indicated. Arrival at the City's mailroom, mail terminal, or post office box will not constitute the Offer arriving on time. See Section 0200 for additional solicitation instructions.

All Offers (including Compliance Plans) that are not submitted in a sealed envelope or container will not be considered.

SUBMIT 1 ORIGINAL AND 1 ELECTRONIC COPY OF YOUR RESPONSE
(Electronic copy should be a single scanned file of the original response per flash drive)

SIGNATURE FOR SUBMITTAL REQUIRED ON PAGE 3 OF THIS DOCUMENT

This solicitation is comprised of the following required sections. Please ensure to carefully read each section including those incorporated by reference. By signing this document, you are agreeing to all the items contained herein and will be bound to all terms.

SECTION NO.	TITLE	PAGES
0100	STANDARD PURCHASE DEFINITIONS	**
0200	STANDARD SOLICITATION INSTRUCTIONS	**
0300	STANDARD PURCHASE TERMS AND CONDITIONS	**
0400	SUPPLEMENTAL PURCHASE PROVISIONS	5
0500	SCOPE OF WORK	*
0600	PROPOSAL PREPARATION INSTRUCTIONS & EVALUATION FACTORS	5
0605	LOCAL BUSINESS PRESENCE IDENTIFICATION FORM – Complete and return	2
0700	REFERENCE SHEET – Complete and return if required	1
0800	NON-DISCRIMINATION AND NON-RETALIATION CERTIFICATION	2
0805	NON-SUSPENSION OR DEBARMENT CERTIFICATION	**
0810	NON-COLLUSION, NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING CERTIFICATION	**
0815	LIVING WAGES CONTRACTOR CERTIFICATION–Complete and return	1
0835	NONRESIDENT BIDDER PROVISIONS – Complete and return	1
0900	MBE/WBE PROCUREMENT PROGRAM PACKAGE NO GOALS FORM – Complete & return	2
Attachment A	PRICE SHEET	4
Attachment B	LIST OF NORTH & SOUTH MOWING ZONES	8
Attachment C	LIST URBAN TRAILS	2
Attachment D	EXCEPTIONS FORM	1

*** Documents are hereby incorporated into this Solicitation as additional documents with the same force and effect as if they were incorporated in full text.**

**** Documents are hereby incorporated into this Solicitation by reference, with the same force and effect as if they were incorporated in full text. The full text versions of the * Sections are available on the Internet at the following online address:**

http://www.austintexas.gov/financeonline/vendor_connection/index.cfm#STANDARDBIDDOCUMENTS

If you do not have access to the Internet, you may obtain a copy of these Sections from the City of Austin Purchasing Office located in the Municipal Building, 124 West 8th Street, Room #308 Austin, Texas 78701; phone (512) 974-2500. Please have the Solicitation number available so that the staff can select the proper documents. These documents can be mailed, expressed mailed, or faxed to you.

INTERESTED PARTIES DISCLOSURE

In addition, Section 2252.908 of the Texas Government Code requires the successful offeror to complete a Form 1295 "Certificate of Interested Parties" that is signed and notarized for a contract award requiring council authorization. The "Certificate of Interested Parties" form must be completed on the Texas Ethics Commission website, printed, signed and submitted to the City by the authorized agent of the Business Entity with acknowledgment that disclosure is made under oath and under penalty of perjury prior to final contract execution.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

The undersigned, by his/her signature, represents that he/she is submitting a binding offer and is authorized to bind the respondent to fully comply with the solicitation document contained herein. The Respondent, by submitting and signing below, acknowledges that he/she has received and read the entire document packet sections defined above including all documents incorporated by reference, and agrees to be bound by the terms therein.

Company Name: GREAT WESTERN MANAGED SERVICES CORP
Company Address: 2635 DEMONA DR.
City, State, Zip: AUSTIN, TX 78733
Federal Tax ID No. [REDACTED]
Printed Name of Officer or Authorized Representative: ELIZABETH KOEHLER
Title: OWNER
Signature of Officer or Authorized Representative: [Signature]
Date: 2. 14. 17
Email Address: ekoehler@greatwesternco.com
Phone Number: 214. 912. 5266

*** Proposal response must be submitted with this Offer sheet to be considered for award**

Section 0605: Local Business Presence Identification

A firm (Offeror or Subcontractor) is considered to have a Local Business Presence if the firm is headquartered in the Austin Corporate City Limits, or has a branch office located in the Austin Corporate City Limits in operation for the last five (5) years, currently employs residents of the City of Austin, Texas, and will use employees that reside in the City of Austin, Texas, to support this Contract. The City defines headquarters as the administrative center where most of the important functions and full responsibility for managing and coordinating the business activities of the firm are located. The City defines branch office as a smaller, remotely located office that is separate from a firm's headquarters that offers the services requested and required under this solicitation.

OFFEROR MUST SUBMIT THE FOLLOWING INFORMATION FOR EACH LOCAL BUSINESS (INCLUDING THE OFFEROR, IF APPLICABLE) TO BE CONSIDERED FOR LOCAL PRESENCE.

NOTE: ALL FIRMS MUST BE IDENTIFIED ON THE MBE/WBE COMPLIANCE PLAN OR NO GOALS UTILIZATION PLAN (REFERENCE SECTION 0900).

USE ADDITIONAL PAGES AS NECESSARY

OFFEROR:

Name of Local Firm	G.W.C.		
Physical Address	2635 DEMONA DR		
Is your headquarters located in the Corporate City Limits? (circle one)	<input checked="" type="radio"/> Yes		No
or			
Has your branch office been located in the Corporate City Limits for the last 5 years?	<input checked="" type="radio"/> Yes		No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	<input checked="" type="radio"/> Yes		No

SUBCONTRACTOR(S):

Name of Local Firm	N/A		
Physical Address			
Is your headquarters located in the Corporate City Limits? (circle one)	<input type="radio"/> Yes		No
or			
Has your branch office been located in the Corporate City Limits for the last 5 years	<input type="radio"/> Yes		No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	<input type="radio"/> Yes		No

SUBCONTRACTOR(S):

Name of Local Firm		
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years	Yes	No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

Section 0700: Reference SheetResponding Company Name GREAT WESTERN (G.W.C.)

The City at its discretion may check references in order to determine the Offeror's experience and ability to provide the products and/or services described in this Solicitation. The Offeror shall furnish at least 3 complete and verifiable references. References shall consist of customers to whom the offeror has provided the same or similar services within the last 5 years. References shall indicate a record of positive past performance.

1. Company's Name

CITY OF AUSTIN

Name and Title of Contact

MARGARET SHAW - ECON. DEVELOP

Project Name

2ND STREET DISTRICT

Present Address

CITY HALL

City, State, Zip Code

Telephone Number

(512) 974.6497 Fax Number ()

Email Address

margaret.shaw@austintexas.gov

2. Company's Name

AUSTIN ENERGY

Name and Title of Contact

GREG WARREN - FACILITIES MNGMT

Project Name

VARIOUS AE - LOCATIONS - GROUNDS

Present Address

721 BARTON SPRINGS RD

City, State, Zip Code

AUSTIN, TX 78704

Telephone Number

(512) 322.6172 Fax Number ()

Email Address

greg.warren@austinenergy.com

3. Company's Name

CITY OF AUSTIN - CODE

Name and Title of Contact

MARION WYNN / KIMBERLY WILLIAMS

Project Name

ROW / ORPHAN PROPERTIES

Present Address

City, State, Zip Code

Telephone Number

(512) 974.2357 Fax Number (512) 974.6300 (KIM)

Email Address

marion.wynn@austintexas.gov

City of Austin, Texas
Section 0800
NON-DISCRIMINATION AND NON-RETALIATION CERTIFICATION

City of Austin, Texas
Equal Employment/Fair Housing Office

To: City of Austin, Texas,

I hereby certify that our firm complies with the Code of the City of Austin, Section 5-4-2 as reiterated below, and agrees:

- (1) Not to engage in any discriminatory employment practice defined in this chapter.
- (2) To take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without discrimination being practiced against them as defined in this chapter, including affirmative action relative to employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training or any other terms, conditions or privileges of employment.
- (3) To post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Equal Employment/Fair Housing Office setting forth the provisions of this chapter.
- (4) To state in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, national origin, sexual orientation, gender identity, disability, sex or age.
- (5) To obtain a written statement from any labor union or labor organization furnishing labor or service to Contractors in which said union or organization has agreed not to engage in any discriminatory employment practices as defined in this chapter and to take affirmative action to implement policies and provisions of this chapter.
- (6) To cooperate fully with City and the Equal Employment/Fair Housing Office in connection with any investigation or conciliation effort of the Equal Employment/Fair Housing Office to ensure that the purpose of the provisions against discriminatory employment practices are being carried out.
- (7) To require of all subcontractors having 15 or more employees who hold any subcontract providing for the expenditure of \$2,000 or more in connection with any contract with the City subject to the terms of this chapter that they do not engage in any discriminatory employment practice as defined in this chapter

For the purposes of this Offer and any resulting Contract, Contractor adopts the provisions of the City's Minimum Standard Non-Discrimination and Non-Retaliation Policy set forth below.

City of Austin
Minimum Standard Non-Discrimination and Non-Retaliation in Employment Policy

As an Equal Employment Opportunity (EEO) employer, the Contractor will conduct its personnel activities in accordance with established federal, state and local EEO laws and regulations.

The Contractor will not discriminate against any applicant or employee based on race, creed, color, national origin, sex, age, religion, veteran status, gender identity, disability, or sexual orientation. This policy covers all aspects of employment, including hiring, placement, upgrading, transfer, demotion, recruitment, recruitment advertising, selection for training and apprenticeship, rates of pay or other forms of compensation, and layoff or termination.

The Contractor agrees to prohibit retaliation, discharge or otherwise discrimination against any employee or applicant for employment who has inquired about, discussed or disclosed their compensation.

Further, employees who experience discrimination, sexual harassment, or another form of harassment should immediately report it to their supervisor. If this is not a suitable avenue for addressing their complaint, employees are advised to contact another member of management or their human resources representative. No employee shall be discriminated against, harassed, intimidated, nor suffer any reprisal as a result of reporting a violation of

this policy. Furthermore, any employee, supervisor, or manager who becomes aware of any such discrimination or harassment should immediately report it to executive management or the human resources office to ensure that such conduct does not continue.

Contractor agrees that to the extent of any inconsistency, omission, or conflict with its current non-discrimination and non-retaliation employment policy, the Contractor has expressly adopted the provisions of the City's Minimum Non-Discrimination Policy contained in Section 5-4-2 of the City Code and set forth above, as the Contractor's Non-Discrimination Policy or as an amendment to such Policy and such provisions are intended to not only supplement the Contractor's policy, but will also supersede the Contractor's policy to the extent of any conflict.

UPON CONTRACT AWARD, THE CONTRACTOR SHALL PROVIDE THE CITY A COPY OF THE CONTRACTOR'S NON-DISCRIMINATION AND NON-RETALIATION POLICIES ON COMPANY LETTERHEAD, WHICH CONFORMS IN FORM, SCOPE, AND CONTENT TO THE CITY'S MINIMUM NON-DISCRIMINATION AND NON-RETALIATION POLICIES, AS SET FORTH HEREIN, OR THIS NON-DISCRIMINATION AND NON-RETALIATION POLICY, WHICH HAS BEEN ADOPTED BY THE CONTRACTOR FOR ALL PURPOSES WILL BE CONSIDERED THE CONTRACTOR'S NON-DISCRIMINATION AND NON-RETALIATION POLICY WITHOUT THE REQUIREMENT OF A SEPARATE SUBMITTAL.

Sanctions:

Our firm understands that non-compliance with Chapter 5-4 and the City's Non-Retaliation Policy may result in sanctions, including termination of the contract and suspension or debarment from participation in future City contracts until deemed compliant with the requirements of Chapter 5-4 and the Non-Retaliation Policy.

Term:

The Contractor agrees that this Section 0800 Non-Discrimination and Non-Retaliation Certificate of the Contractor's separate conforming policy, which the Contractor has executed and filed with the City, will remain in force and effect for one year from the date of filing. The Contractor further agrees that, in consideration of the receipt of continued Contract payment, the Contractor's Non-Discrimination and Non-Retaliation Policy will automatically renew from year-to-year for the term of the underlying Contract.

Dated this 14TH day of FEB, 2017

CONTRACTOR

Authorized
Signature

Title

G.W.C.
[Signature]
OWNER

Section 0815: Living Wages Contractor Certification

Company Name G.W.C.

Pursuant to the Living Wages provision (reference Section 0400, Supplemental Purchase Provisions) the Contractor is required to pay to all employees directly assigned to this City contract a minimum Living Wage equal to or greater than \$13.50 per hour.

The below listed employees of the Contractor who are directly assigned to this contract are compensated at wage rates equal to or greater than \$13.50 per hour.

Employee Name	Employee Job Title
GARY GRAY	V.P. OPERATION
VICTOR MACEDO	CREW LEADER
MARCO CHAMBER	LABORER
ANTHONY PHILIPS	LABORER

USE ADDITIONAL PAGES AS NECESSARY

- (1) All future employees assigned to this Contract will be paid a minimum Living Wage equal to or greater than \$13.50 per hour.
- (2) Our firm will not retaliate against any employee claiming non-compliance with the Living Wage provision.

A Contractor who violates this Living Wage provision shall pay each affected employee the amount of the deficiency for each day the violation continues. Willful or repeated violations of the provision or fraudulent statements made on this certification may result in termination of this Contract for Cause and subject the firm to possible suspension or debarment, or result in legal action.

Section 0835: Non-Resident Bidder Provisions

Company Name G.W.C.

- A. Bidder must answer the following questions in accordance with Vernon's Texas Statutes and Codes Annotated Government Code 2252.002, as amended:

Is the Bidder that is making and submitting this Bid a "Resident Bidder" or a "non-resident Bidder"?

Answer: RESIDENT BIDDER

- (1) Texas Resident Bidder- A Bidder whose principle place of business is in Texas and includes a Contractor whose ultimate parent company or majority owner has its principal place of business in Texas.
(2) Nonresident Bidder- A Bidder who is not a Texas Resident Bidder.
- B. If the Bidder is a "Nonresident Bidder" does the state, in which the Nonresident Bidder's principal place of business is located, have a law requiring a Nonresident Bidder of that state to bid a certain amount or percentage under the Bid of a Resident Bidder of that state in order for the nonresident Bidder of that state to be awarded a Contract on such bid in said state?

Answer: _____ Which State: _____

- C. If the answer to Question B is "yes", then what amount or percentage must a Texas Resident Bidder bid under the bid price of a Resident Bidder of that state in order to be awarded a Contract on such bid in said state?

Answer: _____

Section 0900: Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Form

SOLICITATION NUMBER: SMB0202

PROJECT NAME: GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

The City of Austin has determined that no goals are appropriate for this project. Even though goals were not assigned for this solicitation, the Bidder/Proposer is required to comply with the City's MBE/WBE Procurement Program, if areas of subcontracting are identified.

If any service is needed to perform the Contract and the Bidder/Proposer does not perform the service with its own workforce or if supplies or materials are required and the Bidder/Proposer does not have the supplies or materials in its inventory, the Bidder/Proposer shall contact the Small and Minority Business Resources Department (SMBR) at (512) 974-7600 to obtain a list of MBE and WBE firms available to perform the service or provide the supplies or materials. The Bidder/Proposer must also make a Good Faith Effort to use available MBE and WBE firms. Good Faith Efforts include but are not limited to contacting the listed MBE and WBE firms to solicit their interest in performing on the Contract, using MBE and WBE firms that have shown an interest, meet qualifications, and are competitive in the market; and documenting the results of the contacts.

Will subcontractors or sub-consultants or suppliers be used to perform portions of this Contract?

No X If no, please sign the No Goals Form and submit it with your Bid/Proposal in a sealed envelope

Yes _____ If yes, please contact SMBR to obtain further instructions and an availability list and perform Good Faith Efforts. Complete and submit the No Goals Form and the No Goals Utilization Plan with your Bid/Proposal in a sealed envelope.

After Contract award, if your firm subcontracts any portion of the Contract, it is a requirement to complete Good Faith Efforts and the No Goals Utilization Plan, listing any subcontractor, sub-consultant, or supplier. Return the completed Plan to the Project Manager or the Contract Manager.

I understand that even though goals were not assigned, I must comply with the City's MBE/WBE Procurement Program if subcontracting areas are identified. I agree that this No Goals Form and No Goals Utilization Plan shall become a part of my Contract with the City of Austin.

G.W.C.

Company Name

ELIZABETH KOETTER

Name and Title of Authorized Representative (Print or Type)

Elizabet

Signature

2.14.17

Date

Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Utilization Plan
(Please duplicate as needed)

SOLICITATION NUMBER:	SMB0202
PROJECT NAME:	GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

PRIME CONTRACTOR / CONSULTANT COMPANY INFORMATION

Name of Contractor/Consultant	G.W.C..		
Address	2635 DEMONA DR		
City, State Zip	AUSTIN TX 78733		
Phone Number	214-912-5266	Fax Number	512-382-6812
Name of Contact Person	EUZABETH KOETTLER		
Is Company City certified?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> MBE/WBE Joint Venture <input type="checkbox"/>		

I certify that the information included in this No Goals Utilization Plan is true and complete to the best of my knowledge and belief. I further understand and agree that the information in this document shall become part of my Contract with the City of Austin.

EUZABETH KOETTLER
Name and Title of Authorized Representative (Print or Type)

ELKOT
Signature

2.14.17
Date

Provide a list of all proposed subcontractors / sub-consultants / suppliers that will be used in the performance of this Contract. Attach Good Faith Effort documentation if non MBE/WBE firms will be used.

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code:	<input type="checkbox"/> Non-Certified	
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code:	<input type="checkbox"/> Non-Certified	
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

FOR SMALL AND MINORITY BUSINESS RESOURCES DEPARTMENT USE ONLY:

Having reviewed this plan, I acknowledge that the proposer (HAS) or (HAS NOT) complied with City Code Chapter 2-9A/B/C/D, as amended.

Reviewing Counselor _____ Date _____ Director/Deputy Director _____ Date _____



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 1

Date of Addendum: January 20, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q1) Can you please provide the previous bid tabulation for the contract proceeding this solicitation request?

(A1) Attached are the bid tabs for contracts NA100000018 solicited through IFB AMC0003 and NA160000094 solicited through IFB GLB0042.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:

A handwritten signature in black ink, appearing to read "Jonathan Dalchau".

Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

1/20/2017
Date

ACKNOWLEDGED BY:

G.W.C.

Vendor Name

A handwritten signature in blue ink, appearing to read "G.W.C.". The signature is written over a horizontal line.

Authorized Signature

2:14.17
Date

**RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.**



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 2

Date of Addendum: January 26, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q1) What are the requirements for road signage?

(A1) The Contractors shall follow all of the rules established by the City's Right of Way Management mandates. We encourage you to determine parking options that keeps you from blocking City street lanes.

(Q2) When is the contract expected to start?

(A2) We expect to take this project to Council in April, finalizing the contracts shortly after Council approval.

(Q3) What is an orphan property?

(A3) Orphan properties are pieces of land that have grown past the limits that are acceptable in appearance by the City code standards. They can be absentee or vacant properties where the owners can't be found.

(Q4) What is the mowing width on Urban Trails?

(A4) The average width is approximately five (5) feet off of the path.

(Q5) How many days are you expecting a cycle to get completed?

(A5) We are estimating 18 cycles for a year, which averages every 3 weeks.

(Q6) Are there additional bid lines for other items, like picking up litter?

(A6) You can indicate other services that you can provide the City under Section 3 of Attachment A - Price Sheet. A labor rate to pick up litter is something you can include there.

(Q7) How long does it take to inspect for payment approval after the services are rendered?

(A7) The City will try to use proper judgment mechanisms when inspecting the cut errors to determine if litter accumulated after the mowing services were performed.



(Q8) How did the City determine the quantities listed on the Price Sheet?

(A8) Those are estimates for current and future projects that come on line. The totals will not match the current list of properties as they are changing often to accommodate new areas of need. The City is looking for average pricing based on the Price Sheet ranges listed.

(Q9) Is the irregular mowing an additional cycle?

(A9) No, irregular mowing comes about when the grass grows too tall in a normal mowing cycle and requires additional attention.

2.0 Delete original Attachment B – Mowing Zones and replace with Attachment B – Mowing Zones – Updated 20170126.

3.0 Delete original Attachment C – Urban Trails and replace with Attachment C – Urban Trails – Updated 20170126.

4.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:

A handwritten signature in black ink, appearing to be "Jonathan Dalchau".

Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

1/26/2017
Date

ACKNOWLEDGED BY:

G.W.C.

Vendor Name

A handwritten signature in blue ink, appearing to be "E. W. C.".

Authorized Signature

2.14.17
Date

RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 3

Date of Addendum: February 3, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Changes to the solicitation due dates as follows;

1.1 Proposal Due Prior To time and date is changed to **2:00 pm (CDT), Tuesday February 14, 2017**

1.2 Proposal Opening Time and Date is changed to **2:15 pm (CDT), Tuesday February 14, 2017**

2.0 Questions and Answers.

(Q1) If qualified, would the City award the entire contract (Zone1, Zone2, Urban Trails, and Orphan Properties) to one contractor or will it be broken up into sections to various contractors?

(A1) As indicated in the Paragraph 7.A in Section 0600 – Proposal Preparation Instructions and Evaluation Factors, the City intends to award to four different Proposers based on the different categories/groups. The City will assign the category/group to the Proposer deemed most qualified based on the evaluation criteria submitted by the Proposers.

(Q2) Is there a list/directory of TCEQ tire disposal stations in the City of Austin?

(A2) The Texas Commission on Environmental Quality website provides information on Used and Scrap Tire Management (<https://www.tceq.texas.gov/tires>).

(Q3) Do the orphan properties fall under the irregular mowing and are these the properties with an annual frequency of 6 times per year?

(A3) Orphan Properties and Right of Ways are covered under Group D on Attachment A – Price Sheet. The Estimated Total Area is a total annual estimate, lot sizes vary depending on the need. Regular versus irregular mowing rate will be determined by the height of the overgrowth as defined in Paragraph 5.6.2 in Section 0500 – Scope of Work.

(Q4) Special Cases - Are there any specific cases of a "special case" where the contractor was needed to remove property? Has any special case ever involved personal property inside the dwelling/building?

(A4) Special cases involve removing any materials necessary to bring a property back into the City's code requirements. In the past, it included the removal of fallen trees, vehicles, appliances, paper, meshed, and other types of debris. A special case may involve removing property from inside a house if conditions in the house. The Austin Code Department estimates special cases happen on about 5% of their cases.



(Q5) Are the estimated total areas the amount of square feet per visit/frequency? For instance Group A 1.A Estimated Total Area is 2,000,000...Will each visit (18 total) have approximately 2 million square feet of mowing? Are the annual frequencies or an approximate minimum or in the event of heavy rains there may be more frequencies?

(A5) Estimated Total Areas for Groups A – C, are total estimated square footage that you may expect to maintain in a three week cycle, with up to 18 cycles per year. For Group A, Attachment B – Mowing Zones for the North Zone indicates over 220 pieces of property that may be as small as 74 square feet or over 1,000,000 square feet. The annual frequency is estimated at 18 cycles, or every three weeks. In times of heavy rain, the Proposer may suggest to the City mowing at a higher frequency and at a less frequency in slower growth times.

(Q6) Is the Walnut Southern Trail regular or irregular mowing?

(A6) All mowing areas will be considered as regular mowing. If the grass exceeds 18 inches in height, then the Proposer may charge the irregular mowing rate indicated on their submitted Section 0600 – Price Sheet. The irregular mowing rate is for contingencies when the project area grows at a faster rate than anticipated during a cycle time.

3.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:

A blue ink signature of Jonathan Dalchau.

Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

2/3/2017
Date

ACKNOWLEDGED BY:

G.W.C.

Vendor Name

A blue ink signature of G.W.C.

Authorized Signature

2.14.17
Date

RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 4

Date of Addendum: February 6, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q6) Can a light UTV Cart be used for services on the Southern Bike Trail (electric cart with strobe light)?

(A6) The City prefers to not have an UTV on the urban trails, but is willing to entertain the use of an UTV on the trail with sufficient justification.

(Q7) Upon visiting the hike/bike trails, we had difficulty finding the beginning & end of the Mopac Trail. Is there an intersection or a major company near these two points?

(A7) It begins at Barton Springs Road near Andrew Zilker Road and ends at Tuscan Terrace. The mowing area is the sidewalk on the east side of Mopac (Northbound service road). All of the Urban Trails will be mapped and in MOWS at contract award.

(Q9) Anderson Mills (Turtle Rock/Saddlebrook) is showing .34 acres which 14,793 sqft and it was mentioned at the pre-bid that the curb/gutters without grass & expansion joints are to be left as is. Is this correct and does it also apply to the curb/gutter build-up in zone's 1 & 2 that do not have grass? Sections 5.6.6 - 5.6.8 states that curb/gutter & expansion joints are to be included?

(A9) The curbs and gutters along all medians in both zones shall be maintained and will be included in the square footage for each location. The City continuously re-maps locations as conditions and location needs change and anticipates having a current map at the time of contract award. Note that as additional square footage is added, the areas will be re-mapped to accurately reflect the work load for the contractor.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:


Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

2/6/2017
Date

ACKNOWLEDGED BY:

G.W.C.
Vendor Name


Authorized Signature

2.14.17
Date

**RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.**



Great Western Corporation
2635 Demona Drive
Austin, TX 78733

Tel. 214-912-5266 • FAX 512-382-6812 • ekoehler@greatwesternco.com

February 14, 2017

City of Austin – Code Department

Authorized Negotiator:

Elizabeth Koehler

Owner

2635 Demona Drive

Austin, TX 78733

214-912-5266 cell

512-382-6812 fax

Sincerely,

Elizabeth Koehler

President

Great Western Inc.



Management Plan

1.0 INTRODUCTION

Great Western Corp. was formed in 2010 to satisfy customer requirements for grounds maintenance. GWC employs only skilled and professional labor. GWC has multiple contracts with varying scope and size throughout the state of Texas. It is our intent to provide a smooth and seamless transition from the current provider to GWC as we have done with so many other contracts. Transition plans will be geared around the amount of time allowed prior to approved start date to clearly meet all requirements.

Great Western number one focus is the customer and their specific goals. We achieve this through very precise and specific communication. Once finalized all goals are outlined in writing and reviewed by all parties. This information is shared with the entire team and signed off on as to prevent any missteps.

2.0 OBJECTIVES

This Management Plan will show a clear transition plan for the City of Austin Code to ensure that grounds maintenance is performed at all locations to promote the growth of healthy vegetation and present a clean, neat and professional appearance. All work will be performed in accordance with industry and commercial practices, using commercial/industry standard equipment and materials.

3.0 Transition Plan

When taking on a project of this size we take the following steps to insure a smooth transition from the current vendor. GWC has developed a transition plan approach that includes the following.

Step 1: Transition Team:

Under the direction of Elizabeth Koehler, Owner, the following leadership team was formed to execute this plan:



Function	Leader
Transition Coordinator	Elizabeth Koehler
Communications/HR	Diane Martin
Finance	Elizabeth Koehler
Program Management	Gary Gray
Quality/Audits/Operations	Victor Macardo

Step 2: Communications

GWC will be responsible for communicating all transition activities to the CO/COR. The principle mechanism will consist of bi-weekly meetings with the CO/COR and daily emails to communicate transition status and issues. All agreed action items will be documented and published.

Step 3: Contract Review/Due Diligence

GWC will review in detail contract with the CO/COR and any other POC for all locations to understand specific requirements under the PWS for each location. GWC will also review specific needs and deficiencies with current contractor that may need to be addressed immediately. All discussions will be documented and communicated to all GWC staff and CO/COR during bi-weekly meetings during the transition period.

Step 4: Transitional Meeting/Current Vendor

Gary Gray will coordinate the transition of current employees to GWC. This will include appropriate new hire paperwork, on boarding of GWC handbook, safety training on all GWC equipment, and uniform distribution. Once each step is completed the employee will sign off on his/her completion of required training. GWC will hold weekly safety reviews on various topics which each employee is required to attend. GWC also hold ongoing training to promote advancement where desired.

Step 5: Staffing and Equipment

GWC self performs 100% its current contracts. We firmly believe that they only way to insure excellent service is to manage it ourselves. We do not use subcontractor unless absolutely necessary as we feel you lose control of the quality. That is why our HR department is always looking for quality staffing. GWC has staff throughout the state of Texas that we can pull from should we need additional labor on any given project.



GWC typically purchases new equipment for jobs of this size and length. GWC has an open line of credit which allows us to purchase the highest quality and most efficient equipment for each job. This minimizes downtime and prevents inability to complete the work per the PWS. However, we may discuss with the current vendor the possibility of purchasing on site equipment.

Step 7: Ongoing Communication

We believe that communication is key to success. Therefore we are diligent on documenting and sharing as much information as possible when it comes to our customers and their service. We will outline more of this in our Quality Control Plan. GWC will hold onsite weekly staff meetings. Daily activity logs will be posted and distributed. Any potential concerns will be communicated immediately such as weather, schedule site visits or other items that may impact service. GWC will also hold monthly reviews with CO/COR to insure compliance with PWS.

4.0 Safety

GWC puts Safety first. We will review our current safety plan with each employee as they are on boarded. We hold safety meeting weekly with all site employees. Each employee must demonstrate complete understanding and sign the log after each meeting. Any employee that does not follow our guidelines will be dealt with on a case by case basis. GWC has never had a work related case.

5.0 Onboarding

GWC employees will go through an on boarding at each location. They will be given appropriate uniforms and safety gear which they will then be responsible for. The GM or VP of Operations will review each site and discuss scope of work. Each week during Safety Meetings, QC reviews will be discussed to insure adherence to all requirements.

GWC anticipates that all new equipment will be used on this project. Since this may be new to the employees, each piece will be reviewed at length. Team members will be graded on their ability to use each piece and will be assigned accordingly.

Once finalized a full list of employees and their responsibilities will be reviewed and documented for all parties involved.

Gary C. Gray
2635 Demona Drive
Austin, TX 78733
(512)585-9990

SUMMARY

Results oriented senior management professional searching for a take charge, high-risk assignment requiring leadership, creativity and decisiveness. Successful leader with experience in field and sales management, customer relations and P&L responsibility.

Great Western Managed Services Corp: *Exterior Services Company*

July 2012- Present

Vice President of Operations:

- Manage operations for high profile customers
 - City of Austin – City Hall
 - San Antonio International Airport
 - City of Austin – Special Projects
 - San Marcos AFRB
 - Waco AFRB

TRUGREEN LANDCARE: *National Landscape Company*

April 1998-June 2012

Area Manager:

- Responsible for over 75 customer locations billing over \$1.1m annually.
- Provide quotations for special projects to customers.
- Coordinated new installation on various properties totaling over \$350,000 annually.
- Assist BM with annual contract budgets.
- Assist AR department with collections.
- Ensure proper training and safety procedures are implemented by crews.
- Review and approve weekly payroll for crews.
- Responsible for planning, assigning and directing work schedules weekly/monthly.
- Review and approve any subcontractor work performed.
- Responsible for coordinating various teams (irrigation, arbor. enhancement) to finalize projects.
- Responsible for interviewing, hiring and training new Area Managers, Sales Associates and support staff..
- Assist in developing Enhancement Calendar for use in scheduling and forecasting monthly budgets.
- Responsible for Drive with 5 and Safety Training.
- Customers include: Chase Banks and IBM.

ENVIROMENTAL LANDSCAPE SERVICES OF AUSTIN, INC.

TruGreen LandCare acquired Environmental Landscape in 1998

January 1996-1998

Area Manager:

- Responsible for providing customer service on a routine basis ensuring satisfaction with service provided.
- Responsible for planning, assigning and directing work schedules weekly/monthly.
- Ensure proper maintenance of equipment was implemented.
- Directly supervised 6 crews.

EDUCATION:

Sam Houston State University graduated 1983

REFERENCES AVAILABLE UPON REQUEST

GWC Company Ongoing Projects

**Project name: S—Grounds Maintenance – Army Corp of Engineers –
Grapevine/Lewisville/Ray Roberts
W9126G-13-D0018 – Dec 2013 - Present**

880 Acres

Award: \$525000

Scope of Work: Mowing, Edging, Trimming/Pruning, Policing Grounds and Weed Control
Maintenance of the dams and all park areas

Contact Names: Eric Pedersen and Rob Jordan
469-645-9107

**Project name: S—Grounds Maintenance – Army Corp of Engineers – Lake Lavon
W9126G-14-D-0005 – September 2013 - Present**

2834 Acres

Award: \$525000

Scope of Work: Mowing, Edging, Trimming/Pruning, Policing Grounds and Weed Control
Maintenance of dams and all park areas

Contact Names: Michael Kinard
469-275-2708

**Project name: S—Grounds Maintenance – Round Rock Armed Forces Reserve Center
W912CJ-16-P-0014 – May 2015 - Present**

Scope of Work: Mowing, Edging, Trimming/Pruning, Policing Grounds and Weed Control
Award: \$126000

Contact Names: Charles Bloom
210-221-5149

**Project name: S—Grounds Maintenance - San Marcos Armed Forces Reserve Center
W9124N-12-P-0017 and W912CJ15P0057 – January 2012 - present**

Scope of Work: Mowing, Edging, Trimming/Pruning, Policing Grounds and Weed Control
Award: \$186000

Contact Names: Charles Bloom
210-221-5149

**Project name: S—Grounds Maintenance - Waco Armed Forces Reserve Center
W9124N-12-P-0054 – April 2016 - Present**

Award: \$92500

Scope of Work: Mowing, Edging, Trimming/Pruning, Policing Grounds and Weed Control

Contact Names: Nongyow T. Willett

Contracting Officer

MICC – Presidio of Monterey

831-242-7249

**Project name: S—Grounds Maintenance – Houston Armed Forces Reserve Center
W9124N-13-P-0088 – June 2013 - Present**

Award: \$138000

Scope of Work: Mowing, Edging, Trimming/Pruning, Policing Grounds and Weed Control

Contact Names: Nongyow T. Willett Contracting Officer

MICC – Presidio of Monterey

831-242-7249

On Site: James Roberts 210-724-6530

Project name: City of Austin/City Hall and 2nd Street District Paver Maintenance, Litter Removal and Pressure Washing – January 2013 - Present

Award: \$267000

Scope of Work: Clean and Pressure wash downtown Austin at City Hall, Maintain Pavers in walk areas

Contact Names: Margaret Smith

City Manager – 2nd Street District

City of Austin

512-974-0000

**Project name: Tractor Mowing and shredding at the San Antonio International Airport
650 Acres -**

Scope of Work: Mowing all acreage at the San Antonio Airport, outside area perimeter and Shredding all grassy areas. Project completed 2015

Contact Names: Mark McCarthy

City of San Antonio – Airport Systems

210-207-3538

Project Completed



INDIVIDUAL PAST PERFORMANCE

Elizabeth Koehler – Past Performance

Ms. Koehler has 10 years of landscape experience and over 25 years of project management. Currently Ms. Koehler and Mr. Gray manage over 5000 acres of properties in the Texas area. Many of which are government facilities that require specialized billing and reporting.

Project name: Grounds Maintenance - City Hall – Austin, TX

Scope of Work: Furnish all labor, tools, materials, equipment and supervision to provide Exterior Services for City Hall and the 5 additional blocks in Austin, Texas. These Services include pressure washing, litter removal, window cleaning, bench replacement and repair, paver replacement and general maintenance. Ms. Koehler implemented the customer migration plan, developed frequency calendars and managed the operation plan.

Contact Names: Margaret Shaw
Pat D'Angelo
512-974-7976

Project name: Field Shredding/Mowing - San Antonio International Airport

Scope of Work: Contractor shall furnish all labor, tools, materials, equipment, transportation, supervision, and all other supplies and services to manage and perform all operations for field mowing and shredding of over 210 acres. GWC is also available to the airport for emergency services. GWC and Ms Koehler have been managing this site for two years. These contracts average \$25K each per year.

Contact Names: Mark McCarthy
210-207-3538

Project name: Pressure Washing and Litter Removal - W Hotel, Austin Texas

Scope of Work: Furnish all labor, tools, materials, equipment, transportation, supervision, and all other supplies and services to manage and perform all operations for grounds maintenance service. This includes litter removal and pressure washing.

Contact Name: Robert Pitts
512-542-3612



Gary Gray –Vice President of Operations

Mr. Gray has over 25 years of landscape experience and project management. Mr. Gray also holds a pesticide license in the State of Texas.

Project name: Army Corp of Engineers – Lake Lavon

Scope of Work: Furnish all labor, tools, materials, equipment and supervision to provide Landscaping Services for the Army Corp of Engineer parks around Lake Lavon. These park span over 2800 acres and include the dam. The mowing is done via a task order and ordering letter. The services include large field mowing and shredding, land clearing and various other projects.

Contact Name : Michael Kinard
469-275-2708

Project name: Army Corp of Engineers – Lake Grapevine/Lewisville/Ray Roberts

Scope of Work: Furnish all labor, tools, materials, equipment and supervision to provide Landscaping Services for the Army Corp of Engineers. This site encompasses over 880 acres. Three dams and multiple parks. The scope includes managing maintenance when the parks have the least amount of usage. The services include large field mowing and shredding, land clearing and various other projects.

Contact Name: Rob Jordan
469-645-9107

Project name: San Antonio International Airport

Scope of Work: Furnish all labor, tools, materials, equipment and supervision to provide Landscaping Services for the San Antonio International Airport. This site encompasses over 200 acres. The services include large field mowing and shredding, land clearing and various other projects.

Contact Name: Mark McCarthy
210-207-3538



Project name: San Marcos Army Reserve Center

Scope of Work: Furnish all labor, tools, materials, equipment and supervision to provide Landscaping Services for the San Marcos Army Reserve Center. This site encompasses over 50 acres. The services include mowing, edging, trimming and shredding.

Project Location: San Marcos Texas
W9124N-12-P-0017
Contacts: Charles Bloom
210-221-5149

Project name: Waco Army Reserve Center

Scope of Work: Furnish all labor, tools, materials, equipment and supervision to provide Landscaping Services for the Waco Army Reserve Center. This site encompasses over 20 acres. The services include mowing, edging, trimming and shredding.

Project Location: Waco Texas
W9124N-12-P-0054
Contacts: Floyd Reed
650-208-4733
Todd McCord
501-442-8842

Project name: Houston Army Reserve Center

Scope of Work: Furnish all labor, tools, materials, equipment and supervision to provide Landscaping Services for the Houston Army Reserve Center. This site encompasses over 60 acres. The services include mowing, edging, trimming and shredding.

Project Location: Houston Texas
W9124N-13-P-0088
Contacts: Floyd Reed
650-208-4733
James Roberts
210-724-6530



Project name: W Hotel, Austin Texas

Scope of Work: Furnish all labor, tools, materials, equipment, transportation, supervision, and all other supplies and services to manage and perform all operations for grounds maintenance service. This includes litter removal, paver replacement and pressure washing.

Contact Name: Robert Pitts
512-542-3612

Project Name: IBM – Grounds Maintenance Services

Scope of Work: Furnish all labor, tools, materials, equipment and supervision to provide Landscaping Services for the IMB facilities in Austin, Texas. This site encompasses over 100 acres. These Services include mowing, edging, trimming, maintenance of sprinkler systems and athletic field maintenance. Mr. Gray has managed this project for 10+ years.

GWC Sustainability Plan:

GWC has always strived to maintain leading edge equipment and processes as it pertains to any contract. GWC uses all propane machines and will continue to look for low emissions or alternative energy equipment that will maintain the COA standards.

Areas are cleaned prior to any work starting. Litter is disposed of in accordance with current contract requirements. Debris that can be recycled are put in appropriate recycling containers.

GWC will work with local departments to stay on top of any new and approve processes that will impact our performance on the City of Austin properties. GWC will do quarterly site walks with the Contract Manager to provide recommendations on new idea and possible changes that will positively impact the appearance of the City of Austin.

COA Project Personnel

Gary Gray – SPOC

See attached resume as well as Gary has been managing this specific project for 3 + years.

Leo Almarez – Crew Leader

Leo has been with GWC since 2012. Leo has lead the pressure washing teams on multiple COA properties such as : City Hall, SPCA, W Hotel, Silicon, Plaza Loft, AMLI, Lavendar Loop, Durwood Bldg, Waller Street and many others.

Victor Macedo – Crew Leader

Victor joined GWC in 2016 and has grown into a Crew Leader position. Victor comes to GWC with over 5 years of landscaping experience. Victor currently heads up Austin Energy.

Great Western Managed Services Certs and Licenses

Gary Gray
Commercial Pesticide License - TX
0467519

Brent Frazier
ISA Certified Arborist TX- Arbor Care

Rene Galvan - Irrigator LI0020223
GWC

Texas Department of Agriculture Flora Certification



On Site Equipment List

Any additional equipment needed will be purchased as needed

2 - Ford F-250 Truck

2 - Enclosed Lark enclosed trailer

4 - ECHO EQUIPMENT PB755SH

4 - ECHO EQUIPMENT SRM280T

4 - ECHO EQUIPMENT SRM280T

4 - ECHO EQUIPMENT SRM280T

2 - SCAG EQUIPMENT SCZ61V27FX

2 - SCAG EQUIPMENT SCZ61V27FX

1 - SHINDAIWA EQUIPMENT T282 * SN# T09612017330 ***

Assorted hand tools

ATTACHMENT D



CITY OF AUSTIN PURCHASING OFFICE EXCEPTIONS

Solicitation Number: 6200 SMB0202

The City will presume that the Offeror is in agreement with all sections of the solicitation unless the Offeror takes specific exception as indicated below. The City, at its sole discretion, may negotiate exceptions to the sections contained in the solicitation documents or the City may deem the Offer non-responsive. The Offeror that is awarded the contract shall sign the contract with the accepted or negotiated sections.

Place this attachment in Tab 8 – Exceptions to your Proposal. Copies of this form may be utilized if additional pages are needed.

☒ Accepted as written.

☐ Not accepted as written. See below:

Indicate:

- ☒ 0300 Standard Purchase Terms & Conditions
- ☒ 0400 Supplemental Purchase Provisions
- ☒ 0500 Scope of Work

Page Number

Section Number

Section Description

Alternative Language:

Justification:



City of Austin

Purchasing Office, Financial Services Department
P.O. Box 1088, Austin, TX 78767



**GREATER TEXAS
LANDSCAPE
SERVICES**
Outside Solutions

Offer for SMB0202 – Grounds Maintenance for Medians, Orphan Properties, Right of Ways, and Urban Trails

Clarification Questions

1. Question: If you intend to use workers on U.S. Visas, what is your plan if they get denied access to the United States?

Answer: We have been watching this very carefully and already put plans of action into place as early as January. As a company, we filed for 3 petitions for workers in the state of Texas. 2 of our 3 were accepted and the 3rd did not make it since the cap was already met. In January we filed for the second extension, and then pulled it after a conscious decision that we might not receive at all. We have made an effort each year to be prepared and not dependent on the program. We are currently to full staff and our servicing the Medians with no H2B workers.

2. Question: For the Zero Turn Mowers, provide the fuel type and Model year for the equipment listed for use in the Austin area?

Answer: See attached revised list with Model#, year and fuel type in bold.

3. Question: Please offer a Best and Final Offer for the Groups that you proposed pricing for.

Answer: Please see attached. Best and Final.

4. Question: Provide your approximate hourly pay rate you will provide your staff at the different listed levels if greater than the amount required in Section 0400 – Supplemental Purchase Provisions, Paragraph 6 – Living Wages.

Answer: We have currently implemented a tier wage program for our teams that show and allow all to advance to the next level based on experience and ability to do the work. We currently have 2 levels of greensman that are currently above the living wage, Lead Men which are 14-15/hr. and Foreman which are 16-20/hr. We also have long term greensman that are at or above the current living wage based on the number of years they have been with the company. Attached is a copy of our average wage per hour for the period of February and the current month of March.



**GREATER TEXAS
LANDSCAPE
SERVICES**
Outside Solutions

February 10, 2017
RFP 6200 SMB0202
Revised 3-8-2017

Equipment

Mowers:

6 Husqvarna 60" Propane mowers *Model # PZ 6029PFX; Propane; Model yrs. – 2013-2015*

3 John Deere 60" Propane mowers *Model # JD 950M Z-Trak; Propane; Model yrs. – 2015-2016*

5 John Deere 60" Biodiesel mowers *Model # JD 997 Z-Trak; 100% Biodiesel; Model yrs. – 2014-2016*

6 Excel Hustler 54 & 60" Biodiesel mowers *Model # Hustler XR-7 932673 & Hustler 932665; 100% Biodiesel; Model yrs. – 2013-2016 (2016's were purchased in 2017)*

2 35HP John Deere Biodiesel Tractors with 5' shredding decks

15 Excel Hustler 48" walk behind propane mowers

Small Equipment:

44 Stihl Line Trimmers

26 Stihl Steel Edgers

47 Stihl Blowers

All major equipment is new to 5 years old. We typically turn those machines over every 5 years. Our small equipment is replaced approximately every 2 years. This is to maximize the use and minimize the down time for repairs.

We have over forty five (45) F250 or F350 Ford Trucks with either a 10, 12, 16 or 20' enclosed trailer to secure the equipment.

February 2017

			Worked Hours	Premium Hours	Total Cost	Percent OT Hours	Average Wage Rate
GTL SOUTH AUSTIN							
South Austin Maintenance	62-2						
Week 1			659.00	16.25	10,101.33	2.47%	
Week 2			742.00	3.00	10,818.69	0.40%	
Week 3			762.75	3.50	11,112.39	0.46%	
Week 4			815.50	3.75	11,810.87	0.46%	
Week 5							
Month to Date			2,979.25	26.50	43,843.28	0.89%	14.72
South Austin Improvements	62-3						
Week 1			124.50	14.00	1,859.76		
Week 2			84.50	0.00	1,176.00		
Week 3			89.25	0.00	1,222.75		
Week 4			113.50	3.00	1,574.00		
Week 5							
Month to Date			411.75	17.00	5,832.51	4.13%	14.17
South Austin Irrigation	62-8						
Week 1			116.00	0.25	2,093.63	0.22%	
Week 2			113.50	0.00	2,039.25	0.00%	
Week 3			111.75	0.00	2,011.50	0.00%	
Week 4			107.25	8.25	1,971.00	7.69%	
Week 5							
Month to Date			448.50	8.50	8,115.38	1.90%	18.09
Branch/Division Totals			3,839.50	52.00	57,791.17	1.35%	15.05

			Worked Hours	Premium Hours	Total Cost	Percent OT Hours	Average Wage Rate
GTL NORTH AUSTIN							
North Austin Maintenance	61-2						
Week 1			891.25	7.50	13,263.06	0.84%	
Week 2			905.75	0.50	13,442.86	0.06%	
Week 3			747.75	42.50	11,799.09	5.68%	
Week 4			919.50	10.00	13,495.33	1.09%	
Week 5							
Month to Date			3,464.25	60.50	52,000.34	1.75%	15.01
North Austin Improvements	61-3						
Week 1			83.75	7.75	1,163.02	9.25%	
Week 2			115.75	26.25	1,690.90	22.68%	
Week 3			108.00	0.00	1,426.26	0.00%	
Week 4			134.50	14.25	1,802.50	10.59%	
Week 5							
Month to Date			442.00	48.25	6,082.68	10.92%	13.76
North Austin Irrigation	61-8						
Week 1			97.00	0.00	1,936.40	0.00%	
Week 2			108.25	1.25	2,170.50	1.15%	
Week 3			89.25	0.00	1,775.00	0.00%	
Week 4			105.75	0.75	2,118.88	0.71%	
Week 5							
Month to Date			400.25	2.00	8,000.78	0.50%	19.99
Branch/Division Totals			4,306.50	110.75	66,083.80	2.57%	15.35

March 2017

			Worked Hours	Premium Hours	Total Cost	Percent OT Hours	Average Wage Rate
GTL SOUTH AUSTIN							
South Austin Maintenance	62-2						
Week 1			900.50	5.75	12,803.40	0.64%	
Week 2							
Week 3							
Week 4							
Week 5							
Month to Date			900.50	5.75	12,803.40	0.64%	\$14.22
South Austin Improvements	62-3						
Week 1			76.25	4.75	1,113.38		
Week 2							
Week 3							
Week 4							
Week 5							
Month to Date			76.25	4.75	1,113.38	6.23%	\$14.60
South Austin Irrigation	62-8						
Week 1			137.25	0.00	2,229.75	0.00%	
Week 2							
Week 3							
Week 4							
Week 5							
Month to Date			137.25	0.00	2,229.75	0.00%	\$16.25
Branch/Division Totals			1,114.00	10.50	16,146.53	0.94%	\$14.49
			Worked Hours	Premium Hours	Total Cost	Percent OT Hours	Average Wage Rate
GTL NORTH AUSTIN							
North Austin Maintenance	61-2						
Week 1			1,172.75	61.00	17,290.31	5.20%	
Week 2							
Week 3							
Week 4							
Week 5							
Month to Date			1,172.75	61.00	17,290.31	5.20%	\$14.74
North Austin Improvements	61-3						
Week 1			161.00	8.25	2,099.06	5.12%	
Week 2							
Week 3							
Week 4							
Week 5							
Month to Date			161.00	8.25	2,099.06	5.12%	\$13.04
North Austin Irrigation	61-8						
Week 1			112.50	2.25	2,266.88	2.00%	
Week 2							
Week 3							
Week 4							
Week 5							
Month to Date			112.50	2.25	2,266.88	2.00%	\$20.15
Branch/Division Totals			1,446.25	71.50	21,656.25	4.94%	\$14.97



February 10, 2017
RFP 6200 SMB0202

Table of contents

- Tab 1 – Executive Summary
- Tab 2 – City of Austin Purchasing Documents
- Tab 3 – Authorized Negotiator
- Tab 4 – Experiences and Qualifications
- Tab 5 – Mobilization and Staffing Plan
- Tab 6 – Equipment
- Tab 7 – Cost Proposal
- Tab 8 – Exceptions to the Proposal



**GREATER TEXAS
LANDSCAPE
SERVICES**
Outside Solutions

February 10, 2017

Jonathan Dalchau
Senior Buyer Specialist
124 W 8th Street
Austin, Texas 78701

On behalf the employee-owners of Greater Texas Landscape Services, we would like to thank you for this opportunity to provide services for the City of Austin. With more than 35 years' experience in landscape management, we consider all of our projects as a partnership with those we do services with. As an employee owned company, our teams are dedicated to ensure that the highest quality of work is delivered, as they take personal pride in everything they do.

Enclosed you will find all items requested to bid **RFP 6200 SMB0202**. We have put together our proposal based on same values that we share with all of our current owner-employees: **CSPRITE** = Communication, Safety, People First, Respect, Integrity, Trust and Excellence. Without these core values, we do not exist, therefore we cannot serve.

We know the importance of people so we do everything we can to foster an environment where they can achieve beyond what they thought possible. How does that and our values relate to this bid? We know, from current and past experience that working in a city environment requires attention to:

- Safety to our employees and all that are around us. We know working on the streets and ROW's that we have to be so aware of so many things around us: cars, pedestrians, obstacles, obstructions and the elements of weather.
- We communicate to those we report to and those we serve. We are sometimes the first eyes to various situations: trees down, vandalism, accidents, trash and squatters.
- The community relies on us to make sure that we make Austin a respected and beautiful city. This has been achieved by our consistent care and service that we have provided. We know that how the city cares for the public grounds and wants to make it clean and safe. Our goal is to exceed that.
- Our partners also want to work with someone who respects their budgets and doesn't take advantage of them. We found that important to us as well. During the drought periods we contacted our point of contact and let them know that there wasn't enough trash or mowing and that we didn't feel right by just running them to collect a fee.

AUSTIN • DALLAS • FORT WORTH • SAN ANTONIO • HOUSTON • EL PASO



**GREATER TEXAS
LANDSCAPE
SERVICES**
Outside Solutions

You will find that we put together a very well thought out proposal based on close to 7 years of working experience on the medians. We know that from these years, we have the experience to create efficient schedules that the teams utilize to best minimize problems and keep all that we do safe and clean. Let me further reiterate that clean does not only mean on how we service, but what we service with. Our large equipment is either Bio-diesel (100%) driven or Propane driven. Our two cycle equipment exceeds the standards as directed by the EPA for emissions and we utilize low DB blowers so that we also don't create a nuisance to the community. In order for these "clean" machines to perform to the quality and expectations they have to be serviced weekly, and decarbonized quarterly. We won't put out junk out there. We want our team members to run safe and well serviced equipment.

In conclusion, I would like to say how grateful we are to have this opportunity to serve the city and community. We hope that we can continue our partnership and look forward to prove that we are what we believe in.

Respectively submitted,

Ruth M. Ramonis
Vice President

INTERESTED PARTIES DISCLOSURE

In addition, Section 2252.908 of the Texas Government Code requires the successful offeror to complete a Form 1295 "Certificate of Interested Parties" that is signed and notarized for a contract award requiring council authorization. The "Certificate of Interested Parties" form must be completed on the Texas Ethics Commission website, printed, signed and submitted to the City by the authorized agent of the Business Entity with acknowledgment that disclosure is made under oath and under penalty of perjury prior to final contract execution.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

The undersigned, by his/her signature, represents that he/she is submitting a binding offer and is authorized to bind the respondent to fully comply with the solicitation document contained herein. The Respondent, by submitting and signing below, acknowledges that he/she has received and read the entire document packet sections defined above including all documents incorporated by reference, and agrees to be bound by the terms therein.

Company Name: GREATER TEXAS LANDSCAPE SERVICES

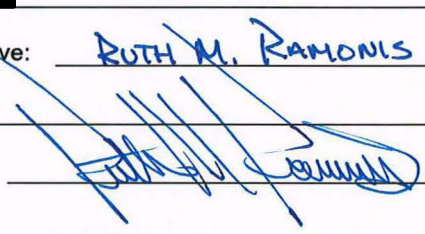
Company Address: 1141 PENION DRIVE

City, State, Zip: AUSTIN, TEXAS 78748

Federal Tax ID No. [REDACTED]

Printed Name of Officer or Authorized Representative: RUTH M. RAMONIS

Title: VICE PRESIDENT

Signature of Officer or Authorized Representative: 

Date: FEBRUARY 10th, 2017

Email Address: RRAMONIS@GTLANDSCAPES.COM

Phone Number: 512-462-2311 OFFICE 512-668-7836 CELL

* Proposal response must be submitted with this Offer sheet to be considered for award

Section 0605: Local Business Presence Identification

A firm (Offeror or Subcontractor) is considered to have a Local Business Presence if the firm is headquartered in the Austin Corporate City Limits, or has a branch office located in the Austin Corporate City Limits in operation for the last five (5) years, currently employs residents of the City of Austin, Texas, and will use employees that reside in the City of Austin, Texas, to support this Contract. The City defines headquarters as the administrative center where most of the important functions and full responsibility for managing and coordinating the business activities of the firm are located. The City defines branch office as a smaller, remotely located office that is separate from a firm's headquarters that offers the services requested and required under this solicitation.

OFFEROR MUST SUBMIT THE FOLLOWING INFORMATION FOR EACH LOCAL BUSINESS (INCLUDING THE OFFEROR, IF APPLICABLE) TO BE CONSIDERED FOR LOCAL PRESENCE.

NOTE: ALL FIRMS MUST BE IDENTIFIED ON THE MBE/WBE COMPLIANCE PLAN OR NO GOALS UTILIZATION PLAN (REFERENCE SECTION 0900).

USE ADDITIONAL PAGES AS NECESSARY

OFFEROR:

Name of Local Firm	GREATER TEXAS LANDSCAPE SERVICES	
Physical Address	1141 PENION DRIVE, AUSTIN, TEXAS 78748	
Is your headquarters located in the Corporate City Limits? (circle one)	<input checked="" type="radio"/> Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years?	<input checked="" type="radio"/> Yes	No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	<input checked="" type="radio"/> Yes	No

SUBCONTRACTOR(S):

Name of Local Firm		
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years	Yes	No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

SUBCONTRACTOR(S):

Name of Local Firm		
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years	Yes	No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

Section 0700: Reference SheetResponding Company Name GREATER TEXAS LANDSCAPE SERVICES

The City at its discretion may check references in order to determine the Offeror's experience and ability to provide the products and/or services described in this Solicitation. The Offeror shall furnish at least 3 complete and verifiable references. References shall consist of customers to whom the offeror has provided the same or similar services within the last 5 years. References shall indicate a record of positive past performance.

1. Company's Name CITY OF CEDAR PARK
Name and Title of Contact RANDY THOMPSON, SUPERINTENDENT
Project Name CCP MEDIANS, ROW'S & FIRE STATIONS - MUNICIPAL
Present Address 1435 MAIN STREET
City, State, Zip Code CEDAR PARK, TEXAS 78613
Telephone Number (512) 401-5520 Fax Number (512) 260-1661
Email Address RANDY.THOMPSON@CEDARPARKTEXAS.GOV

2. Company's Name AUSTIN ENERGY
Name and Title of Contact CARL SHATTENBERG, UTILITY FORESTER
Project Name VARIOUS SUB-STATIONS AND TRANSMISSION YARDS
Present Address SCC - 2500 MONTPOUS DRWG
City, State, Zip Code AUSTIN, TEXAS 78741
Telephone Number (512) 322-6931 Fax Number (512) 322-6610
Email Address CARL.SHATTENBERG@AUSTINENERGY.COM

3. Company's Name CITY OF AUSTIN, PUBLIC WORKS, STREET & BRIDGE DIV.
Name and Title of Contact ROB GROTTY, SUPERINTENDENT
Project Name CITY MEDIANS & ROW'S
Present Address 505 BARTON SPRINGS ROAD #800
City, State, Zip Code AUSTIN, TEXAS 78704
Telephone Number (512) 974-9198 Fax Number ()
Email Address ROB.GROTTY@AUSTINTEXAS.GOV

City of Austin, Texas
Section 0800
NON-DISCRIMINATION AND NON-RETALIATION CERTIFICATION

City of Austin, Texas
Equal Employment/Fair Housing Office

To: City of Austin, Texas,

I hereby certify that our firm complies with the Code of the City of Austin, Section 5-4-2 as reiterated below, and agrees:

- (1) Not to engage in any discriminatory employment practice defined in this chapter.
- (2) To take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without discrimination being practiced against them as defined in this chapter, including affirmative action relative to employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training or any other terms, conditions or privileges of employment.
- (3) To post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Equal Employment/Fair Housing Office setting forth the provisions of this chapter.
- (4) To state in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, national origin, sexual orientation, gender identity, disability, sex or age.
- (5) To obtain a written statement from any labor union or labor organization furnishing labor or service to Contractors in which said union or organization has agreed not to engage in any discriminatory employment practices as defined in this chapter and to take affirmative action to implement policies and provisions of this chapter.
- (6) To cooperate fully with City and the Equal Employment/Fair Housing Office in connection with any investigation or conciliation effort of the Equal Employment/Fair Housing Office to ensure that the purpose of the provisions against discriminatory employment practices are being carried out.
- (7) To require of all subcontractors having 15 or more employees who hold any subcontract providing for the expenditure of \$2,000 or more in connection with any contract with the City subject to the terms of this chapter that they do not engage in any discriminatory employment practice as defined in this chapter

For the purposes of this Offer and any resulting Contract, Contractor adopts the provisions of the City's Minimum Standard Non-Discrimination and Non-Retaliation Policy set forth below.

City of Austin
Minimum Standard Non-Discrimination and Non-Retaliation in Employment Policy

As an Equal Employment Opportunity (EEO) employer, the Contractor will conduct its personnel activities in accordance with established federal, state and local EEO laws and regulations.

The Contractor will not discriminate against any applicant or employee based on race, creed, color, national origin, sex, age, religion, veteran status, gender identity, disability, or sexual orientation. This policy covers all aspects of employment, including hiring, placement, upgrading, transfer, demotion, recruitment, recruitment advertising, selection for training and apprenticeship, rates of pay or other forms of compensation, and layoff or termination.

The Contractor agrees to prohibit retaliation, discharge or otherwise discrimination against any employee or applicant for employment who has inquired about, discussed or disclosed their compensation.

Further, employees who experience discrimination, sexual harassment, or another form of harassment should immediately report it to their supervisor. If this is not a suitable avenue for addressing their complaint, employees

are advised to contact another member of management or their human resources representative. No employee shall be discriminated against, harassed, intimidated, nor suffer any reprisal as a result of reporting a violation of this policy. Furthermore, any employee, supervisor, or manager who becomes aware of any such discrimination or harassment should immediately report it to executive management or the human resources office to ensure that such conduct does not continue.

Contractor agrees that to the extent of any inconsistency, omission, or conflict with its current non-discrimination and non-retaliation employment policy, the Contractor has expressly adopted the provisions of the City's Minimum Non-Discrimination Policy contained in Section 5-4-2 of the City Code and set forth above, as the Contractor's Non-Discrimination Policy or as an amendment to such Policy and such provisions are intended to not only supplement the Contractor's policy, but will also supersede the Contractor's policy to the extent of any conflict.

UPON CONTRACT AWARD, THE CONTRACTOR SHALL PROVIDE THE CITY A COPY OF THE CONTRACTOR'S NON-DISCRIMINATION AND NON-RETALIATION POLICIES ON COMPANY LETTERHEAD, WHICH CONFORMS IN FORM, SCOPE, AND CONTENT TO THE CITY'S MINIMUM NON-DISCRIMINATION AND NON-RETALIATION POLICIES, AS SET FORTH HEREIN, **OR** THIS NON-DISCRIMINATION AND NON-RETALIATION POLICY, WHICH HAS BEEN ADOPTED BY THE CONTRACTOR FOR ALL PURPOSES WILL BE CONSIDERED THE CONTRACTOR'S NON-DISCRIMINATION AND NON-RETALIATION POLICY WITHOUT THE REQUIREMENT OF A SEPARATE SUBMITTAL.

Sanctions:

Our firm understands that non-compliance with Chapter 5-4 and the City's Non-Retaliation Policy may result in sanctions, including termination of the contract and suspension or debarment from participation in future City contracts until deemed compliant with the requirements of Chapter 5-4 and the Non-Retaliation Policy.

Term:

The Contractor agrees that this Section 0800 Non-Discrimination and Non-Retaliation Certificate of the Contractor's separate conforming policy, which the Contractor has executed and filed with the City, will remain in force and effect for one year from the date of filing. The Contractor further agrees that, in consideration of the receipt of continued Contract payment, the Contractor's Non-Discrimination and Non-Retaliation Policy will automatically renew from year-to-year for the term of the underlying Contract.

Dated this 10TH day of FEBRUARY, 2017

CONTRACTOR

Authorized Signature

Title

GREATER TEXAS LANDSCAPES
[Signature]
VICE PRESIDENT

Section 0815: Living Wages Contractor Certification

Company Name GREATER TEXAS LANDSCAPE SERVICES

Pursuant to the Living Wages provision (reference Section 0400, Supplemental Purchase Provisions) the Contractor is required to pay to all employees directly assigned to this City contract a minimum Living Wage equal to or greater than \$13.50 per hour.

The below listed employees of the Contractor who are directly assigned to this contract are compensated at wage rates equal to or greater than \$13.50 per hour.

Employee Name	Employee Job Title
EFRAIN SALGADO	CREW LEADER
BILLY DAVIDSON	GREENSMAN
STEVEN SWILLEY	GREENSMAN
JOHN HORAN	CREW LEADER
JOSE CARLOS MARTINEZ	GREENSMAN
KEITH MACKLIN	GREENSMAN

USE ADDITIONAL PAGES AS NECESSARY

- (1) All future employees assigned to this Contract will be paid a minimum Living Wage equal to or greater than \$13.50 per hour.
- (2) Our firm will not retaliate against any employee claiming non-compliance with the Living Wage provision.

A Contractor who violates this Living Wage provision shall pay each affected employee the amount of the deficiency for each day the violation continues. Willful or repeated violations of the provision or fraudulent statements made on this certification may result in termination of this Contract for Cause and subject the firm to possible suspension or debarment, or result in legal action.

Section 0835: Non-Resident Bidder Provisions

Company Name GREATER TEXAS LANDSCAPE SERVICES

- A. Bidder must answer the following questions in accordance with Vernon's Texas Statutes and Codes Annotated Government Code 2252.002, as amended:

Is the Bidder that is making and submitting this Bid a "Resident Bidder" or a "non-resident Bidder"?

Answer: RESIDENT BIDDER

- (1) Texas Resident Bidder- A Bidder whose principle place of business is in Texas and includes a Contractor whose ultimate parent company or majority owner has its principal place of business in Texas.
(2) Nonresident Bidder- A Bidder who is not a Texas Resident Bidder.

- B. If the Bidder is a "Nonresident Bidder" does the state, in which the Nonresident Bidder's principal place of business is located, have a law requiring a Nonresident Bidder of that state to bid a certain amount or percentage under the Bid of a Resident Bidder of that state in order for the nonresident Bidder of that state to be awarded a Contract on such bid in said state?

Answer: _____ Which State: _____

- C. If the answer to Question B is "yes", then what amount or percentage must a Texas Resident Bidder bid under the bid price of a Resident Bidder of that state in order to be awarded a Contract on such bid in said state?

Answer: _____

Section 0900: Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Form

SOLICITATION NUMBER: SMB0202

PROJECT NAME: GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

The City of Austin has determined that no goals are appropriate for this project. Even though goals were not assigned for this solicitation, the Bidder/Proposer is required to comply with the City's MBE/WBE Procurement Program, if areas of subcontracting are identified.

If any service is needed to perform the Contract and the Bidder/Proposer does not perform the service with its own workforce or if supplies or materials are required and the Bidder/Proposer does not have the supplies or materials in its inventory, the Bidder/Proposer shall contact the Small and Minority Business Resources Department (SMBR) at (512) 974-7600 to obtain a list of MBE and WBE firms available to perform the service or provide the supplies or materials. The Bidder/Proposer must also make a Good Faith Effort to use available MBE and WBE firms. Good Faith Efforts include but are not limited to contacting the listed MBE and WBE firms to solicit their interest in performing on the Contract, using MBE and WBE firms that have shown an interest, meet qualifications, and are competitive in the market; and documenting the results of the contacts.

Will subcontractors or sub-consultants or suppliers be used to perform portions of this Contract?

No X If no, please sign the No Goals Form and submit it with your Bid/Proposal in a sealed envelope

If yes, please contact SMBR to obtain further instructions and an availability list and perform Good Faith Efforts. Complete and submit the No Goals Form and the No Goals Utilization Plan with your Bid/Proposal in a sealed envelope.

After Contract award, if your firm subcontracts any portion of the Contract, it is a requirement to complete Good Faith Efforts and the No Goals Utilization Plan, listing any subcontractor, sub-consultant, or supplier. Return the completed Plan to the Project Manager or the Contract Manager.

I understand that even though goals were not assigned, I must comply with the City's MBE/WBE Procurement Program if subcontracting areas are identified. I agree that this No Goals Form and No Goals Utilization Plan shall become a part of my Contract with the City of Austin.

GREATER TEXAS LANDSCAPE SERVICES

Company Name

ROTH M. RAMONIS, VICE PRESIDENT

Name and Title of Authorized Representative (Print or Type)

Signature

Date

2-10-17

Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Utilization Plan
(Please duplicate as needed)

SOLICITATION NUMBER: SMB0202

PROJECT NAME: GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

PRIME CONTRACTOR / CONSULTANT COMPANY INFORMATION

Name of Contractor/Consultant	GREATER TEXAS LANDSCAPE SERVICES		
Address	1141 PENION DRIVE		
City, State Zip	AUSTIN, TEXAS 78748		
Phone Number	512-462-2311	Fax Number	512-443-2737
Name of Contact Person	RUTH M. RAMONIS		
Is Company City certified?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> MBE/WBE Joint Venture <input type="checkbox"/>		

I certify that the information included in this No Goals Utilization Plan is true and complete to the best of my knowledge and belief. I further understand and agree that the information in this document shall become part of my Contract with the City of Austin.

RUTH M. RAMONIS, VICE PRESIDENT
Name and Title of Authorized Representative (Print or Type)

Signature

Date

2-10-17

Provide a list of all proposed subcontractors / sub-consultants / suppliers that will be used in the performance of this Contract. **Attach Good Faith Effort documentation if non MBE/WBE firms will be used.**

Sub-Contractor / Sub-Consultant	CERTIFIED ARBOR CARE		
City of Austin Certified	MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code	BEN 8322042		
Contact Person	DEBBIE EVANS	Phone Number	512-775-9182
Amount of Subcontract	\$ 0 ONLY USED AS PROPOSED		
List commodity codes & description of services	TREE SERVICES FOR LARGE PRUNING		

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

FOR SMALL AND MINORITY BUSINESS RESOURCES DEPARTMENT USE ONLY:

Having reviewed this plan, I acknowledge that the proposer (HAS) or (HAS NOT) complied with City Code Chapter 2-9A/B/C/D, as amended.

Reviewing Counselor _____ Date _____ Director/Deputy Director _____ Date _____



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 1

Date of Addendum: January 20, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

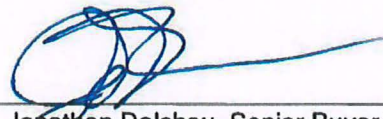
(Q1) Can you please provide the previous bid tabulation for the contract proceeding this solicitation request?

(A1) Attached are the bid tabs for contracts NA100000018 solicited through IFB AMC0003 and NA160000094 solicited through IFB GLB0042.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.


APPROVED BY:


Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

1/20/2017
Date

ACKNOWLEDGED BY:

GREATER TEXAS LANDSCAPES
Vendor Name


Authorized Signature

2-10-17
Date

**RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.**



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 2

Date of Addendum: January 26, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q1) What are the requirements for road signage?

(A1) The Contractors shall follow all of the rules established by the City's Right of Way Management mandates. We encourage you to determine parking options that keeps you from blocking City street lanes.

(Q2) When is the contract expected to start?

(A2) We expect to take this project to Council in April, finalizing the contracts shortly after Council approval.

(Q3) What is an orphan property?

(A3) Orphan properties are pieces of land that have grown past the limits that are acceptable in appearance by the City code standards. They can be absentee or vacant properties where the owners can't be found.

(Q4) What is the mowing width on Urban Trails?

(A4) The average width is approximately five (5) feet off of the path.

(Q5) How many days are you expecting a cycle to get completed?

(A5) We are estimating 18 cycles for a year, which averages every 3 weeks.

(Q6) Are there additional bid lines for other items, like picking up litter?

(A6) You can indicate other services that you can provide the City under Section 3 of Attachment A - Price Sheet. A labor rate to pick up litter is something you can include there.

(Q7) How long does it take to inspect for payment approval after the services are rendered?

(A7) The City will try to use proper judgment mechanisms when inspecting the cut errors to determine if litter accumulated after the mowing services were performed.



(Q8) How did the City determine the quantities listed on the Price Sheet?

(A8) Those are estimates for current and future projects that come on line. The totals will not match the current list of properties as they are changing often to accommodate new areas of need. The City is looking for average pricing based on the Price Sheet ranges listed.

(Q9) Is the irregular mowing an additional cycle?

(A9) No, irregular mowing comes about when the grass grows too tall in a normal mowing cycle and requires additional attention.

2.0 Delete original Attachment B – Mowing Zones and replace with Attachment B – Mowing Zones – Updated 20170126.

3.0 Delete original Attachment C – Urban Trails and replace with Attachment C – Urban Trails – Updated 20170126.

4.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:


Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

1/26/2017
Date

ACKNOWLEDGED BY:

GREATER TEXAS LANDSCAPES
Vendor Name


Authorized Signature

2-16-17
Date

RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 3

Date of Addendum: February 3, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Changes to the solicitation due dates as follows;

1.1 Proposal Due Prior To time and date is changed to **2:00 pm (CDT), Tuesday February 14, 2017**

1.2 Proposal Opening Time and Date is changed to **2:15 pm (CDT), Tuesday February 14, 2017**

2.0 Questions and Answers.

(Q1) If qualified, would the City award the entire contract (Zone1, Zone2, Urban Trails, and Orphan Properties) to one contractor or will it be broken up into sections to various contractors?

(A1) As indicated in the Paragraph 7.A in Section 0600 – Proposal Preparation Instructions and Evaluation Factors, the City intends to award to four different Proposers based on the different categories/groups. The City will assign the category/group to the Proposer deemed most qualified based on the evaluation criteria submitted by the Proposers.

(Q2) Is there a list/directory of TCEQ tire disposal stations in the City of Austin?

(A2) The Texas Commission on Environmental Quality website provides information on Used and Scrap Tire Management (<https://www.tceq.texas.gov/tires>).

(Q3) Do the orphan properties fall under the irregular mowing and are these the properties with an annual frequency of 6 times per year?

(A3) Orphan Properties and Right of Ways are covered under Group D on Attachment A – Price Sheet. The Estimated Total Area is a total annual estimate, lot sizes very depending on the need. Regular versus irregular mowing rate will be determined by the height of the overgrowth as defined in Paragraph 5.6.2 in Section 0500 – Scope of Work.

(Q4) Special Cases - Are there any specific cases of a "special case" where the contractor was needed to remove property? Has any special case ever involved personal property inside the dwelling/building?

(A4) Special cases involve removing any materials necessary to bring a property back into the City's code requirements. In the past, it included the removal of fallen trees, vehicles, appliances, paper, meshed, and other types of debris. A special case may involve removing property from inside a house if conditions in the house. The Austin Code Department estimates special cases happen on about 5% of their cases.



(Q5) Are the estimated total areas the amount of square feet per visit/frequency? For instance Group A 1.A Estimated Total Area is 2,000,000...Will each visit (18 total) have approximately 2 million square feet of mowing? Are the annual frequencies or an approximate minimum or in the event of heavy rains there may be more frequencies?

(A5) Estimated Total Areas for Groups A – C, are total estimated square footage that you may expect to maintain in a three week cycle, with up to 18 cycles per year. For Group A, Attachment B – Mowing Zones for the North Zone indicates over 220 pieces of property that may be as small as 74 square feet or over 1,000,000 square feet. The annual frequency is estimated at 18 cycles, or every three weeks. In times of heavy rain, the Proposer may suggest to the City mowing at a higher frequency and at a less frequency in slower growth times.

(Q6) Is the Walnut Southern Trail regular or irregular mowing?

(A6) All mowing areas will be considered as regular mowing. If the grass exceeds 18 inches in height, then the Proposer may charge the irregular mowing rate indicated on their submitted Section 0600 – Price Sheet. The irregular mowing rate is for contingencies when the project area grows at a faster rate than anticipated during a cycle time.

3.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:

A blue ink signature of Jonathan Dalchau, Senior Buyer Specialist, Purchasing Office.

Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

2/3/2017
Date

ACKNOWLEDGED BY:

A blue ink signature of the authorized representative of Greater Texas Landscapes.

GREATER TEXAS LANDSCAPES
Vendor Name

Authorized Signature

2-10-17
Date

RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 4

Date of Addendum: February 6, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q6) Can a light UTV Cart be used for services on the Southern Bike Trail (electric cart with strobe light)?

(A6) The City prefers to not have an UTV on the urban trails, but is willing to entertain the use of an UTV on the trail with sufficient justification.

(Q7) Upon visiting the hike/bike trails, we had difficulty finding the beginning & end of the Mopac Trail. Is there an intersection or a major company near these two points?

(A7) It begins at Barton Springs Road near Andrew Zilker Road and ends at Tuscan Terrace. The mowing area is the sidewalk on the east side of Mopac (Northbound service road). All of the Urban Trails will be mapped and in MOWS at contract award.

(Q9) Anderson Mills (Turtle Rock/Saddlebrook) is showing .34 acres which 14,793 sqft and it was mentioned at the pre-bid that the curb/gutters without grass & expansion joints are to be left as is. Is this correct and does it also apply to the curb/gutter build-up in zone's 1 & 2 that do not have grass? Sections 5.6.6 - 5.6.8 states that curb/gutter & expansion joints are to be included?

(A9) The curbs and gutters along all medians in both zones shall be maintained and will be included in the square footage for each location. The City continuously re-maps locations as conditions and location needs change and anticipates having a current map at the time of contract award. Note that as additional square footage is added, the areas will be re-mapped to accurately reflect the work load for the contractor.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

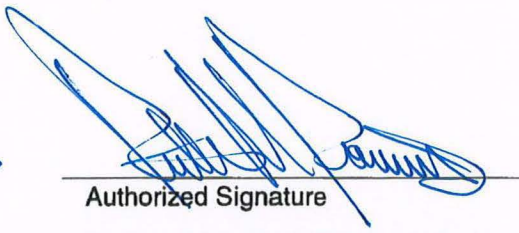
APPROVED BY:


Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

2/6/2017
Date

ACKNOWLEDGED BY:

GREATER TEXAS LANDSCAPES
Vendor Name


Authorized Signature

2-10-17
Date

**RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.**



**GREATER TEXAS
LANDSCAPE
SERVICES**
Outside Solutions

February 10, 2017
RFP 6200 SMB0202

Authorized Negotiator:

Ruth M. Ramonis, Vice President
1141 Penion Drive
Austin, Texas 78748
512-462-2311 Office 512-608-7836 Cell
Email - rramonis@gtlandscapes.com

AUSTIN • DALLAS • FORT WORTH • SAN ANTONIO • HOUSTON • EL PASO

1141 Penion • Austin, Texas 78748 • 512.462.2311 • Fax 512.443.2737 • gtlandscapes.com



GREATER TEXAS LANDSCAPE SERVICES *Outside Solutions*

February 10, 2017
RFP 6200 SMB0202

Experience and Qualifications:

Greater Texas Landscape services was founded in South Austin in October 1981. We began as landscape design and install company and quickly moved into landscape management. After successfully servicing as a woman owned business, it was the vision of the owner, Deborah Cole, to give back to the employees the company she founded. In 2008 that vision came true. We merged with the Groundskeepers in Tucson to become Environmental Earthscapes Inc. with DBA the Groundskeepers in Arizona and DBA Greater Texas Landscape Services in Texas to become an ESOP, an employee owned company.

For over 35 years we have serviced the Austin community and our roots still run deep in this city. We have been good stewards in both being a provider as well as giving back to local non-profits and organizations. We believe in hiring from the community and look to many schools, organizations and groups to assist us. Even though we've expanded to 5 other cities in Texas and 2 cities in Arizona and one city in New Mexico, we are still a true Austin company and respected by our peers and partners in this community.

Landscape Management is our strength in the commercial world. We serviced many large corporations, HOA's, campus settings and industrial sites prior to moving into municipal services. What we found by this switch was that provided a good, fair price to excellent service. We by no means are perfect, and we make a mistake we quickly correct it make sure that our fault is not your burden. We began servicing the City of Austin Medians around November 2009, Austin Energy around November 2011 and currently for the last two years we offer the same services to the City of Cedar Park.

Our teams are comprised of experienced groundskeepers and managers that add up well over 200 years of grounds maintenance. We also believe in the development of people and have instituted tier programs that give everyone an opportunity to advance based on their personal drive and accountability. We also believe in further education and encourage many to receive licenses, certifications and other degrees that will assist them and us to grow as a company.

AUSTIN • DALLAS • FORT WORTH • SAN ANTONIO • HOUSTON • EL PASO

1141 Penion • Austin, Texas 78748 • 512.462.2311 • Fax 512.443.2737 • gtlandscapes.com



**GREATER TEXAS
LANDSCAPE
SERVICES**
Outside Solutions

February 10, 2017
RFP 6200 SMB0202

Operations Managers, Key Personnel, Organizational Capacity

David Gaskill –Primary Contact

Production Manager, Grounds Maintenance
512-470-5760

dgaskill@gtlandscapes.com

With Greater Texas Landscapes – 15 years

In the green industry – Over 25+ years

Currently oversees the municipal contracts with the city, as well as assists in the remaining portfolio and oversees approximately 9-11 crews

Licensed Irrigation Tech - Texas

Licensed Pesticide Applicator - Texas

Chad Norris

Production Manager, Grounds Maintenance and Improvements
512-626-1276

cnorris@gtlandscapes.com

With Greater Texas Landscapes – 3 years

In the green industry – Over 10+ years

Currently assists Dave Gaskill with scheduling and operations of the grounds crews as well as oversees Improvements crews and arbor care

Licensed Irrigation Tech – Texas

Currently completing courses for becoming certified Arborist – Texas

Jerry Mora

Production Manager, Grounds Maintenance
512-626-4362

jmora@gtlandscapes.com

With Greater Texas Landscapes – 4 years

In the green industry – Over 15+ years

Currently oversees the North Austin maintenance operations which includes the City of Cedar Park medians and ROW's. Currently oversees approximately 9-11 crews

Licensed Irrigator – Texas



GREATER TEXAS LANDSCAPE SERVICES

Outside Solutions

Elisa Puentes

Office Manager

512-462-2311

epuentes@gtlandscapes.com

With Greater Texas Landscapes – 2 years

In the industry – Over 15+ years of office managerial experience

Primarily oversees all office operations, work orders, accounts payable, accounts receivable and payroll operations.

Notary

Ruth M. Ramonis

Vice President

512-462-2311 or 512-608-7836

rramonis@gtlandscapes.com

With Greater Texas Landscapes – 14 years

In the green industry – 40 years

Oversees branch operations in Austin and surrounding communities and works with 150+ team members.

Licensed Pesticide Applicator – Texas

As mentioned earlier, we have serviced the Austin area since 1981 and are financially stable to continue on another 35+ years. Our success to these 35+ years is in the development of our people. We have a combined 150+ years of green industry with our management teams and equally amount of experienced crew leaders and greensman. At the peak of our season we employ over 200+ team members.

Our why:

We exist to foster an environment so that everyone can achieve beyond what they thought possible.

Our core values:

Communication

Safety

People first

Respect

Integrity

Trust

Excellence

AUSTIN • DALLAS • FORT WORTH • SAN ANTONIO • HOUSTON • EL PASO

1141 Penion • Austin, Texas 78748 • 512.462.2311 • Fax 512.443.2737 • gtlandscapes.com



February 10, 2017
RFP 6200 SMB0202

Mobilization and Staffing Plan

We currently service the south zone medians and ROW's for the City of Austin and have done so for over 7+ years. We've organized and developed specific routes to minimize safety risks (high traffic) and maximize efficiencies (continuous long runs) to give our crews the best means of servicing. We teach all our crews how to safely cross and work around traffic as well as how to set up warning signs for the public. We will continue this practice with the south, north and trails if given the opportunity.

To service the south zone we anticipate using one to three crews to service per service zone. With outlying small triangles, we service those with crews working in those areas. Large triangles are worked in the route. A typical example of a South run would be as follows:

Monday – Slaughter Lane
Tuesday – Slaughter Lane, Brodie Lane, Westgate, W William Cannon
Wednesday – William Cannon, Stassney Lane
Thursday – E William Cannon, Pleasant Valley

A North run example would be as follows:

Monday – 10th St.; 12th St.; 15th St. 7th St.; Dean Keeton; Airport Blvd.
Tuesday – MLK; Airport; 51st; Manor Rd.; Guadalupe St.; Lamar Blvd
Wednesday – Hancock; W 24th; W 35th; W 38th; 40th; 45th
Thursday – Springdale; Cesar Chavez; Town Lake; Red River

Size of the crews will vary based on what section and where. If we have triangles to run, then those will be done with a smaller crew of 3. Larger runs will vary in size from 4-5 per crew and whether there will be one or multiple crews working. Typically there will be a crew leader, lead man and greensman (1-3).



**GREATER TEXAS
LANDSCAPE
SERVICES**
Outside Solutions

February 10, 2017
RFP 6200 SMB0202

Equipment

Mowers:

6 Husqvarna 60" Propane mowers
3 John Deere 60" Propane mowers
5 John Deere 60" Biodiesel mowers
6 Excel Hustler 54 & 60" Biodiesel mowers
2 35HP John Deere Biodiesel Tractors with 5' shredding decks
15 Excel Hustler 48" walk behind propane mowers

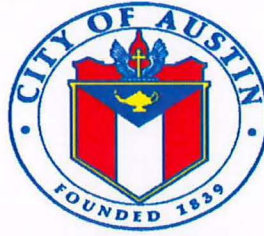
Small Equipment:

44 Stihl Line Trimmers
26 Stihl Steel Edgers
47 Stihl Blowers

All major equipment is new to 5 years old. We typically turn those machines over every 5 years. Our small equipment is replaced approximately every 2 years. This is to maximize the use and minimize the down time for repairs.

We have over forty five (45) F250 or F350 Ford Trucks with either a 10, 12, 16 or 20' enclosed trailer to secure the equipment.

ATTACHMENT D



CITY OF AUSTIN PURCHASING OFFICE EXCEPTIONS

Solicitation Number: 6200 SMB0202

The City will presume that the Offeror is in agreement with all sections of the solicitation unless the Offeror takes specific exception as indicated below. The City, at its sole discretion, may negotiate exceptions to the sections contained in the solicitation documents or the City may deem the Offer non-responsive. The Offeror that is awarded the contract shall sign the contract with the accepted or negotiated sections.

Place this attachment in Tab 8 – Exceptions to your Proposal. Copies of this form may be utilized if additional pages are needed.

☒ Accepted as written.

☐ Not accepted as written. See below:

Indicate:

- ☐ **0300 Standard Purchase Terms & Conditions**
- ☐ **0400 Supplemental Purchase Provisions**
- ☐ **0500 Scope of Work**

Page Number

Section Number

Section Description

Alternative Language:

Justification:

Table of Contents

- I. Executive Summary
- II. City of Austin Purchasing Documents
 - A. Offer and Award Sheet
 - B. Section 0605 Local Business Presence Identification Form
 - C. Section 0700 Reference Sheet
 - D. Section 0800 Non-Discrimination and Non Retaliation Certification
 - E. Section 0815 Living Wages Contractor Certification
 - F. Section 0835 Non Residential Bidder Provision
 - G. Section 0900 Completed and Signed No Goals Utilization Plan
- III. Authorized Negotiator
- IV. Experience & Qualifications
- V. Mobilization and Staffing Plan
- VI. Equipment
- VII. Cost Proposal
- VIII. Exceptions to Proposal
- IX. Addendums
- X. Insurance

EXECUTIVE SUMMARY

Pampered Lawns Austin, Inc.
Mark McNabb

13805 Dragline Drive
Austin, Texas 78728

Telephone: 512-251-1295
Email: pamperedlawns@aol.com

Pampered Lawns Austin, Inc. (referred to from hereon in as the "Company") was established as an S Corporation at 13805 Dragline Drive, Austin, Texas 78728 with the expectation of rapid expansion in the lawn maintenance and landscaping industry.

Business Description

The Company was formed on 08/12/1984 as an S Corporation under Texas state laws and headed by Mark McNabb.

Pampered Lawns Austin is a Corporation established in Texas in 1984. We have trained and experienced Supervisors, Crew Leaders and Personnel. We are experienced in maintaining landscapes from Class A detailed properties to acreage mowing.

We have an average of 50 select customers including: The City of Austin Parks and Rec, The City of Austin Street and Bridge, Cap Metro to name a few of our larger customers. We also have landscaped high profile projects including Waco Convention Center, Georgetown Library, Several building at UT including East Grandstand, Geography Building, Neuhaus Memorial, South Campus Housing, Several Projects at Texas State including the North Campus Housing and Jackson Water Well. The Company currently employs 15 full-time employees and 15 part time employees.

Management Team

The Company has assembled an experienced management team:

President – Mark McNabb, 38 years' experience in planning, scheduling, and quality control of projects as well as interaction with customers.

Production Manager- Michael McNabb, 17 years' experience in supervising crews in maintenance and construction, quality control and communicating with customers.

Supervisor- Angel Solis, 30 years' experience in supervising crews in maintenance and communicating with customers.

Business Mission

Our Mission is to provide quality services as requested in a timely manner with: Integrity, Honesty, and Dependability.

New Service

The Company is prepared to introduce the following service to the market:

Lawn Maintenance & Cleanup: Provide Equipment and Experienced Manpower to complete all the areas and services we are contracted for.

We have provided honest dependable service in this area for 33 years and are pleased to do our part to improve the environment. Helping to make the projects safer for the public and aesthetically pleasing.

Business Goals and Objectives**Short-Term Goals**

To continue providing quality dependable service to our customers in a timely manner.

Long-Term Goals

To have the company running well enough to pass on leadership to my son Michael McNabb.



CITY OF AUSTIN, TEXAS
Purchasing Office
REQUEST FOR PROPOSAL (RFP)
OFFER SHEET

SOLICITATION NO: RFP 6200 SMB0202

DATE ISSUED: January 16, 2017

REQUISITION NO.: RQM 6200 16103100074

COMMODITY CODE: 98836

**FOR CONTRACTUAL AND TECHNICAL
ISSUES CONTACT THE FOLLOWING
AUTHORIZED CONTACTS:**

Primary Contact:

Jonathan Dalchau

Senior Buyer Specialist

Phone: (512) 974-2938

E-Mail: jonathan.dalchau@austintexas.gov

Secondary Contact:

Marian Moore

Buyer II

Phone: (512) 974-2062

E-Mail: Marian.Moore@austintexas.gov

COMMODITY/SERVICE DESCRIPTION: Grounds Maintenance
for Medians, Orphan Properties, Right of Ways, and Urban Trails

PRE-PROPOSAL CONFERENCE TIME AND DATE: 11:30 AM,
Monday, January 23, 2017

LOCATION: Municipal Building, 124 W. 8th Street, Suite 335.1,
Austin, TX 78701

PROPOSAL DUE PRIOR TO: 2:00 PM (CST), Tuesday,
February 7, 2017

PROPOSAL CLOSING TIME AND DATE: 2:15 PM (CST),
Tuesday, February 7, 2017

LOCATION: MUNICIPAL BUILDING, 124 W 8th STREET
RM 308, AUSTIN, TEXAS 78701

LIVE SOLICITATION CLOSING ONLINE: For RFP's, only the
names of respondents will be read aloud

For information on how to attend the Solicitation Closing online,
please select this link:

<http://www.austintexas.gov/department/bid-opening-webinars>

**When submitting a sealed Offer and/or Compliance Plan, use the proper address for the type of service desired,
as shown below:**

Address for US Mail (Only)	Address for FedEx, UPS, Hand Delivery or Courier Service
City of Austin	City of Austin, Municipal Building
Purchasing Office-Response Enclosed for Solicitation # SMB0202	Purchasing Office-Response Enclosed for Solicitation # SMB0202
P.O. Box 1088	124 W 8 th Street, Rm 308
Austin, Texas 78767-8845	Austin, Texas 78701
	Reception Phone: (512) 974-2500

NOTE: Offers must be received and time stamped in the Purchasing Office prior to the Due Date and Time. It is the responsibility of the Offeror to ensure that their Offer arrives at the receptionist's desk in the Purchasing Office prior to the time and date indicated. Arrival at the City's mailroom, mail terminal, or post office box will not constitute the Offer arriving on time. See Section 0200 for additional solicitation instructions.

All Offers (including Compliance Plans) that are not submitted in a sealed envelope or container will not be considered.

SUBMIT 1 ORIGINAL AND 1 ELECTRONIC COPY OF YOUR RESPONSE
(Electronic copy should be a single scanned file of the original response per flash drive)


*****SIGNATURE FOR SUBMITTAL REQUIRED ON PAGE 3 OF THIS DOCUMENT*****

INTERESTED PARTIES DISCLOSURE

In addition, Section 2252.908 of the Texas Government Code requires the successful offeror to complete a Form 1295 "Certificate of Interested Parties" that is signed and notarized for a contract award requiring council authorization. The "Certificate of Interested Parties" form must be completed on the Texas Ethics Commission website, printed, signed and submitted to the City by the authorized agent of the Business Entity with acknowledgment that disclosure is made under oath and under penalty of perjury prior to final contract execution.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

The undersigned, by his/her signature, represents that he/she is submitting a binding offer and is authorized to bind the respondent to fully comply with the solicitation document contained herein. The Respondent, by submitting and signing below, acknowledges that he/she has received and read the entire document packet sections defined above including all documents incorporated by reference, and agrees to be bound by the terms therein.

Company Name: Pampered Lawns Austin, Inc.
Company Address: 13805 Dragline Drive
City, State, Zip: Austin, TX 78728
Federal Tax ID No. [REDACTED]
Printed Name of Officer or Authorized Representative: Mark Mc Nabb
Title: President
Signature of Officer or Authorized Representative: 
Date: 2/14/17
Email Address: pamperedlawns@aol.com
Phone Number: (512) 251-1295

* Proposal response must be submitted with this Offer sheet to be considered for award

Section 0605: Local Business Presence Identification

A firm (Offeror or Subcontractor) is considered to have a Local Business Presence if the firm is headquartered in the Austin Corporate City Limits, or has a branch office located in the Austin Corporate City Limits in operation for the last five (5) years, currently employs residents of the City of Austin, Texas, and will use employees that reside in the City of Austin, Texas, to support this Contract. The City defines headquarters as the administrative center where most of the important functions and full responsibility for managing and coordinating the business activities of the firm are located. The City defines branch office as a smaller, remotely located office that is separate from a firm's headquarters that offers the services requested and required under this solicitation.

OFFEROR MUST SUBMIT THE FOLLOWING INFORMATION FOR EACH LOCAL BUSINESS (INCLUDING THE OFFEROR, IF APPLICABLE) TO BE CONSIDERED FOR LOCAL PRESENCE.

NOTE: ALL FIRMS MUST BE IDENTIFIED ON THE MBE/WBE COMPLIANCE PLAN OR NO GOALS UTILIZATION PLAN (REFERENCE SECTION 0900).

USE ADDITIONAL PAGES AS NECESSARY

OFFEROR:

Name of Local Firm	Pampered Lawns Austin, Inc.	
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	<input checked="" type="radio"/> No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years?	Yes	<input checked="" type="radio"/> No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	<input checked="" type="radio"/> Yes	No

SUBCONTRACTOR(S): None

Name of Local Firm		
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years	Yes	No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

SUBCONTRACTOR(S):

Name of Local Firm		
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years	Yes	No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

PAMPERED LAWN AUSTIN, INC. 13805 DRAGLINE DRIVE AUSTIN, TEXAS 78728
PHONE (512) 251-1295 FAX (512) 990-5969

Pampered Lawns

COMMERCIAL LANDSCAPE MANAGEMENT SERVICES

Company Name	City of Austin – Public Works - Street & Bridge
Scope of Work	Landscape Irrigation Maintenance and Repair on Downtown Streets
Contract Amount	\$58,000.00 per year
Name of Contact	Rob Grotty – Urban Forester
Present Address	4411-A Meinardus Dr. Austin, Texas 78744
Phone	512-974-9198
Fax	512-974-8770
E-Mail	rob.grotty@austintexas.gov
Company Name	City of Austin – Parks and Recreation – Northeast District Parks
Scope of Work	Maintaining 15 Parks – Totaling 92 Acres – Scattered throughout the City Litter Pickup, Mowing, Edging, Weed Eating and Blowing
Contract Amount	\$42,680.68 per year
Name of Contact	Sonny Chandler
Contact Title	District Supervisor
Present Address	(Main Office) 200 S. Lamar Austin, Texas 78704
Phone	479-549-7596
Fax	512-927-2934
E-Mail	Sonny.Chandler@austintexas.gov
Company Name	City of Austin – Parks and Recreation – Northwest District
Scope of Work	Maintaining 7 Parks – Totaling 133.56 scattered throughout the City Litter Pickup, Mowing, Edging, Weed Eating and Blowing
Contract Amount	\$45,959.16 per year
Name of Contact	Alberto Perez – District Manager
Present Address	(Main Office) 200 S. Lamar Austin, Texas 78704
Phone	512-974-9593
Fax	512-978-7506
E-Mail	Alberto.Perez@austintexas.gov
Company Name	City of Austin – Parks & Recreation – South District
Scope of Work	Maintaining 5 Parks - Totaling 98.3 acres scattered throughout the City Litter Pickup, Mowing, Edging, Weed Eating and Blowing
Contract Amount	\$27,166.68 per year
Name of Contact	Joe Diaz, Jr.
Contact Title	District Manager
Present Address	(Main Office) 200 S. Lamar Austin, Texas 78704
City	Austin, Texas 78704
Phone	512-391-0402
Fax	512-978-7537
E-Mail	Joe.Diaz@austintexas.gov
Company Name	Capital Metro
Scope of Work	Maintaining 24 Locations Litter Pickup, Mowing, Edging, Weed Eating, Trimming Trees and Shrubs. Blowing and Irrigation
Contract Amount	\$339,374.00 per year
Name of Contact	Jabeca Stockton
Contact Title	Property Manager
Present Address	505 N. Pleasant Valley Road Austin, Texas 78702
City	Austin, Texas 78702
Phone	512-369-6517
E-Mail	Jabeca.Stockton@capmetro.org

City of Austin, Texas
Section 0800
NON-DISCRIMINATION AND NON-RETALIATION CERTIFICATION

City of Austin, Texas

Equal Employment/Fair Housing Office

To: City of Austin, Texas,

I hereby certify that our firm complies with the Code of the City of Austin, Section 5-4-2 as reiterated below, and agrees:

- (1) Not to engage in any discriminatory employment practice defined in this chapter.
- (2) To take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without discrimination being practiced against them as defined in this chapter, including affirmative action relative to employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training or any other terms, conditions or privileges of employment.
- (3) To post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Equal Employment/Fair Housing Office setting forth the provisions of this chapter.
- (4) To state in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, national origin, sexual orientation, gender identity, disability, sex or age.
- (5) To obtain a written statement from any labor union or labor organization furnishing labor or service to Contractors in which said union or organization has agreed not to engage in any discriminatory employment practices as defined in this chapter and to take affirmative action to implement policies and provisions of this chapter.
- (6) To cooperate fully with City and the Equal Employment/Fair Housing Office in connection with any investigation or conciliation effort of the Equal Employment/Fair Housing Office to ensure that the purpose of the provisions against discriminatory employment practices are being carried out.
- (7) To require of all subcontractors having 15 or more employees who hold any subcontract providing for the expenditure of \$2,000 or more in connection with any contract with the City subject to the terms of this chapter that they do not engage in any discriminatory employment practice as defined in this chapter

For the purposes of this Offer and any resulting Contract, Contractor adopts the provisions of the City's Minimum Standard Non-Discrimination and Non-Retaliation Policy set forth below.

City of Austin
Minimum Standard Non-Discrimination and Non-Retaliation in Employment Policy

As an Equal Employment Opportunity (EEO) employer, the Contractor will conduct its personnel activities in accordance with established federal, state and local EEO laws and regulations.

The Contractor will not discriminate against any applicant or employee based on race, creed, color, national origin, sex, age, religion, veteran status, gender identity, disability, or sexual orientation. This policy covers all aspects of employment, including hiring, placement, upgrading, transfer, demotion, recruitment, recruitment advertising, selection for training and apprenticeship, rates of pay or other forms of compensation, and layoff or termination.

The Contractor agrees to prohibit retaliation, discharge or otherwise discrimination against any employee or applicant for employment who has inquired about, discussed or disclosed their compensation.

Further, employees who experience discrimination, sexual harassment, or another form of harassment should immediately report it to their supervisor. If this is not a suitable avenue for addressing their complaint, employees

are advised to contact another member of management or their human resources representative. No employee shall be discriminated against, harassed, intimidated, nor suffer any reprisal as a result of reporting a violation of this policy. Furthermore, any employee, supervisor, or manager who becomes aware of any such discrimination or harassment should immediately report it to executive management or the human resources office to ensure that such conduct does not continue.

Contractor agrees that to the extent of any inconsistency, omission, or conflict with its current non-discrimination and non-retaliation employment policy, the Contractor has expressly adopted the provisions of the City's Minimum Non-Discrimination Policy contained in Section 5-4-2 of the City Code and set forth above, as the Contractor's Non-Discrimination Policy or as an amendment to such Policy and such provisions are intended to not only supplement the Contractor's policy, but will also supersede the Contractor's policy to the extent of any conflict.

UPON CONTRACT AWARD, THE CONTRACTOR SHALL PROVIDE THE CITY A COPY OF THE CONTRACTOR'S NON-DISCRIMINATION AND NON-RETALIATION POLICIES ON COMPANY LETTERHEAD, WHICH CONFORMS IN FORM, SCOPE, AND CONTENT TO THE CITY'S MINIMUM NON-DISCRIMINATION AND NON-RETALIATION POLICIES, AS SET FORTH HEREIN, OR THIS NON-DISCRIMINATION AND NON-RETALIATION POLICY, WHICH HAS BEEN ADOPTED BY THE CONTRACTOR FOR ALL PURPOSES WILL BE CONSIDERED THE CONTRACTOR'S NON-DISCRIMINATION AND NON-RETALIATION POLICY WITHOUT THE REQUIREMENT OF A SEPARATE SUBMITTAL.

Sanctions:

Our firm understands that non-compliance with Chapter 5-4 and the City's Non-Retaliation Policy may result in sanctions, including termination of the contract and suspension or debarment from participation in future City contracts until deemed compliant with the requirements of Chapter 5-4 and the Non-Retaliation Policy.

Term:

The Contractor agrees that this Section 0800 Non-Discrimination and Non-Retaliation Certificate of the Contractor's separate conforming policy, which the Contractor has executed and filed with the City, will remain in force and effect for one year from the date of filing. The Contractor further agrees that, in consideration of the receipt of continued Contract payment, the Contractor's Non-Discrimination and Non-Retaliation Policy will automatically renew from year-to-year for the term of the underlying Contract.

Dated this Fourteenth day of February, 2017

CONTRACTOR

Authorized Signature

Title

Pampered Lawns Austin, Inc
Mark A. Bell
President

Section 0815: Living Wages Contractor Certification

Company Name Pampered Lawns Austin Inc

Pursuant to the Living Wages provision (reference Section 0400, Supplemental Purchase Provisions) the Contractor is required to pay to all employees directly assigned to this City contract a minimum Living Wage equal to or greater than \$13.50 per hour.

The below listed employees of the Contractor who are directly assigned to this contract are compensated at wage rates equal to or greater than \$13.50 per hour.

Employee Name	Employee Job Title
Michael McNabb	Supervisor
Jose Angel Solis	Supervisor
Francisco Martinez	Crew leader

USE ADDITIONAL PAGES AS NECESSARY

- (1) All future employees assigned to this Contract will be paid a minimum Living Wage equal to or greater than \$13.50 per hour.
- (2) Our firm will not retaliate against any employee claiming non-compliance with the Living Wage provision.

A Contractor who violates this Living Wage provision shall pay each affected employee the amount of the deficiency for each day the violation continues. Willful or repeated violations of the provision or fraudulent statements made on this certification may result in termination of this Contract for Cause and subject the firm to possible suspension or debarment, or result in legal action.

Section 0835: Non-Resident Bidder Provisions

Company Name Pampered Lawns Austin, Inc

- A. Bidder must answer the following questions in accordance with Vernon's Texas Statutes and Codes Annotated Government Code 2252.002, as amended:

Is the Bidder that is making and submitting this Bid a "Resident Bidder" or a "non-resident Bidder"?

Answer: Texas Resident Bidder

- (1) Texas Resident Bidder- A Bidder whose principle place of business is in Texas and includes a Contractor whose ultimate parent company or majority owner has its principal place of business in Texas.
(2) Nonresident Bidder- A Bidder who is not a Texas Resident Bidder.

- B. If the Bidder is a "Nonresident Bidder" does the state, in which the Nonresident Bidder's principal place of business is located, have a law requiring a Nonresident Bidder of that state to bid a certain amount or percentage under the Bid of a Resident Bidder of that state in order for the nonresident Bidder of that state to be awarded a Contract on such bid in said state?

Answer: _____ Which State: _____

- C. If the answer to Question B is "yes", then what amount or percentage must a Texas Resident Bidder bid under the bid price of a Resident Bidder of that state in order to be awarded a Contract on such bid in said state?

Answer: _____

Section 0900: Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Form

SOLICITATION NUMBER: SMB0202

PROJECT NAME: GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

The City of Austin has determined that no goals are appropriate for this project. Even though goals were not assigned for this solicitation, the Bidder/Proposer is required to comply with the City's MBE/WBE Procurement Program, if areas of subcontracting are identified.

If any service is needed to perform the Contract and the Bidder/Proposer does not perform the service with its own workforce or if supplies or materials are required and the Bidder/Proposer does not have the supplies or materials in its inventory, the Bidder/Proposer shall contact the Small and Minority Business Resources Department (SMBR) at (512) 974-7600 to obtain a list of MBE and WBE firms available to perform the service or provide the supplies or materials. The Bidder/Proposer must also make a Good Faith Effort to use available MBE and WBE firms. Good Faith Efforts include but are not limited to contacting the listed MBE and WBE firms to solicit their interest in performing on the Contract, using MBE and WBE firms that have shown an interest, meet qualifications, and are competitive in the market; and documenting the results of the contacts.

Will subcontractors or sub-consultants or suppliers be used to perform portions of this Contract?

No ☒ If no, please sign the No Goals Form and submit it with your Bid/Proposal in a sealed envelope

If yes, please contact SMBR to obtain further instructions and an availability list and perform Good Faith Efforts. Complete and submit the No Goals Form and the No Goals Utilization Plan with your Bid/Proposal in a sealed envelope.

Yes ☐

After Contract award, if your firm subcontracts any portion of the Contract, it is a requirement to complete Good Faith Efforts and the No Goals Utilization Plan, listing any subcontractor, sub-consultant, or supplier. Return the completed Plan to the Project Manager or the Contract Manager.

I understand that even though goals were not assigned, I must comply with the City's MBE/WBE Procurement Program if subcontracting areas are identified. I agree that this No Goals Form and No Goals Utilization Plan shall become a part of my Contract with the City of Austin.

Pampered Lawns Austin, Inc

Company Name

Mark McNabb - President

Name and Title of Authorized Representative (Print or Type)

Mark McNabb

Signature

2/14/17

Date

Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Utilization Plan
(Please duplicate as needed)

SOLICITATION NUMBER: SMB0202

PROJECT NAME: GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

PRIME CONTRACTOR / CONSULTANT COMPANY INFORMATION

Name of Contractor/Consultant	Pampered Lawns Austin, Inc.		
Address	13805 Dragline Drive		
City, State Zip	Austin, TX 78728		
Phone Number	(512) 251-1295	Fax Number	(512) 990-5969
Name of Contact Person	Mark McNabb		
Is Company City certified?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> MBE/WBE Joint Venture <input type="checkbox"/> SBE <input checked="" type="checkbox"/>		

I certify that the information included in this No Goals Utilization Plan is true and complete to the best of my knowledge and belief. I further understand and agree that the information in this document shall become part of my Contract with the City of Austin.

Mark McNabb - President
Name and Title of Authorized Representative (Print or Type)

Signature

Date

Provide a list of all proposed subcontractors / sub-consultants / suppliers that will be used in the performance of this Contract. **Attach Good Faith Effort documentation if non MBE/WBE firms will be used.**

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

FOR SMALL AND MINORITY BUSINESS RESOURCES DEPARTMENT USE ONLY:

Having reviewed this plan, I acknowledge that the proposer (HAS) or (HAS NOT) complied with City Code Chapter 2-9A/B/C/D, as amended.

Reviewing Counselor _____ Date _____ Director/Deputy Director _____ Date _____



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 1

Date of Addendum: January 20, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q1) Can you please provide the previous bid tabulation for the contract proceeding this solicitation request?

(A1) Attached are the bid tabs for contracts NA100000018 solicited through IFB AMC0003 and NA160000094 solicited through IFB GLB0042.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:

Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

1/20/2017
Date

ACKNOWLEDGED BY:

Pampered Lawns Austin, Inc.
Vendor Name

Authorized Signature

2/9/17
Date

**RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.**



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 2

Date of Addendum: January 26, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q1) What are the requirements for road signage?

(A1) The Contractors shall follow all of the rules established by the City's Right of Way Management mandates. We encourage you to determine parking options that keeps you from blocking City street lanes.

(Q2) When is the contract expected to start?

(A2) We expect to take this project to Council in April, finalizing the contracts shortly after Council approval.

(Q3) What is an orphan property?

(A3) Orphan properties are pieces of land that have grown past the limits that are acceptable in appearance by the City code standards. They can be absentee or vacant properties where the owners can't be found.

(Q4) What is the mowing width on Urban Trails?

(A4) The average width is approximately five (5) feet off of the path.

(Q5) How many days are you expecting a cycle to get completed?

(A5) We are estimating 18 cycles for a year, which averages every 3 weeks.

(Q6) Are there additional bid lines for other items, like picking up litter?

(A6) You can indicate other services that you can provide the City under Section 3 of Attachment A - Price Sheet. A labor rate to pick up litter is something you can include there.

(Q7) How long does it take to inspect for payment approval after the services are rendered?

(A7) The City will try to use proper judgment mechanisms when inspecting the cut errors to determine if litter accumulated after the mowing services were performed.



(Q8) How did the City determine the quantities listed on the Price Sheet?

(A8) Those are estimates for current and future projects that come on line. The totals will not match the current list of properties as they are changing often to accommodate new areas of need. The City is looking for average pricing based on the Price Sheet ranges listed.

(Q9) Is the irregular mowing an additional cycle?

(A9) No, irregular mowing comes about when the grass grows too tall in a normal mowing cycle and requires additional attention.

2.0 Delete original Attachment B – Mowing Zones and replace with Attachment B – Mowing Zones – Updated 20170126.

3.0 Delete original Attachment C – Urban Trails and replace with Attachment C – Urban Trails – Updated 20170126.

4.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:


Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

1/26/2017
Date

ACKNOWLEDGED BY:

Pampered Haws Austin, Inc
Vendor Name


Authorized Signature

2/9/17
Date

RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 3

Date of Addendum: February 3, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Changes to the solicitation due dates as follows;

1.1 Proposal Due Prior To time and date is changed to **2:00 pm (CDT), Tuesday February 14, 2017**

1.2 Proposal Opening Time and Date is changed to **2:15 pm (CDT), Tuesday February 14, 2017**

2.0 Questions and Answers.

(Q1) If qualified, would the City award the entire contract (Zone1, Zone2, Urban Trails, and Orphan Properties) to one contractor or will it be broken up into sections to various contractors?

(A1) As indicated in the Paragraph 7.A in Section 0600 – Proposal Preparation Instructions and Evaluation Factors, the City intends to award to four different Proposers based on the different categories/groups. The City will assign the category/group to the Proposer deemed most qualified based on the evaluation criteria submitted by the Proposers.

(Q2) Is there a list/directory of TCEQ tire disposal stations in the City of Austin?

(A2) The Texas Commission on Environmental Quality website provides information on Used and Scrap Tire Management (<https://www.tceq.texas.gov/tires>).

(Q3) Do the orphan properties fall under the irregular mowing and are these the properties with an annual frequency of 6 times per year?

(A3) Orphan Properties and Right of Ways are covered under Group D on Attachment A – Price Sheet. The Estimated Total Area is a total annual estimate, lot sizes very depending on the need. Regular versus irregular mowing rate will be determined by the height of the overgrowth as defined in Paragraph 5.6.2 in Section 0500 – Scope of Work.

(Q4) Special Cases - Are there any specific cases of a "special case" where the contractor was needed to remove property? Has any special case ever involved personal property inside the dwelling/building?

(A4) Special cases involve removing any materials necessary to bring a property back into the City's code requirements. In the past, it included the removal of fallen trees, vehicles, appliances, paper, meshed, and other types of debris. A special case may involve removing property from inside a house if conditions in the house. The Austin Code Department estimates special cases happen on about 5% of their cases.



(Q5) Are the estimated total areas the amount of square feet per visit/frequency? For instance Group A 1.A Estimated Total Area is 2,000,000...Will each visit (18 total) have approximately 2 million square feet of mowing? Are the annual frequencies or an approximate minimum or in the event of heavy rains there may be more frequencies?

(A5) Estimated Total Areas for Groups A – C, are total estimated square footage that you may expect to maintain in a three week cycle, with up to 18 cycles per year. For Group A, Attachment B – Mowing Zones for the North Zone indicates over 220 pieces of property that may be as small as 74 square feet or over 1,000,000 square feet. The annual frequency is estimated at 18 cycles, or every three weeks. In times of heavy rain, the Proposer may suggest to the City mowing at a higher frequency and at a less frequency in slower growth times.

(Q6) Is the Walnut Southern Trail regular or irregular mowing?

(A6) All mowing areas will be considered as regular mowing. If the grass exceeds 18 inches in height, then the Proposer may charge the irregular mowing rate indicated on their submitted Section 0600 – Price Sheet. The irregular mowing rate is for contingencies when the project area grows at a faster rate than anticipated during a cycle time.

3.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:

A blue ink signature of Jonathan Dalchau.

Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

2/3/2017
Date

ACKNOWLEDGED BY:

Pampered Hens Austin, Inc.
Vendor Name

A blue ink signature of Mark McFabb.
Authorized Signature

2/9/17
Date

RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 4

Date of Addendum: February 6, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q6) Can a light UTV Cart be used for services on the Southern Bike Trail (electric cart with strobe light)?

(A6) The City prefers to not have an UTV on the urban trails, but is willing to entertain the use of an UTV on the trail with sufficient justification.

(Q7) Upon visiting the hike/bike trails, we had difficulty finding the beginning & end of the Mopac Trail. Is there an intersection or a major company near these two points?

(A7) It begins at Barton Springs Road near Andrew Zilker Road and ends at Tuscan Terrace. The mowing area is the sidewalk on the east side of Mopac (Northbound service road). All of the Urban Trails will be mapped and in MOWS at contract award.

(Q9) Anderson Mills (Turtle Rock/Saddlebrook) is showing .34 acres which 14,793 sqft and it was mentioned at the pre-bid that the curb/gutters without grass & expansion joints are to be left as is. Is this correct and does it also apply to the curb/gutter build-up in zone's 1 & 2 that do not have grass? Sections 5.6.6 - 5.6.8 states that curb/gutter & expansion joints are to be included?

(A9) The curbs and gutters along all medians in both zones shall be maintained and will be included in the square footage for each location. The City continuously re-maps locations as conditions and location needs change and anticipates having a current map at the time of contract award. Note that as additional square footage is added, the areas will be re-mapped to accurately reflect the work load for the contractor.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:



Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

2/6/2017
Date

ACKNOWLEDGED BY:

Pampered Hounds Austin, Inc.
Vendor Name



Authorized Signature

2/9/17
Date

**RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.**

Pampered Lawns Austin, Inc.: Authorized Negotiator

Mark McNabb
President
13805 Dragline Drive
Austin, TX 78728
(512)251-1295
pamperedlawns@aol.com

Pampered Lawns Austin, Inc
13805 Dragline Drive
Austin, TX 78728

Company Resume

Now entering our 32nd year, Pampered Lawns Austin, Inc. continues to assist top developers, property management companies and individual corporations in Texas with the installation, care and maintenance of their landscaped investments. Our work takes place in commercial office parks, master planned residential communities, multi-family developments, individual building sites and undeveloped properties.

We understand the importance of beautifully landscaped and maintained grounds in marketing properties and maintaining real-estate values. We strive to be partners with our clients. The success of their projects in the sharply competitive Austin Real Estate Market is our goal.

PAMPERED LAWNS AUSTIN, INC.

Originally a division of Pampered Lawns, Inc., located in Houston, Texas, Pampered Lawns Austin, Inc. is now one of the city's largest commercial landscape management companies. Our fully trained staff members are ready to provide your landscaping needs with a well-maintained inventory of commercial landscape equipment to do the work the right way. We are headquartered in the North Austin Industrial Corridor.

CLIENT SERVICES

Pampered Lawns Austin, Inc. provides a full range of commercial landscape management services for many of the most attractive projects in Austin.

Maintenance

*Landscape Maintenance
Fertilization
Pest Identification and Treatment
Disease Identification and Treatment*

Landscape Construction

*Renovation of Existing Landscapes
Installation of New Landscapes
Shrubbery and Tree Transplanting
Correction of Drainage/Erosion Problems*

Tree Maintenance

*Trimming, Shaping and Pruning
Deep Root Feeding
Tree Removal*

Irrigation

*Installation of New Systems
Installation of Temporary Systems
Renovation of Existing Systems
Upgrading of Manual to Automatic Systems*

Hardscape

*Installation of:
Jogging Trails
Exercise Stations
Benches and Picnic Tables
Fencing and Decking
Sidewalks, Curbs and Driveways*

Land Clearing

*Site Cleanup
Under-brush Removal in Wooded Areas
Tractor Mowing of Undeveloped Areas
Debris Removal
Leveling
Over-seeding with Appropriate Grasses*

Consulting

*Project Monitoring and Reporting
Project Specification Analysis
Project Renovation Recommendations
Problem Identification and
Corrective Action Recommendation*

RESOURCES

The resources of the company lie in skilled management, trained personnel and a well maintained inventory of trucks, trailers and commercial equipment.

MANAGEMENT

Mark W. McNabb is Owner and President of Pampered Lawns Austin, Inc. He joined Pampered Lawns in 1979 and became sole owner of Pampered Lawns Austin, Inc. in 1999. He was an Agricultural Management Major and is now a Texas Master Certified Nursery Professional, Licensed Irrigator, Certified Chemical Applicator and a Texas Certified Landscape Professional.

Angel Solis, Production Manager, started with Pampered Lawns in 1981 and was Production Supervisor from 1984 to 1992. He was promoted to Production Manager when he moved with the company to Austin in 1992 and is a Texas Certified Nursery Professional and Certified Chemical Applicator.

Stewart L. McNabb, Office Manager, started with the company in 2000. He is a graduate of Bob Jones University in Business Management in 1981 and a graduate of Emporia State University with an emphasis in Accounting and Information Systems in 1995. Prior to joining Pampered Lawns Austin, Inc., he held a variety of Management and Accounting positions with other firms.

Michael W. McNabb, Construction Supervisor has been with the Company since 1999 and has worked through all facets of the business. He is a Texas Certified Landscape Professional and a Licensed Irrigator.

PERSONNEL

Pampered Lawns Austin, Inc. is continually striving to keep our labor force on the cutting edge of landscape maintenance and installation with ongoing training.

Weekly classroom sessions and on-going training programs for all levels of our employees focus on:

Plant Identification

Pest Identification and Control Procedures

Disease Identification and Treatment Procedures

Proper Handling and Use Techniques for Chemicals

Safe Work Practices

Our classroom training programs are prepared in cooperation with the Texas A&M Extension Service, Texas Department of Agriculture, Texas Association of Nurserymen as well as other commercial training organizations and sessions are conducted in English as well as Spanish.

Your project's investment in landscaping is a substantial one. You can rely on the proven capabilities of Pampered Lawns Austin, Inc. and our well-trained personnel to protect that investment and make it grow.

CLIENTS

High Tech Offices & Manufacturing

Tech Ridge Centers

Office/ Service Centers

City of Austin

Omnibank

Round Rock ISD

Retail

Fry's Electronics

Singleton Retail

COMMERCIAL LANDSCAPE EQUIPMENT

The extensive equipment inventory of the company includes:

<i>Commercial Trucks</i>	
<i>½ ton through ¾ ton</i>	<i>15</i>
<i>Construction Equipment</i>	
<i>Box-blade</i>	<i>1</i>
<i>Bulldozer</i>	<i>1</i>
<i>Skid-steer Loaders</i>	<i>2</i>
<i>Tractors</i>	
<i>25 HP through 60 HP</i>	<i>1</i>
<i>Riding Mowers</i>	
<i>72" 22 HP through 40 HP</i>	<i>7</i>
<i>60" 22 HP through 40 HP</i>	<i>7</i>
<i>Walk-behind Mowers</i>	
<i>36" 11 HP</i>	<i>1</i>
<i>Push Mowers</i>	
<i>22" Commercial</i>	<i>6</i>
<i>Line Trimmers</i>	<i>12</i>
<i>Blowers</i>	<i>12</i>

***Pampered Lawns Austin, Inc.
13805 Dragline Drive
Austin, Texas 78728***

***A TEXAS Corporation
Organized October 26, 1984
28 Years of Serving Central Texas***

***OWNERSHIP:
50% Mark W. McNabb
White Male
50% Ruth A. McNabb
White Female***

***Pampered Lawns Austin, Inc.
Has never defaulted on a contract
Or failed to complete awarded work.***

Pampered Lawns
COMMERCIAL LANDSCAPE MANAGEMENT SERVICES

MOBILIZATION AND STAFFING PLAN

GROUP A – ZONE 1
(North of Colorado River)
Medians and Right of Ways

A. Schedule and Description of Preparatory Work

- We are currently maintaining Zone 1, as such the only preparatory work will be in scheduling the crews to complete the mowing cycle in the desired timeframe.
- There will be no readiness delay.

B. Number of Crews and the Proposed Number of People on the Crew

- From our experience Zone 1 requires 1.5 crews to complete the cycle in 21 days.
- Each crew is manned with a minimum of 4 workers.

C. Staffing Composition of Each Crew – Title & Number of Individuals per Title

- We have 1 Supervisor who is not a part of the maintenance crew who performs quality control, making sure all areas are maintained and the quality of maintenance is up to our standard. He has his own vehicle and is directing each crew in the sequence of maintenance for the medians and right of ways and then follows up behind the crew for quality control.
- We have 1 crew leader per crew
- We have 3-4 laborers/operators per crew

D. On Staff or Will Hire? How long to Hire?

- Some of our experienced current staff will be on these crews.
- We have been approved by the DOL and ICE for additional laborers through the H2B Visa Program. These men will arrive April 1, 2017. They are experienced with our company as they were on the same program last year.

PAMPERED LAWNS AUSTIN, INC. 13805 DRAGLINE DRIVE AUSTIN, TEXAS 78728
PHONE (512) 251-1295 FAX (512) 990-5969 E-MAIL pamperedlawns@aol.com

Pampered Lawns

COMMERCIAL LANDSCAPE MANAGEMENT SERVICES

MOBILIZATION AND STAFFING PLAN

**GROUP B – ZONE 2
(South of Colorado River)
Medians and Right of Ways**

NO BID

Pampered Lawns

COMMERCIAL LANDSCAPE MANAGEMENT SERVICES

MOBILIZATION AND STAFFING PLAN

**GROUP C
URBAN TRAILS**

A. Schedule and Description of Preparatory Work

- We are currently maintaining the Urban Trails, as such the only preparatory work will be in scheduling the crews to complete the mowing cycle in the desired timeframe.
- There will be no readiness delay.

B. Number of Crews and the Proposed Number of People on the Crew

- From our experience the Urban Trails require 1 crew to complete the cycle in 21 days.
- Each crew is manned with a minimum of 4 workers.

C. Staffing Composition of Each Crew – Title & Number of Individuals per Title

- We have 1 Supervisor who is not a part of the maintenance crew who performs quality control, making sure all areas are maintained and the quality of maintenance is up to our standard. He has his own vehicle and is directing each crew in the sequence of maintenance for the medians and right of ways and then follows up behind the crew for quality control.
- We have 1 crew leader per crew
- We have 3-4 laborers/operators per crew

D. On Staff or Will Hire? How long to Hire?

- Some of our experienced current staff will be on this crew.
- We have been approved by the DOL and ICE for additional laborers through the H2B Visa Program. These men will arrive April 1, 2017. They are experienced with our company as they were on the same program last year.

Pampered Lawns

COMMERCIAL LANDSCAPE MANAGEMENT SERVICES

MOBILIZATION AND STAFFING PLAN

**GROUP D
ORPHAN PROPERTIES AND RIGHT OF WAYS**

A. Schedule and Description of Preparatory Work

- We currently own most of the required equipment with the exception of a van (which I question if it is needed) and a roll off container (we rent these when needed). We have performed this type of work when we worked for the City Housing Authority.
- There will be no readiness delay.

B. Number of Crews and the Proposed Number of People on the Crew

- We will have available 1 crew to complete the requested work.
- Each crew is manned with a minimum of 4 workers.

C. Staffing Composition of Each Crew – Title & Number of Individuals per Title

- We have 1 Supervisor who is not a part of the maintenance crew who performs quality control, making sure all areas are maintained and the quality of maintenance is up to our standard. He has his own vehicle and is directing each crew in the sequence of maintenance for the medians and right of ways and then follows up behind the crew for quality control. Taking before and after pictures of the required work.
- We have 1 crew leader per crew
- We have 3-4 laborers/operators per crew

D. On Staff or Will Hire? How long to Hire?

- Some of our experienced current staff will be on this crew.
- We have been approved by the DOL and ICE for additional laborers through the H2B Visa Program. These men will arrive April 1, 2017. They are experienced with our company as they were on the same program last year.

1/24/2017

EXHIBIT 1

City of Austin - Company Owned Equipment Inventory

Company Name: Pampered Lawns Austin, Inc.

EQUIPMENT INVENTORY LIST

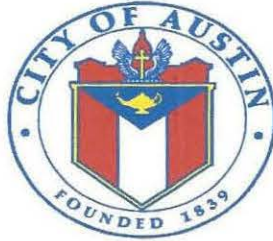
<u>Equipment Type</u>	<u>Brand/Model</u>	<u>Size</u>	<u>Year Purchased</u>	<u>Fuel Type</u>	<u># of Units</u>	<u>Condition</u>
Tractor	Kubota M8200	82 HP	2008	bio-diesel	1	Excellent
Shredder	Land Pride	15'	2012	N/A	1	Excellent
Riding Mower	Kubota ZD 330	72"	2016	bio-diesel	1	Excellent
Riding Mower	Kubota ZD 330	60"	2015	bio-diesel	1	Excellent
Riding Mower	Kubota ZG 327	60"	2014	gasoline	1	Excellent
Riding Mower	Bobcat ZT220D	61"	2012	bio-diesel	1	Excellent
Riding Mower	Dixie Chopper 3000LP	72"	2009	propane	1	Excellent
Riding Mower	Dixie Chopper 3000LP	60"	2009	propane	1	Excellent
Riding Mower	Dixie Chopper 3000LP	60"	2009	propane	1	Excellent
Riding Mower	Dixie Chopper 3000LP	60"	2007	propane	1	Good
Riding Mower	Dixie Chopper 3000LP	60"	2007	propane	1	Good
Riding Mower	Dixie Chopper XWD 3500	60"	2009	bio-diesel	1	Good
Line Trimmer	Echo	SRM230	2014	2 cycle	4	Excellent
Line Trimmer	Echo	SRM266	2015	2 cycle	5	Excellent
Line Trimmer	Echo	SRM266	2016	2 cycle	8	Excellent
Backpack Blower	Echo		2016	2 cycle	6	Excellent
Backpack Blower	Stihl	BR550	2014	2 cycle	4	Excellent
Backpack Blower	Stihl	BR550	2013	2 cycle	5	Good
Trucks	Ford & Dodge	3/4T-1T		gasoline & bio-diesel	6	Good
Trailers	Miscellaneous			N/A	12	Good

We are committed to purchase additional equipment as needed to help us complete this contract.

Contractor's Full Name: Pampered Lawns Austin, Inc.

Contractor's Signature:  Date: 2/14/17

ATTACHMENT D



CITY OF AUSTIN PURCHASING OFFICE EXCEPTIONS

Solicitation Number: 6200 SMB0202

The City will presume that the Offeror is in agreement with all sections of the solicitation unless the Offeror takes specific exception as indicated below. The City, at its sole discretion, may negotiate exceptions to the sections contained in the solicitation documents or the City may deem the Offer non-responsive. The Offeror that is awarded the contract shall sign the contract with the accepted or negotiated sections.

Place this attachment in Tab 8 – Exceptions to your Proposal. Copies of this form may be utilized if additional pages are needed.

☒ Accepted as written.

☐ Not accepted as written. See below:

Indicate:

- ☐ 0300 Standard Purchase Terms & Conditions
- ☐ 0400 Supplemental Purchase Provisions
- ☐ 0500 Scope of Work

Page Number

Section Number

Section Description

Alternative Language:

Justification:



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 1

Date of Addendum: January 20, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q1) Can you please provide the previous bid tabulation for the contract proceeding this solicitation request?

(A1) Attached are the bid tabs for contracts NA100000018 solicited through IFB AMC0003 and NA160000094 solicited through IFB GLB0042.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:

Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

1/20/2017
Date

ACKNOWLEDGED BY:

Vendor Name

Authorized Signature

Date

**RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.**



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 2

Date of Addendum: January 26, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q1) What are the requirements for road signage?

(A1) The Contractors shall follow all of the rules established by the City's Right of Way Management mandates. We encourage you to determine parking options that keeps you from blocking City street lanes.

(Q2) When is the contract expected to start?

(A2) We expect to take this project to Council in April, finalizing the contracts shortly after Council approval.

(Q3) What is an orphan property?

(A3) Orphan properties are pieces of land that have grown past the limits that are acceptable in appearance by the City code standards. They can be absentee or vacant properties where the owners can't be found.

(Q4) What is the mowing width on Urban Trails?

(A4) The average width is approximately five (5) feet off of the path.

(Q5) How many days are you expecting a cycle to get completed?

(A5) We are estimating 18 cycles for a year, which averages every 3 weeks.

(Q6) Are there additional bid lines for other items, like picking up litter?

(A6) You can indicate other services that you can provide the City under Section 3 of Attachment A - Price Sheet. A labor rate to pick up litter is something you can include there.

(Q7) How long does it take to inspect for payment approval after the services are rendered?

(A7) The City will try to use proper judgment mechanisms when inspecting the cut errors to determine if litter accumulated after the mowing services were performed.



(Q8) How did the City determine the quantities listed on the Price Sheet?

(A8) Those are estimates for current and future projects that come on line. The totals will not match the current list of properties as they are changing often to accommodate new areas of need. The City is looking for average pricing based on the Price Sheet ranges listed.

(Q9) Is the irregular mowing an additional cycle?

(A9) No, irregular mowing comes about when the grass grows too tall in a normal mowing cycle and requires additional attention.

2.0 Delete original Attachment B – Mowing Zones and replace with Attachment B – Mowing Zones – Updated 20170126.

3.0 Delete original Attachment C – Urban Trails and replace with Attachment C – Urban Trails – Updated 20170126.

4.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:


Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

1/26/2017
Date

ACKNOWLEDGED BY:

Vendor Name

Authorized Signature

Date

RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 3

Date of Addendum: February 3, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Changes to the solicitation due dates as follows;

1.1 Proposal Due Prior To time and date is changed to **2:00 pm (CDT), Tuesday February 14, 2017**

1.2 Proposal Opening Time and Date is changed to **2:15 pm (CDT), Tuesday February 14, 2017**

2.0 Questions and Answers.

(Q1) If qualified, would the City award the entire contract (Zone1, Zone2, Urban Trails, and Orphan Properties) to one contractor or will it be broken up into sections to various contractors?

(A1) As indicated in the Paragraph 7.A in Section 0600 – Proposal Preparation Instructions and Evaluation Factors, the City intends to award to four different Proposers based on the different categories/groups. The City will assign the category/group to the Proposer deemed most qualified based on the evaluation criteria submitted by the Proposers.

(Q2) Is there a list/directory of TCEQ tire disposal stations in the City of Austin?

(A2) The Texas Commission on Environmental Quality website provides information on Used and Scrap Tire Management (<https://www.tceq.texas.gov/tires>).

(Q3) Do the orphan properties fall under the irregular mowing and are these the properties with an annual frequency of 6 times per year?

(A3) Orphan Properties and Right of Ways are covered under Group D on Attachment A – Price Sheet. The Estimated Total Area is a total annual estimate, lot sizes very depending on the need. Regular versus irregular mowing rate will be determined by the height of the overgrowth as defined in Paragraph 5.6.2 in Section 0500 – Scope of Work.

(Q4) Special Cases - Are there any specific cases of a "special case" where the contractor was needed to remove property? Has any special case ever involved personal property inside the dwelling/building?

(A4) Special cases involve removing any materials necessary to bring a property back into the City's code requirements. In the past, it included the removal of fallen trees, vehicles, appliances, paper, meshed, and other types of debris. A special case may involve removing property from inside a house if conditions in the house. The Austin Code Department estimates special cases happen on about 5% of their cases.



(Q5) Are the estimated total areas the amount of square feet per visit/frequency? For instance Group A 1.A Estimated Total Area is 2,000,000...Will each visit (18 total) have approximately 2 million square feet of mowing? Are the annual frequencies or an approximate minimum or in the event of heavy rains there may be more frequencies?

(A5) Estimated Total Areas for Groups A – C, are total estimated square footage that you may expect to maintain in a three week cycle, with up to 18 cycles per year. For Group A, Attachment B – Mowing Zones for the North Zone indicates over 220 pieces of property that may be as small as 74 square feet or over 1,000,000 square feet. The annual frequency is estimated at 18 cycles, or every three weeks. In times of heavy rain, the Proposer may suggest to the City mowing at a higher frequency and at a less frequency in slower growth times.

(Q6) Is the Walnut Southern Trail regular or irregular mowing?

(A6) All mowing areas will be considered as regular mowing. If the grass exceeds 18 inches in height, then the Proposer may charge the irregular mowing rate indicated on their submitted Section 0600 – Price Sheet. The irregular mowing rate is for contingencies when the project area grows at a faster rate than anticipated during a cycle time.

3.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:

A blue ink signature of Jonathan Dalchau, consisting of a large, stylized 'J' and 'D' followed by a horizontal line.

Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

2/3/2017
Date

ACKNOWLEDGED BY:

Vendor Name

Authorized Signature

Date

***RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.***



**ADDENDUM
REQUEST FOR PROPOSAL
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN
TRAILS
CITY OF AUSTIN, TEXAS**

RFP: 6200 SMB0202

Addendum No: 4

Date of Addendum: February 6, 2017

This addendum is to incorporate the following changes to the above-referenced solicitation.

1.0 Questions and Answers.

(Q6) Can a light UTV Cart be used for services on the Southern Bike Trail (electric cart with strobe light)?

(A6) The City prefers to not have an UTV on the urban trails, but is willing to entertain the use of an UTV on the trail with sufficient justification.

(Q7) Upon visiting the hike/bike trails, we had difficulty finding the beginning & end of the Mopac Trail. Is there an intersection or a major company near these two points?

(A7) It begins at Barton Springs Road near Andrew Zilker Road and ends at Tuscan Terrace. The mowing area is the sidewalk on the east side of Mopac (Northbound service road). All of the Urban Trails will be mapped and in MOWS at contract award.

(Q9) Anderson Mills (Turtle Rock/Saddlebrook) is showing .34 acres which 14,793 sqft and it was mentioned at the pre-bid that the curb/gutters without grass & expansion joints are to be left as is. Is this correct and does it also apply to the curb/gutter build-up in zone's 1 & 2 that do not have grass? Sections 5.6.6 - 5.6.8 states that curb/gutter & expansion joints are to be included?

(A9) The curbs and gutters along all medians in both zones shall be maintained and will be included in the square footage for each location. The City continuously re-maps locations as conditions and location needs change and anticipates having a current map at the time of contract award. Note that as additional square footage is added, the areas will be re-mapped to accurately reflect the work load for the contractor.

2.0 ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.

BY THE SIGNATURES affixed below, this Addendum is hereby incorporated into and made a part of the above-referenced Invitation for Bid.

APPROVED BY:


Jonathan Dalchau, Senior Buyer Specialist
Purchasing Office

2/6/2017
Date

ACKNOWLEDGED BY:

Vendor Name

Authorized Signature

Date

***RETURN A COPY OF THIS ADDENDUM
to the Purchasing Office, City of Austin, Texas with your bid.
Failure to do so may constitute grounds for rejection of your bid.***



CITY OF AUSTIN, TEXAS
Purchasing Office
REQUEST FOR PROPOSAL (RFP)
OFFER SHEET

SOLICITATION NO: RFP 6200 SMB0202

DATE ISSUED: January 16, 2017

REQUISITION NO.: RQM 6200 16103100074

COMMODITY CODE: 98836

**FOR CONTRACTUAL AND TECHNICAL
ISSUES CONTACT THE FOLLOWING
AUTHORIZED CONTACTS:**

Primary Contact:

Jonathan Dalchau

Senior Buyer Specialist

Phone: (512) 974-2938

E-Mail: jonathan.dalchau@austintexas.gov

Secondary Contact:

Marian Moore

Buyer II

Phone: (512) 974-2062

E-Mail: Marian.Moore@austintexas.gov

COMMODITY/SERVICE DESCRIPTION: Grounds Maintenance
for Medians, Orphan Properties, Right of Ways, and Urban Trails

PRE-PROPOSAL CONFERENCE TIME AND DATE: 11:30 AM,
Monday, January 23, 2017

LOCATION: Municipal Building, 124 W. 8th Street, Suite 335.1,
Austin, TX 78701

PROPOSAL DUE PRIOR TO: 2:00 pm (CDT), Tuesday
February 14, 2017

PROPOSAL OPENING TIME AND DATE: 2:15 pm (CDT),
Tuesday February 14, 2017

LOCATION: MUNICIPAL BUILDING, 124 W 8th STREET
RM 308, AUSTIN, TEXAS 78701

LIVE SOLICITATION CLOSING ONLINE: For RFP's, only the
names of respondents will be read aloud

For information on how to attend the Solicitation Closing online,
please select this link:

<http://www.austintexas.gov/departments/bid-opening-webinars>

**When submitting a sealed Offer and/or Compliance Plan, use the proper address for the type of service desired,
as shown below:**

Address for US Mail (Only)	Address for FedEx, UPS, Hand Delivery or Courier Service
City of Austin	City of Austin, Municipal Building
Purchasing Office-Response Enclosed for Solicitation # SMB0202	Purchasing Office-Response Enclosed for Solicitation # SMB0202
P.O. Box 1088	124 W 8 th Street, Rm 308
Austin, Texas 78767-8845	Austin, Texas 78701
	Reception Phone: (512) 974-2500

NOTE: Offers must be received and time stamped in the Purchasing Office prior to the Due Date and Time. It is the responsibility of the Offeror to ensure that their Offer arrives at the receptionist's desk in the Purchasing Office prior to the time and date indicated. Arrival at the City's mailroom, mail terminal, or post office box will not constitute the Offer arriving on time. See Section 0200 for additional solicitation instructions.

All Offers (including Compliance Plans) that are not submitted in a sealed envelope or container will not be considered.

SUBMIT 1 ORIGINAL AND 1 ELECTRONIC COPY OF YOUR RESPONSE
(Electronic copy should be a single scanned file of the original response per flash drive)

*****SIGNATURE FOR SUBMITTAL REQUIRED ON PAGE 3 OF THIS DOCUMENT*****

This solicitation is comprised of the following required sections. Please ensure to carefully read each section including those incorporated by reference. By signing this document, you are agreeing to all the items contained herein and will be bound to all terms.

SECTION NO.	TITLE	PAGES
0100	STANDARD PURCHASE DEFINITIONS	**
0200	STANDARD SOLICITATION INSTRUCTIONS	**
0300	STANDARD PURCHASE TERMS AND CONDITIONS	**
0400	SUPPLEMENTAL PURCHASE PROVISIONS	5
0500	SCOPE OF WORK	*
0600	PROPOSAL PREPARATION INSTRUCTIONS & EVALUATION FACTORS	5
0605	LOCAL BUSINESS PRESENCE IDENTIFICATION FORM – Complete and return	2
0700	REFERENCE SHEET – Complete and return if required	1
0800	NON-DISCRIMINATION AND NON-RETALIATION CERTIFICATION	2
0805	NON-SUSPENSION OR DEBARMENT CERTIFICATION	**
0810	NON-COLLUSION, NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING CERTIFICATION	**
0815	LIVING WAGES CONTRACTOR CERTIFICATION–Complete and return	1
0835	NONRESIDENT BIDDER PROVISIONS – Complete and return	1
0900	MBE/WBE PROCUREMENT PROGRAM PACKAGE NO GOALS FORM – Complete & return	2
Attachment A	PRICE SHEET	4
Attachment B	LIST OF NORTH & SOUTH MOWING ZONES	8
Attachment C	LIST URBAN TRAILS	2
Attachment D	EXCEPTIONS FORM	1

*** Documents are hereby incorporated into this Solicitation as additional documents with the same force and effect as if they were incorporated in full text.**

**** Documents are hereby incorporated into this Solicitation by reference, with the same force and effect as if they were incorporated in full text. The full text versions of the * Sections are available on the Internet at the following online address:**

http://www.austintexas.gov/financeonline/vendor_connection/index.cfm#STANDARDBIDDOCUMENTS

If you do not have access to the Internet, you may obtain a copy of these Sections from the City of Austin Purchasing Office located in the Municipal Building, 124 West 8th Street, Room #308 Austin, Texas 78701; phone (512) 974-2500. Please have the Solicitation number available so that the staff can select the proper documents. These documents can be mailed, expressed mailed, or faxed to you.

INTERESTED PARTIES DISCLOSURE

In addition, Section 2252.908 of the Texas Government Code requires the successful offeror to complete a Form 1295 "Certificate of Interested Parties" that is signed and notarized for a contract award requiring council authorization. The "Certificate of Interested Parties" form must be completed on the Texas Ethics Commission website, printed, signed and submitted to the City by the authorized agent of the Business Entity with acknowledgment that disclosure is made under oath and under penalty of perjury prior to final contract execution.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

The undersigned, by his/her signature, represents that he/she is submitting a binding offer and is authorized to bind the respondent to fully comply with the solicitation document contained herein. The Respondent, by submitting and signing below, acknowledges that he/she has received and read the entire document packet sections defined above including all documents incorporated by reference, and agrees to be bound by the terms therein.

Company Name: _____

Company Address: _____

City, State, Zip: _____

Federal Tax ID No. _____

Printed Name of Officer or Authorized Representative: _____

Title: _____

Signature of Officer or Authorized Representative: _____

Date: _____

Email Address: _____

Phone Number: _____

*** Proposal response must be submitted with this Offer sheet to be considered for award**

**CITY OF AUSTIN
PURCHASING OFFICE
SUPPLEMENTAL PURCHASE PROVISIONS
SOLICITATION NO.: RFP 6200 SMB0202**

The following Supplemental Purchasing Provisions apply to this solicitation:

1. **EXPLANATIONS OR CLARIFICATIONS:** (reference paragraph 5 in Section 0200)

All requests for explanations or clarifications must be submitted in writing to the Purchasing Office no later than 1:00 PM, one (1) week prior to the proposal due date. Submissions may be made via email to jonathan.dalchau@austintexas.gov, or via fax at (512) 974-2388.

2. **INSURANCE:** Insurance is required for this solicitation.

A. **General Requirements:** See Section 0300, Standard Purchase Terms and Conditions, paragraph 32, entitled Insurance, for general insurance requirements.

- i. The Contractor shall provide a Certificate of Insurance as verification of coverages required below to the City at the below address prior to contract execution and within 14 calendar days after written request from the City. Failure to provide the required Certificate of Insurance may subject the Offer to disqualification from consideration for award
- ii. The Contractor shall not commence work until the required insurance is obtained and until such insurance has been reviewed by the City. Approval of insurance by the City shall not relieve or decrease the liability of the Contractor hereunder and shall not be construed to be a limitation of liability on the part of the Contractor.
- iii. The Contractor must also forward a Certificate of Insurance to the City whenever a previously identified policy period has expired, or an extension option or holdover period is exercised, as verification of continuing coverage.
- iv. The Certificate of Insurance, and updates, shall be mailed to the following address:

City of Austin Purchasing Office
P. O. Box 1088
Austin, Texas 78767

B. **Specific Coverage Requirements:** The Contractor shall at a minimum carry insurance in the types and amounts indicated below for the duration of the Contract, including extension options and hold over periods, and during any warranty period. These insurance coverages are required minimums and are not intended to limit the responsibility or liability of the Contractor.

- i. **Worker's Compensation and Employers' Liability Insurance:** Coverage shall be consistent with statutory benefits outlined in the Texas Worker's Compensation Act (Section 401). The minimum policy limits for Employer's Liability are \$100,000 bodily injury each accident, \$500,000 bodily injury by disease policy limit and \$100,000 bodily injury by disease each employee.
 - (1) The Contractor's policy shall apply to the State of Texas and include these endorsements in favor of the City of Austin:
 - (a) Waiver of Subrogation, Form WC420304, or equivalent coverage
 - (b) Thirty (30) days Notice of Cancellation, Form WC420601, or equivalent coverage
- ii. **Commercial General Liability Insurance:** The minimum bodily injury and property damage per occurrence are \$500,000 for coverages A (Bodily Injury and Property Damage) and B (Personal and Advertising Injury).
 - (1) The policy shall contain the following provisions:
 - (a) Contractual liability coverage for liability assumed under the Contract and all other Contracts related to the project.
 - (b) Contractor/Subcontracted Work.
 - (c) Products/Completed Operations Liability for the duration of the warranty period.
 - (d) If the project involves digging or drilling provisions must be included that provide Explosion, Collapse, and/or Underground Coverage.
 - (2) The policy shall also include these endorsements in favor of the City of Austin:
 - (a) Waiver of Subrogation, Endorsement CG 2404, or equivalent coverage

**CITY OF AUSTIN
PURCHASING OFFICE
SUPPLEMENTAL PURCHASE PROVISIONS
SOLICITATION NO.: RFP 6200 SMB0202**

- (b) Thirty (30) days Notice of Cancellation, Endorsement CG 0205, or equivalent coverage
 - (c) The City of Austin listed as an additional insured, Endorsement CG 2010, or equivalent coverage
 - iii. **Business Automobile Liability Insurance:** The Contractor shall provide coverage for all owned, non-owned and hired vehicles with a minimum combined single limit of \$500,000 per occurrence for bodily injury and property damage. Alternate acceptable limits are \$250,000 bodily injury per person, \$500,000 bodily injury per occurrence and at least \$100,000 property damage liability per accident.
 - (1) The policy shall include these endorsements in favor of the City of Austin:
 - (a) Waiver of Subrogation, Endorsement CA0444, or equivalent coverage
 - (b) Thirty (30) days Notice of Cancellation, Endorsement CA0244, or equivalent coverage
 - (c) The City of Austin listed as an additional insured, Endorsement CA2048, or equivalent coverage.
 - C. **Endorsements:** The specific insurance coverage endorsements specified above, or their equivalents must be provided. In the event that endorsements, which are the equivalent of the required coverage, are proposed to be substituted for the required coverage, copies of the equivalent endorsements must be provided for the City's review and approval.
3. **TERM OF CONTRACT:**
- A. The Contract shall be in effect for an initial term of 24 months and may be extended thereafter for up to three (3) additional 12 month periods, subject to the approval of the Contractor and the City Purchasing Officer or his designee.
 - B. Upon expiration of the initial term or period of extension, the Contractor agrees to hold over under the terms and conditions of this agreement for such a period of time as is reasonably necessary to re-solicit and/or complete the project (not to exceed 120 days unless mutually agreed on in writing).
 - C. Upon written notice to the Contractor from the City's Purchasing Officer or his designee and acceptance of the Contractor, the term of this contract shall be extended on the same terms and conditions for an additional period as indicated in paragraph A above.
 - D. Prices are firm and fixed for the initial Contract term. Thereafter, price changes are subject to the Economic Price Adjustment provisions of this Contract.
4. **QUANTITIES:** The quantities listed herein are estimates for the period of the Contract. The City reserves the right to purchase more or less of these quantities as may be required during the Contract term. Quantities will be as needed and specified by the City for each order. Unless specified in the solicitation, there are no minimum order quantities.
5. **INVOICES and PAYMENT:** (reference paragraphs 12 and 13 in Section 0300)
- A. Invoices shall contain a unique invoice number and the information required in Section 0300, paragraph 12, entitled "Invoices." Invoices received without all required information cannot be processed and will be returned to the vendor.

**CITY OF AUSTIN
PURCHASING OFFICE
SUPPLEMENTAL PURCHASE PROVISIONS
SOLICITATION NO.: RFP 6200 SMB0202**

Invoices shall be mailed to the below address:

	City of Austin
Department	Public Works, Street & Bridge Division
Attn:	Brenda Jimenez
Address	505 Barton Springs Road #800
City, State Zip Code	Austin, TX 78704

	City of Austin
Department	Austin Code Department
Attn:	Accounts Payable
Address	P.O. Box 1088
City, State Zip Code	Austin, TX 78767

- B. The Contractor agrees to accept payment by either credit card, check or Electronic Funds Transfer (EFT) for all goods and/or services provided under the Contract. The Contractor shall factor the cost of processing credit card payments into the Offer. There shall be no additional charges, surcharges, or penalties to the City for payments made by credit card.

6. LIVING WAGES:

- A. The minimum wage required for any Contractor employee directly assigned to this City Contract is \$13.50 per hour, unless Published Wage Rates are included in this solicitation. In addition, the City may stipulate higher wage rates in certain solicitations in order to assure quality and continuity of service.
- B. The City requires Contractors submitting Offers on this Contract to provide a certification (**see the Living Wages Contractor Certification included in the Solicitation**) with their Offer certifying that all employees directly assigned to this City Contract will be paid a minimum living wage equal to or greater than \$13.50 per hour. The certification shall include a list of all employees directly assigned to providing services under the resultant contract including their name and job title. The list shall be updated and provided to the City as necessary throughout the term of the Contract.
- C. The Contractor shall maintain throughout the term of the resultant contract basic employment and wage information for each employee as required by the Fair Labor Standards Act (FLSA).
- D. The Contractor shall provide to the Department's Contract Manager with the first invoice, individual Employee Certifications for all employees directly assigned to the contract. The City reserves the right to request individual Employee Certifications at any time during the contract term. Employee Certifications shall be signed by each employee directly assigned to the contract. The Employee Certification form is available on-line at https://www.austintexas.gov/financeonline/vendor_connection/index.cfm.
- E. Contractor shall submit employee certifications annually on the anniversary date of contract award with the respective invoice to verify that employees are paid the Living Wage throughout the term of the contract. The Employee Certification Forms shall be submitted for employees added to the contract and/or to report any employee changes as they occur.

**CITY OF AUSTIN
PURCHASING OFFICE
SUPPLEMENTAL PURCHASE PROVISIONS
SOLICITATION NO.: RFP 6200 SMB0202**

- F. The Department's Contract Manager will periodically review the employee data submitted by the Contractor to verify compliance with this Living Wage provision. The City retains the right to review employee records required in paragraph C above to verify compliance with this provision.

7. NON-COLLUSION, NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING:

- A. On November 10, 2011, the Austin City Council adopted Ordinance No. 20111110-052 amending Chapter 2.7, Article 6 of the City Code relating to Anti-Lobbying and Procurement. The policy defined in this Code applies to Solicitations for goods and/or services requiring City Council approval under City Charter Article VII, Section 15 (Purchase Procedures). During the No-Contact Period, Offerors or potential Offerors are prohibited from making a representation to anyone other than the Authorized Contact Person in the Solicitation as the contact for questions and comments regarding the Solicitation.
- B. If during the No-Contact Period an Offeror makes a representation to anyone other than the Authorized Contact Person for the Solicitation, the Offeror's Offer is disqualified from further consideration except as permitted in the Ordinance.
- C. If an Offeror has been disqualified under this article more than two times in a sixty (60) month period, the Purchasing Officer shall debar the Offeror from doing business with the City for a period not to exceed three (3) years, provided the Offeror is given written notice and a hearing in advance of the debarment.
- D. The City requires Offerors submitting Offers on this Solicitation to certify that the Offeror has not in any way directly or indirectly made representations to anyone other than the Authorized Contact Person during the No-Contact Period as defined in the Ordinance. The text of the City Ordinance is posted on the Internet at: <http://www.ci.austin.tx.us/edims/document.cfm?id=161145>

8. ECONOMIC PRICE ADJUSTMENT:

- A. **Price Adjustments:** Prices shown in this Contract shall remain firm for the initial term of the Contract. After that, in recognition of the potential for fluctuation of the Contractor's cost, a price adjustment (increase or decrease) may be requested by either the City or the Contractor on the anniversary date of the Contract or as may otherwise be specified herein. The percentage change between the contract price and the requested price shall not exceed the percentage change between the specified index in effect on the date the solicitation closed and the most recent, non-preliminary data at the time the price adjustment is requested. The requested price adjustment shall not exceed ten percent (10%) for any single line item and in no event shall the total amount of the contract be automatically adjusted as a result of the change in one or more line items made pursuant to this provision. Prices for products or services unaffected by verifiable cost trends shall not be subject to adjustment.
- B. **Effective Date:** Approved price adjustments will go into effect on the first day of the upcoming renewal period or anniversary date of contract award and remain in effect until contract expiration unless changed by subsequent amendment.
- C. **Adjustments:** A request for price adjustment must be made in writing and submitted to the other Party prior to the yearly anniversary date of the Contract; adjustments may only be considered at that time unless otherwise specified herein. Requested adjustments must be solely for the purpose of accommodating changes in the Contractor's direct costs. Contractor shall provide an updated price listing once agreed to adjustment(s) have been approved by the parties.
- D. The City, at its sole discretion, may consider approving an adjustment on fully documented market increases.

**CITY OF AUSTIN
PURCHASING OFFICE
SUPPLEMENTAL PURCHASE PROVISIONS
SOLICITATION NO.: RFP 6200 SMB0202**

9. **INTERLOCAL PURCHASING AGREEMENTS:** (applicable to competitively procured goods/services contracts).

- A. The City has entered into Interlocal Purchasing Agreements with other governmental entities, pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code. The Contractor agrees to offer the same prices and terms and conditions to other eligible governmental agencies that have an interlocal agreement with the City.
- B. The City does not accept any responsibility or liability for the purchases by other governmental agencies through an interlocal cooperative agreement.

10. **CONTRACT MANAGERS:** The following persons are designated as Contract Managers, and will act as the contact point between the City and the Contractor during the term of the Contract:

Department: Public Works, Street & Bridge Division

Contact: Rob Grotty

Phone: (512) 974-9198

Email: rob.grotty@austintexas.gov

Department: Austin Code Department

Contact: Manuel Villegas or Elaine Garrett

Phone: (512) 974-1930 or (512) 974-1991

Email: manuel.villegas@austintexas.gov or elaine.garrett2@austintexas.gov

*Note: The above listed Contract Manager is not the authorized Contact Person for purposes of the **NON-COLLUSION, NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING Provision** of this Section; and therefore, contact with the Contract Manager is prohibited during the no contact period.

**CITY OF AUSTIN
SCOPE OF WORK
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS
SOLICITATION NO.: RFP 6200 SMB0202**

1. PURPOSE

The City of Austin (City) is seeking qualified Contractors to provide grounds maintenance services for selected medians, orphan property lots or parcels, Right of Ways (ROWs), and urban trails within the City limits.

This Contract will be used by the Public Works Department for maintenance of medians, ROWs, and urban trails. The Austin Code Department will use the contract for maintenance of orphan properties and ROWs. Usage of this Contract may vary as the needs of the City changes. The initial frequency and mowing description requirements provided are estimates only. Services may be added or removed to meet these requirements. Other City departments and locations may be added on an as-needed or on a permanent basis.

Any services that have been omitted from this scope of work which are clearly necessary or in conformance shall be considered a requirement although not directly specified or called for in the scope of work.

2. MINIMUM QUALIFICATIONS

The Contractor shall:

- 2.1 Maintain an office location within 40 miles of the Texas State Capitol, where management of services described in this Scope of Work occur.
- 2.2 Have a minimum of five (5) years prior experience providing services similar in scope and size described herein.
- 2.3 Own the minimum equipment listed in Paragraph 5.10.1 or 5.10.3 as relevant to the assigned area.

3. ASSIGNED AREAS

3.1 Assigned areas are defined as follows:

3.1.1 Zone 1 - North of the Colorado River

3.1.2 Zone 2 - South of the Colorado River

3.1.3 Urban Trails

3.1.4 Orphan Properties - located throughout the City on an as needed basis

3.2. In the event a Contractor is unable to provide services in its assigned area, the City's Contract Manager or designee may choose to engage other parties listed on this Contract as secondary sources or outside parties not named in this Contract. The Contractor shall absorb any differences in cost if the City engages another party to respond to a call, and the credit will be detailed on the next outstanding invoice.

3.3. Specific work sites for Zones 1 and 2, including total acreage, are provided in Attachment B. A mapped pictorial reference can be found at:
<http://austin.maps.arcgis.com/apps/webappviewer/index.html?id=9cf902615d3d429fbc524b7a50c5e1dd>.
For reference, on the black title line, on the right side, the third symbol provides a layer list. To see a list of Open and check PWD mowing areas.

3.4. Specific work sites for urban trails, including total acreage, are provided in Attachment C.

4. ENVIRONMENTAL IMPACT

4.1 In the City's efforts to reduce environmental impact, the Contractor shall endeavor to reduce emissions, excessive noise, use of fertilizers, insecticides, or other chemicals; and employ practices that reduce negative impact to the wildlife or environment.

**CITY OF AUSTIN
SCOPE OF WORK
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS
SOLICITATION NO.: RFP 6200 SMB0202**

- 4.2 The Contractor shall not use traditional gasoline or diesel mowers to provide services under the Contract. The City's equipment preferences include propane, bio-diesel, or natural gas powered mowers, edging, or trimming devices, electric mowers, edging, or trimming devices, and hand tools where appropriate.
- 4.3 The City values innovative approaches to reducing their impact on the natural environment through use of alternative energy, low-emission equipment, biodegradable chemicals, or items with recycled content. Council resolutions #20071129-045 and #20070215-023 relate to the adoption of sustainable business practices that reduce chemical and green-house gas emissions, comply with LEED standards, and promote the use of recycled materials in goods and services purchased by the City.

5. GROUNDS MAINTENANCE SERVICES

The Contractor shall provide grounds maintenance for medians, orphan properties identified by a City Inspector (Inspector), ROWs, and urban trails. Grounds maintenance includes mowing and/or string trimming and cleaning; shrub trimming; trash/litter pickup and removal; hauling, tire handling and disposal, permitting and traffic control; and other related activities.

- 5.1 The Contractor shall provide all equipment, personnel, transportation, and other items necessary to render services under this Contract.
- 5.2 The Contractor shall perform services in compliance with all relevant regulatory guidelines associated with providing services under this Contract.
- 5.3 The Contractor shall ensure that debris does not enter the City storm water system at any time.
- 5.4 The Contractor shall mark its vehicles with an external identifying company sign/logo of a minimum size of 12"x18" on both sides any time it is on City property. The Contractor shall attach to all riding mowers, a slow-moving vehicle emblem and, at minimum, one (1) amber strobe light.
- 5.5 The Contractor shall adhere to the following requirements associated with Orphan Properties and ROWs, at a minimum:
 - 5.5.1 The City will transmit to the contractor a Property Cut List, Property Package, or other written documentation that specifies instructions by the Inspector, including name and phone number if changes are required. The Contractor shall obtain written permission from an Inspector in advance before any changes at job site are made by contractor.
 - 5.5.2 The Contractor shall not enter or begin work on any lot or parcel which appears to have been recently cleared or is in the process of being cleared by the landowner, his agent, employee, or independent contractor. Instead, the Contractor shall immediately inform the Inspector of such finding and move on the next designated ROW, lot, or parcel on the Property Cut List or as directed by the City.
 - 5.5.3 The Contractor, in servicing the job site indicated on the Property Cut List (or other written document), shall protect all desirable vegetative growth such as trees, shrubs, and wood vines from damage, injury, or loss. Trees shall be trimmed only up to a height of eight feet in order to enhance subsequent machine mowing, and shrubs are trimmed only around the base, up to a height of eighteen inches, in such a manner as to not endanger life of such plants.
 - 5.5.4 After the completion of a job, the Contractor shall notify the Inspector, and the Inspector will visit the job site to validate the work completed and take required after photos.
- 5.6 **Mowing and/or String Trimming**
 - 5.6.1 Regular Mowing. The City defines Regular Mowing as the mowing of tall grass and weeds; removal of a relatively small amount of brush, rubbish, trash, trimmings.

**CITY OF AUSTIN
SCOPE OF WORK
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS
SOLICITATION NO.: RFP 6200 SMB0202**

- 5.6.2 Irregular Mowing. The City defines Irregular Mowing as the mowing and/or removal of any of the types of material described under Regular Mowing but, due to overgrowth of greater than 18", it is indicated that the mowing work will proceed with relative slowness and difficulty and/or a portion of the work need to be done by hand with hand-held tools or push-type mowers.
- 5.6.3 The Contractor shall ensure that cut grass does not remain against fences, structures, and retaining walls. Mulching mowers must be used. No bagging of cut grass allowed unless specified and/or agreed upon by the City's Contract Manager. Grass clippings **MUST** remain on lawn. The Contractor shall blow back onto the turf area any grass clippings that land on any hard surface (sidewalk, curb, street, etc.) before leaving the site.
- 5.6.4 The Contractor shall mow grass and vegetation (except ornamental) no higher than four (4) inches and no lower than two (2) inches. The Contractor shall ensure that grass mowed is uniform throughout the entire area, except as directed by the City's Contract Manager or designee.
- 5.6.5 The Contractor shall string trim all turf areas within the site that cannot be cut by a mower. This can be completed either before or just after mowing operations. These areas include but are not limited to, building perimeters, poles, fences, guardrail posts, bridge railings, and trees. The Contractor shall ensure that string trimmers or other similar devices are not in direct contact with tree trunks.
- 5.6.6 The Contractor shall trim to the ground for a straight-line cut, to include but not be limited to, the edge of every sidewalk, driveway, and curb during each visit.
- 5.6.7 The Contractor shall trim down to the surface of the concrete or asphalt any vegetation that is growing in the expansion joint or in a crack in the sidewalks, curbs, gutters, or paved ends of the medians that are maintained on the site. The Contractor shall ensure that vegetation does not grow on or hang over any concrete or asphalt areas that are maintained under this Contract.
- 5.6.8 The Contractor shall mow, trim, or edge all urban trails, wherever possible, a maximum of five feet off trail edge. For suspended sections of urban trails (bridges, boardwalks, etc), a string trimmer shall be used to cut tall grass and weeds down to the level of the trail surface and to a distance of three feet away from the edge of the trail. Any resulting trimmings that end up on the trail surface shall be blown off the edge of the trail.

5.7 Clearing

- 5.7.1 Light/Moderate Clearing. The City defines light/moderate clearing as the mowing of all tall grass and weeds; removal of a moderate amount of brush, rubbish, trash, trimmings, or any other objectionable, unsightly or unsanitary matter; and/or requires the trimming of a moderate number of trees or shrubs, but due to inaccessibility and/or uneven terrain and/or the amount of material to be removed, work is accomplished by hand-held tools. Work may also include the grading or filling of holes, wells, and other areas which may pose hazards or hold stagnant water.
- 5.7.2 Heavy Clearing. The City defines light/moderate clearing as the mowing and/or removal of the types of material indicated under Light/Moderate Clearing but are in such quantities as to require the use of a front-end loader, dump truck, brush chipper, back-hoe or track loader; and/or the removal of small, dilapidated structures or parts of old foundations; and/or the City determines that grading or re-grading is needed to fill hazardous holes or provide for proper drainage.
- 5.7.3 Tire Handling and Disposal. The City defines tire handling and disposal as the removal and subsequent disposal of tires in a proper manner. The Contractor shall comply with all applicable Municipal Solid Waste Management regulations of the Texas Commission on Environmental Quality (TCEQ) governing the proper storage, transport, and the disposal of used/scrap tires.

**CITY OF AUSTIN
SCOPE OF WORK
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS
SOLICITATION NO.: RFP 6200 SMB0202**

- 5.7.3.1 The City will pay the cost of tire handling and disposal on a per tire basis according to the price structure set forth in Attachment A - Price Sheet.
- 5.7.3.2 The number of tires must be verified by the Inspector. The Contractor shall include photograph documentation for verification at each job site.
- 5.7.3.3 The Contractor shall include as backup documentation with the corresponding invoice receipts from an approved permitted solid waste disposal and/or recycling facility and copies of permit/registration and load manifesting documents required by TCEQ.
- 5.7.4 Hauling. The City defines hauling as the movement of materials to and/or from a jobsite.
 - 5.7.4.1 The City will estimate in cubic yards the amount of material to be removed or fill to be added.
 - 5.7.4.2 The Contractor shall include as backup documentation with the corresponding invoice, receipts from an approved permitted solid waste disposal and/or recycling facility; before and after photos of the job site; and photos of trailers showing the amount of material hauled.
 - 5.7.4.3 Tires will not be included in the cubic yardage calculation.
- 5.7.5 Special Case. The City defines a Special Case as a non-ordinary situations where special equipment, such as pumps or hoisting equipment is needed, or where items are removed from property not for disposal, but at the direction of a court of law or other such entity, including orders from the Boards and Standards Commission (BSC) or District Court orders relating to fire damaged or flooding issues. Items may also include those removed for salvage or for holding preliminary to storage or auction by the City, or where the required worksite operations are sorting, stacking, carrying, or rearranging personal property items kept in the yard areas of occupied lots (lots with inhabitants); or as otherwise determined by the City.
 - 5.7.5.1 The Price Structure set forth in Attachment A - Price Sheet shall apply to Special Case jobs. Any other fees for Special Cases will be agreed upon in writing by the City and Contractor prior to the commencement of work. The total fee for a Special Case job will be no less than \$250.
- 5.8 **Trash/Litter Pickup and Removal**
 - 5.8.1 The Contractor shall remove litter and debris from maintenance area prior to and after mowing, string trimming, and blowing, and properly dispose of such material after each visit. Litter or debris, (tree limbs, bushes, un-mowed leaves, cans, paper, plastic, etc.) shredded by mowers or trimmers, should be collected before leaving the site and disposed of properly by the Contractor.
- 5.9 **Permitting and Traffic Control**
 - 5.9.1 The Contractor shall adhere to all Federal, State, and Local safety and traffic control guideline with respect to ROW mowing, including visibility and garment design requirements.
 - 5.9.2 The Contractor shall provide proper traffic control in accordance with City of Austin ROW Management approved traffic plans when closing any lane of traffic. Additional information regarding ROW Permits can be found at:
https://austintexas.gov/sites/default/files/files/Transportation/Right_of_Way/TURP_current.pdf
 - 5.9.3 For Temporary Use of ROW Permits, the Contractor shall contact the Transportation Department at (512) 974-7180
 - 5.9.4 The Contractor shall install "Mowers Ahead" advance warning signs (Standard CW21-9, 30"x30") prior to work zone
 - 5.9.5 The Contractor shall ensure that all safety and protection devices are in accordance with the Texas Manual on Uniform Traffic Control Devices.

**CITY OF AUSTIN
SCOPE OF WORK
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS
SOLICITATION NO.: RFP 6200 SMB0202**

5.10 Equipment

The Contractor shall have all equipment needed to fulfill the requirements under this Contract. The Contractor shall ensure that its equipment is functional, safe, and in good condition to provide a clean, sharp cut of vegetation.

5.10.1 The Contractor shall, at minimum, own the following equipment when performing work for the medians and ROWs:

- 5.10.1.1 Trucks – 2 each
- 5.10.1.2 Trailers – 2 each
- 5.10.1.3 60" – Zero Turn Mowers – 3 each
- 5.10.1.4 String Trimmers – 6 each
- 5.10.1.5 Hand held or backpack power blowers – 4 each

5.10.2 The Contractor shall, at minimum, own the following equipment when performing work for the City of Austin Urban Trails:

- 5.10.2.1 Truck – 1 each
- 5.10.2.2 Trailer – 1 each
- 5.10.2.3 60" – Zero Turn Mower – 1 each
- 5.10.2.4 String Trimmers – 2 each
- 5.10.2.5 Hand held or backpack power blower – 1 each

5.10.3 The Contractor shall, at minimum, own the following equipment when performing work for the orphan properties and ROWs:

- 5.10.3.1 Camera – 1 each
- 5.10.3.2 Weed Eater – 6 each
- 5.10.3.3 Blower – 2 each
- 5.10.3.4 Van – 1 each
- 5.10.3.5 14-yard trailer – 1 each
- 5.10.3.6 20' grided trailer – 1 each
- 5.10.3.7 Chainsaw – 1 each
- 5.10.3.8 Small tractor – 1 each
- 5.10.3.9 Large tractor – 1 each
- 5.10.3.10 Skid steer – 1 each
- 5.10.3.11 Dump trailer – 1 each
- 5.10.3.12 1-Ton truck - 1 each
- 5.10.3.13 Light Duty Truck - 1 each
- 5.10.3.14 Push mower (quantity not specified)
- 5.10.3.15 Riding mower (quantity not specified)
- 5.10.3.16 Front end loader/scrapper (quantity not specified)
- 5.10.3.17 Optional Equipment: Preference will be granted to Contractors who own a roll-off dumpster.

5.10.4 The City's Contract Manager or designee reserves the right to inspect the Contractor's equipment at any time prior to Contract execution or during the Contract term.

5.10.5 The Contractor, at its sole expense, shall replace equipment deemed unacceptable by the City's Contract Manager or designee by the next scheduled visit. Unacceptable equipment may include, but is not limited to, equipment with continuous malfunctions, excessive noise, unacceptable emissions, and leaking or spillage.

5.10.6 The Contractor's equipment shall not be stored on City property at any time.

**CITY OF AUSTIN
SCOPE OF WORK
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS
SOLICITATION NO.: RFP 6200 SMB0202**

5.10.7 Refer to Paragraph 4. on the City's equipment preferences as related to reducing environmental impact.

5.10.8 Special Equipment. The City may request the Contractor to perform work where special equipment. Special Equipment shall not include the ones listed in Paragraphs 5.10.1 to 5.10.3 of this Scope of Work. If Special Equipment is needed to complete a job, fees will be agreed upon in writing by the City and Contractor prior to commencement of work.

5.11 Personnel

5.11.1 The Contractor shall ensure those employees providing services under the Contract display identification that includes both the name of the Contractor and the employee. The Contractor shall ensure that employees wear identification on their outer garment at all times while performing maintenance services at any City site. The City finds acceptable a t-shirt uniform that meets the required identification standards.

5.11.2 The Contractor shall designate a responsible representative at the work site during all hours worked on the work site ("On-Site Supervisor"). The Contractor's On-Site Supervisor shall be fluent in the English language and be able to communicate effectively with the City's Contract Manager or designee.

5.11.3 The Contractor shall designate an experienced and knowledgeable Operations Manager who will serve as the primary point of contact for this Contract. The Operations Manager shall be the primary interface with the City's Contract Manager or designee.

5.12 Work Schedule

5.12.1 The Contractor shall perform services Monday through Friday, 8:00 a.m. to 6:00 p.m., excluding City holidays ("Regular Work Hours"), according to a schedule mutually agreed upon by the City and Contractor. The schedule will include properties to be mowed and days they will be serviced.

5.12.2 The Contractor shall not schedule work outside of Regular Work Hours without prior written approval by the City's Contract Manager or designee.

5.12.3 The Contractor shall notify, and the City will approve in writing, any deviation to the work schedule.

5.13 Contract Kick-Off Meeting

5.13.1 The Contractor shall attend a Contract Kick-Off Meeting within five (5) business days after Contract execution.

5.13.2 The Contractor shall provide at the Contract Kick-Off Meeting, a written work schedule; final staffing plan; and name and contact information for the Contractor's On-Site Supervisor and Operations Manager.

5.14 Completion of Work

5.14.1 The Contractor shall arrive at each site with sufficient time to complete the work. Once work at a site has begun, the Contractor shall complete the work in its entirety before leaving that site. The Contractor shall complete all tasks and not leave unfinished work at a site. If the Contractor is unable to complete work in one day due to the size of the site, the Contractor shall notify the City and shall return first thing the following work day to complete the remaining work at the site. The Contractor and City will mutually agree upon sites that routinely require multiple days to complete work.

**CITY OF AUSTIN
SCOPE OF WORK
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS
SOLICITATION NO.: RFP 6200 SMB0202**

- 5.14.2 Scheduled Jobs. The Contractor shall complete Scheduled Jobs according to the mutually agreed upon work schedule. The Contractor and City will mutually agree upon the order in which the sites will be serviced, and the Contractor shall continue that order every month.
- 5.14.2.1 For Orphan Properties, the Contractor shall complete a Scheduled Job no later than 28 calendar days from the date the job assignment was issued to the Contractor, unless otherwise specified in writing by the City.
- 5.14.3 Priority Jobs. The City may assign Priority Jobs to the Contractor. The Contractor shall complete Priority Jobs by the next business day after assignment by the City, or as otherwise directed by the City.
- 5.14.4 Emergency Jobs. The City may assign Emergency Jobs to the Contractor outside of Regular Work Hours. For Emergency Jobs as designated by the City, the Contractor shall respond to the work site within two hours of the City's request and complete Emergency Jobs as directed by the City.

5.15 Weather Conditions

- 5.15.1 If inclement weather prevents the Contractor from performing a scheduled visit, the Contractor shall communicate with and receive approval from the Contract Manager or designee. The Contractor shall notify Contract Manager or designee, within four (4) hours after inclement weather to schedule the next visit. The Contract Manager or designee and Contractor will be in regular contact until ground conditions are serviceable.
- 5.15.2 If the City declares an Ozone Action Day, the Contractor shall reschedule any services requiring the use of gas operated equipment to the earliest date available. This does not relieve the Contractor from performing other scheduled duties on that day where this type of equipment is not required.
- 5.15.3 For information on Austin Area Air Quality, the Contractor may refer to www.austintexas.gov/airquality or City of Austin Transportation Office @ (512) 974-6476. Additional information regarding Ozone Action days can be found at www.tceq.state.tx.us/cgi-bin/compliance/monops/ozonefacts.html; TCEQ Office of Air at (512) 239-2104; or TCEQ Air Quality Division at (512) 239-4900. The Contractor may utilize the following links to sign-up for ozone action day alerts: Clean Air Force of Central Texas cleanairforce.org/OzoneAlertsProgram.pdf; Texas Commission on Environmental Quality – www.tceq.texas.gov/airquality/monops/ozone_email.html; or Air Now – www.airnow.gov/

6. STANDARDS AND REQUIREMENTS

- 6.1 The Contractor shall perform their work in accordance with industry standards, including Texas Nursery and Landscape Association's Texas Certified Landscape Professional Manual.
- 6.2 The Contractor shall obtain any and all required permits in the event that any lane of traffic or sidewalk needs to be closed. Turn lanes are considered lanes of traffic and will therefore require a permit in order to be closed.
- 6.3 The Contractor shall make every effort to position and operate equipment such that cuttings and debris picked up by rotating assemblies will be directed away from pedestrians, vehicles, and buildings.
- 6.4 The Contractor shall repair to original condition any ruts, holes and other disfigurement of mowed areas caused by the Contractor's mowing equipment. If the Contractor is in doubt as to the soil conditions, the Contractor shall contact the City's Contract Manager or designee.

**CITY OF AUSTIN
SCOPE OF WORK
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS
SOLICITATION NO.: RFP 6200 SMB0202**

6.5 Growth Control

- 6.5.1 The Contractor shall control weeds, grasses, and other plant matter breaking through pavement and between pavement and curbs so they are flush with the surface by manual weeding and/or string trimming. The Contractor may apply chemicals or other substances with prior written approval from the City's Contract Manager or designee.
- 6.5.2 The Contractor shall manually remove weeds, grasses, and other plant matter within landscaped areas. The Contractor may apply chemicals or other substances with prior written approval from the City's Contract Manager or designee.

6.6 Pest Control

- 6.6.1 If Pest Control is requested by the City, the Contractor shall utilize standards described in the Integrated Pest Management (IPM) Program. The Contractor shall not use chemicals that will damage or harm any non-target grass, ground cover, shrubs, trees, animals, or fish. The Contractor shall not use chemicals within 50 feet of an open waterway.
- 6.6.2 The Contractor shall abide by the City's IPM Program which can be found at <http://www.austintexas.gov/ipm> when using any chemicals, including fertilizer, herbicide, or other chemicals and shall obtain written approval from the Contract Manager prior to any application. The Contractor shall ensure that application of chemicals are made only by employees licensed by the Texas Structural Pest Board or the Texas Department of Agriculture. The Contractor shall provide a copy of the Chemical Applicator License within five (5) calendar days if Pest Management is required. Unless otherwise notified by the City's Contract Manager or designee in writing, the IPM Program will not be considered as part of the scope of this contract.

7. SAFETY REQUIREMENTS

- 7.1 The Contractor shall comply with all Federal and State of Texas standards, regulations, and laws concerning this type of service, including Environmental Protection Agency standards that apply to both private industry and governmental agencies. This also includes compliance with applicable Occupational Safety and Health Administration safety guidelines and City ordinances and regulations.
- 7.2 The Contractor shall retain sole responsibility for the safety of their personnel. The Contractor shall provide the necessary safety equipment for its employees while on the site. Any injury sustained by a Contractor's employee at a site shall be reported to the Contract Manager or designee within 30 minutes of incident.
- 7.3 The Contractor shall use extreme care not to damage City, public or private property. Any damage caused by the Contractor's actions, to include but not be limited to, shrubs, trees, buildings, windows, doors, fences, roadways, walkways, vehicles, irrigation systems, survey markers and/or other improvements, shall be replaced or repaired within seven (7) business days of notification, at no additional cost to the City.
- 7.4 The Contractor shall be responsible for instructing his/her employees on appropriate safety measures and is not to permit employees to place equipment in locations which may create safety hazards. The Contractor's employees shall interrupt their work, if necessary, to allow traffic (vehicle/pedestrian/cyclist) to pass through the work areas.
 - 7.4.1 One or more sites may be locked and secured and may require the Contract Manager or designee to unlock. The Contractor shall be responsible for closing, locking, and securing all gates fencing around each site once service is completed.
 - 7.4.2 The Contractor shall notify the City's Contract Manager or designee within one (1) hour if any damage has occurred or has been observed at any gate, fence, structure, vehicle or other area.

**CITY OF AUSTIN
SCOPE OF WORK
GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS
SOLICITATION NO.: RFP 6200 SMB0202**

8. ACCEPTANCE OF WORK

- 8.1 The City's Contract Manager or designee shall be the sole judge of acceptability of work based on the scope of work. The Contractor shall provide progress updates to the City's Contract Manager or designee as requested.
- 8.2 The City may perform random inspections at its sole discretion; the Contractor shall correct within one business day any work deemed unacceptable by the City's Contract Manager or designee.
- 8.3 The Contractor shall complete the Job Completion Report form for all work locations and submit all copies to the City's Contract Manager or designee on a weekly basis. Payment is contingent upon acceptance of work.

**CITY OF AUSTIN
PURCHASING OFFICE
PROPOSAL PREPARATION INSTRUCTIONS AND EVALUATION FACTORS
SOLICITATION NUMBER: RFP 6200 SMB0202**

1. PROPOSAL FORMAT:

Submit one (1) original and one (1) flash drive that contain an exact electronic replica of the Proposal. The original Proposal shall contain original ink signatures by a person authorized to sign on behalf of the Offerer. Proposals shall be typed on standard paper and have consecutively numbered pages. Proposals shall be organized in the following format and information sequence. Use tabs to divide each part of your Proposal and include a Table of Contents. Proposers should provide all details in the Proposal as required in the Section 0500 - Scope of Work and any additional information you deem necessary to evaluate your Proposal.

Tab 1 – Executive Summary

Provide an Executive Summary of three (3) pages or less, which gives in brief concise terms, a summation of the Proposal.

Tab 2 – City of Austin Purchasing Documents:

Complete and submit the following documents:

- A. Offer and Award Sheet
- B. Section 0605 - Local Business Presence Identification Form
- C. Section 0700 - Reference Sheets (minimum of 3)
- D. Section 0800 - Non-Discrimination and Non-Retaliation Certification
- E. Section 0815 - Living Wages Contractor Certification
- F. Section 0835 - Non-Resident Bidder Provisions
- G. Completed and Signed Section 0900 **No Goals Utilization Plan (if applicable). *If you will be utilizing subcontractors, you must contact the Small and Minority Business Resources Department (SMBR) at (512) 974-7600 to obtain a list of MBE and WBE firms available to perform the service and include the completed 0900 No Goals Utilization Plan along with all the required SMBR documentation and Good Faith Efforts with your Proposal packet.***
- H. Addendums

Tab 3 – Authorized Negotiator:

Include name, address, and telephone number of person in your organization authorized to negotiate Contract terms and render binding decisions on Contract matters.

Tab 4 – Experience & Qualifications:

Provide the information below:

A. Company Information

- i. Full name and address of your company; identify parent company if you are a subsidiary. Indicate whether you operate as a partnership, corporation, or individual. Include the State(s) in which incorporated or licensed to operate and how long your company has been in business
- ii. Number of years the Offeror has provided services related to the Scope of Work.
- iii. Description of Offeror's past experience performing services related to the Scope of Work.

B. Operations Manager

Provide the name and qualifications of the individual who will serve as the Operations Manager/ primary point of contact under the Contract. At minimum, include:

- i. Number of years' experience managing crews that provided services related to the Scope of Work.
- ii. Description of the types of services managed by the individual.

**CITY OF AUSTIN
PURCHASING OFFICE
PROPOSAL PREPARATION INSTRUCTIONS AND EVALUATION FACTORS
SOLICITATION NUMBER: RFP 6200 SMB0202**

iii. Description of the size of contracts managed by the individual.

C. Key Personnel

Include names and contact information for key personnel that will be assigned to the awarded Contract. Provide a general explanation and chart which specifies project leadership, reporting responsibilities, and interface the Contractor's team with City department personnel. If use of subcontractors is proposed, identify their placement in the primary management structure, and provide internal management description for each subcontractor.

D. Organizational Capacity

Describe your company's organizational capacity to fulfill the requirements contained within the Scope of Work and Supplemental Purchasing Provisions. Include your company's mission, financial resources, organizational stability, dedicated resources, industrial knowledge, and unique knowledge, skills, and abilities.

Tab 5 – Mobilization & Staffing Plan:

It is the City's intention for the Contractor to provide services at least three (3) weeks after the Contract execution date or within an approved date. Describe your mobilization and staffing plan for providing services described in the Scope of Work. Provide a separate Mobilization and Staffing Plan for each area you wish to be considered for award.

Title the Mobilization & Staffing Plans for each similar to Attachment A - Price Sheet (*Zone 1 - North of the Colorado River, Zone 2 - South of the Colorado River, Urban Trails, Orphan Properties and Right of Ways*).

At minimum, include:

- A. A mobilization schedule and description of the preparatory work necessary for you to begin performing services. Include any time considerations necessary for your readiness, if you are unable to begin performing services three weeks after the Contract execution date.
- B. Number of crews proposed and the proposed number of people per crew to provide services under the Contract.
- C. Staffing composition of each crew (i.e. title and number of individuals by title).
- D. Whether proposed numbers of individuals are currently on staff or if you plan to make additional hires based on award of the Contract.
 - i. If you plan to hire, the number of individuals you would need to hire to perform services under the Contract.
 - ii. If you plan to hire, how long it would take to hire the number of individuals needed to perform work under the Contract.

Tab 6 – Equipment:

Provide a list of equipment you will use to provide services under the Contract. At minimum, include the following information about each piece of equipment:

- A. Make, Model, and Year.
- B. Brief description
- C. Quantity.

**CITY OF AUSTIN
PURCHASING OFFICE
PROPOSAL PREPARATION INSTRUCTIONS AND EVALUATION FACTORS
SOLICITATION NUMBER: RFP 6200 SMB0202**

- D. Whether you currently own the equipment or if you plan to acquire the equipment if awarded a Contract. If you plan to acquire the equipment, provide an explanation.
- E. If applicable, describe how the equipment meets the City's desired practices and preferences described in Paragraphs 4.0 and 5.8.6 of Section 0500, Scope of Work.

Tab 7 – Cost Proposal:

Provide a cost breakdown on the Price Sheet provided as Attachment A.

Tab 8 – Exceptions to the Proposal: Include this form in your Proposal package (Attachment D)

The Proposer shall clearly indicate each exception taken and indicate the alternative language along with the business need for the alternative language. The failure to identify exceptions or proposed changes with a full explanation will constitute acceptance by the Proposer of the Solicitation as proposed by the City. The City reserves the right to reject a Proposal containing exceptions, additions, qualifications or conditions not called for in the Solicitation.

2. NON-COLLUSION, NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING:

- i. On November 10, 2011, the Austin City Council adopted Ordinance No. 20111110-052 amending Chapter 2-7, Article 6 of the City Code relating to Anti-Lobbying and Procurement. The policy defined in this Code applies to Solicitations for goods and/or services requiring City Council approval under City Charter Article VII, Section 15 (Purchase Procedures). During the No-Contact Period, Offerors or potential Offerors are prohibited from making a representation to anyone other than the Authorized Contact Person in the Solicitation as the contact for questions and comments regarding the Solicitation.
- ii. If during the No-Contact Period an Offeror makes a representation to anyone other than the Authorized Contact Person for the Solicitation, the Offeror's Offer is disqualified from further consideration except as permitted in the Ordinance.
- iii. If a Respondent has been disqualified under this article more than two times in a sixty (60) month period, the Purchasing Officer shall debar the Offeror from doing business with the City for a period not to exceed three (3) years, provided the Respondent is given written notice and a hearing in advance of the debarment.
- iv. Offerors submitting Offers and signing the Cover Sheet on this Solicitation agree to Section 0810, Non-Collusion, Non-Conflict of Interest, and Anti-Lobbying Affidavit certifying that the Offeror has not in any way directly or indirectly made representations to anyone other than the Authorized Contact Person during the No-Contact Period as defined in the Ordinance. The text of the City Ordinance is posted on the Internet at: <http://www.ci.austin.tx.us/edims/document.cfm?id=161145>

3. PROPOSAL ACCEPTANCE PERIOD:

All Proposals are valid for a period of one hundred and eighty (180) calendar days subsequent to the RFP closing date unless a longer acceptance period is offered in the Proposal.

4. PROPRIETARY INFORMATION:

All material submitted to the City becomes public property and is subject to the Texas Open Records Act upon receipt. If a Proposer does not desire proprietary information in the Proposal to be disclosed, each page shall be identified and marked proprietary at time of submittal. The City will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information shall be disclosed, however, lies with the Texas Attorney General. Failure to identify proprietary information will result in all unmarked sections being deemed non-proprietary and available upon public request.

**CITY OF AUSTIN
PURCHASING OFFICE
PROPOSAL PREPARATION INSTRUCTIONS AND EVALUATION FACTORS
SOLICITATION NUMBER: RFP 6200 SMB0202**

5. PROPOSAL PREPARATION COST:

All costs directly or indirectly related to preparation of a response to the RFP or any oral presentation required to supplement and/or clarify a Proposal which may be required by the City shall be the sole responsibility of the Proposer.

6. EXCEPTIONS:

Be advised that exceptions to any portion of the Solicitation may jeopardize acceptance of the Proposal.

7. EVALUATION FACTORS AND AWARD:

A. **Award:** To accommodate the anticipated volume and geographic distribution of services to be performed under the Contract, the City intends to make four awards according to the categories/groups below or any other combination deemed most advantageous to the City. Offerors may be considered for one or more areas; however, the City may not award multiple areas to one Offeror, and the City will assign the area at its sole discretion.

- a. Zone 1 – North of Colorado River
- b. Zone 2 – South of Colorado River
- c. Urban Trails
- d. Orphan Properties and Rows

B. Evaluation Factors: Maximum 100 points.

All Proposals will be evaluated based on the following criteria and rankings.

- | | |
|--------------------------------------|------------------|
| 1. Experience/Qualifications: | 35 points |
| 2. Staffing Plan: | 20 points |
| 3. Equipment: | 10 points |
| 4. Proposed Cost: | 25 points |
| 5. Local Business Presence: | 10 points |

The City seeks opportunities for businesses in the Austin Corporate City Limits to participate on City contracts. A firm (Proposer or Subcontractor) is considered to have a Local Business Presence if the firm is headquartered in the Austin Corporate City Limits, or has a branch office located in the Austin Corporate City Limits in operation for the last five (5) years. The City defines headquarters as the administrative center where most of the important functions and full responsibility for managing and coordinating the business activities of the firm are located. The City defines branch office as a smaller, remotely located office that is separate from a firm's headquarters that offers the services requested and required under this solicitation.

Points will be awarded through a combination of the Proposer's Local Business Presence and/or the Local Business Presence of their subcontractors. Evaluation of the Team's Percentage of Local Business Presence will be based on the dollar amount of work as reflected in the Proposer's MBE/WBE Compliance Plan or MBE/WBE Utilization Plan. Specify if and by which definition the Proposer or Subcontractor(s) have a local business presence. Local Business Presence shall be scored according to this table:

Team's Local Business Presence	Points Awarded
Local business presence of 90% to 100%	10
Local business presence of 75% to 89%	8
Local business presence of 50% to 74%	6
Local business presence of 25% to 49%	4
Local presence of between 1 and 24%	2
No local presence	0

**CITY OF AUSTIN
PURCHASING OFFICE
PROPOSAL PREPARATION INSTRUCTIONS AND EVALUATION FACTORS
SOLICITATION NUMBER: RFP 6200 SMB0202**

6. **Optional Presentations and Demonstrations.** The City will score Proposals on the basis of the criteria listed above. The City may select a “short list” of Offerors based on those scores. “Short-listed” Offerors may be invited for presentations, or demonstrations with the City. The City reserves the right to re-score “short-listed” Proposals as a result, and to make award recommendations on that basis.

Section 0605: Local Business Presence Identification

A firm (Offeror or Subcontractor) is considered to have a Local Business Presence if the firm is headquartered in the Austin Corporate City Limits, or has a branch office located in the Austin Corporate City Limits in operation for the last five (5) years, currently employs residents of the City of Austin, Texas, and will use employees that reside in the City of Austin, Texas, to support this Contract. The City defines headquarters as the administrative center where most of the important functions and full responsibility for managing and coordinating the business activities of the firm are located. The City defines branch office as a smaller, remotely located office that is separate from a firm's headquarters that offers the services requested and required under this solicitation.

OFFEROR MUST SUBMIT THE FOLLOWING INFORMATION FOR EACH LOCAL BUSINESS (INCLUDING THE OFFEROR, IF APPLICABLE) TO BE CONSIDERED FOR LOCAL PRESENCE.

NOTE: ALL FIRMS MUST BE IDENTIFIED ON THE MBE/WBE COMPLIANCE PLAN OR NO GOALS UTILIZATION PLAN (REFERENCE SECTION 0900).

USE ADDITIONAL PAGES AS NECESSARY

OFFEROR:

Name of Local Firm		
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years?	Yes	No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

SUBCONTRACTOR(S):

Name of Local Firm		
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years	Yes	No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

SUBCONTRACTOR(S):

Name of Local Firm		
Physical Address		
Is your headquarters located in the Corporate City Limits? (circle one)	Yes	No
or		
Has your branch office been located in the Corporate City Limits for the last 5 years	Yes	No
Will your business be providing additional economic development opportunities created by the contract award? (e.g., hiring, or employing residents of the City of Austin or increasing tax revenue?)	Yes	No

Section 0700: Reference Sheet

Responding Company Name _____

The City at its discretion may check references in order to determine the Offeror's experience and ability to provide the products and/or services described in this Solicitation. The Offeror shall furnish at least 3 complete and verifiable references. References shall consist of customers to whom the offeror has provided the same or similar services within the last 5 years. References shall indicate a record of positive past performance.

1. Company's Name _____

Name and Title of Contact _____

Project Name _____

Present Address _____

City, State, Zip Code _____

Telephone Number (____) _____ Fax Number (____) _____

Email Address _____

2. Company's Name _____

Name and Title of Contact _____

Project Name _____

Present Address _____

City, State, Zip Code _____

Telephone Number (____) _____ Fax Number (____) _____

Email Address _____

3. Company's Name _____

Name and Title of Contact _____

Project Name _____

Present Address _____

City, State, Zip Code _____

Telephone Number (____) _____ Fax Number (____) _____

Email Address _____

City of Austin, Texas
Section 0800
NON-DISCRIMINATION AND NON-RETALIATION CERTIFICATION

City of Austin, Texas

Equal Employment/Fair Housing Office

To: City of Austin, Texas,

I hereby certify that our firm complies with the Code of the City of Austin, Section 5-4-2 as reiterated below, and agrees:

- (1) Not to engage in any discriminatory employment practice defined in this chapter.
- (2) To take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without discrimination being practiced against them as defined in this chapter, including affirmative action relative to employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training or any other terms, conditions or privileges of employment.
- (3) To post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Equal Employment/Fair Housing Office setting forth the provisions of this chapter.
- (4) To state in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, national origin, sexual orientation, gender identity, disability, sex or age.
- (5) To obtain a written statement from any labor union or labor organization furnishing labor or service to Contractors in which said union or organization has agreed not to engage in any discriminatory employment practices as defined in this chapter and to take affirmative action to implement policies and provisions of this chapter.
- (6) To cooperate fully with City and the Equal Employment/Fair Housing Office in connection with any investigation or conciliation effort of the Equal Employment/Fair Housing Office to ensure that the purpose of the provisions against discriminatory employment practices are being carried out.
- (7) To require of all subcontractors having 15 or more employees who hold any subcontract providing for the expenditure of \$2,000 or more in connection with any contract with the City subject to the terms of this chapter that they do not engage in any discriminatory employment practice as defined in this chapter

For the purposes of this Offer and any resulting Contract, Contractor adopts the provisions of the City's Minimum Standard Non-Discrimination and Non-Retaliation Policy set forth below.

City of Austin
Minimum Standard Non-Discrimination and Non-Retaliation in Employment Policy

As an Equal Employment Opportunity (EEO) employer, the Contractor will conduct its personnel activities in accordance with established federal, state and local EEO laws and regulations.

The Contractor will not discriminate against any applicant or employee based on race, creed, color, national origin, sex, age, religion, veteran status, gender identity, disability, or sexual orientation. This policy covers all aspects of employment, including hiring, placement, upgrading, transfer, demotion, recruitment, recruitment advertising, selection for training and apprenticeship, rates of pay or other forms of compensation, and layoff or termination.

The Contractor agrees to prohibit retaliation, discharge or otherwise discrimination against any employee or applicant for employment who has inquired about, discussed or disclosed their compensation.

Further, employees who experience discrimination, sexual harassment, or another form of harassment should immediately report it to their supervisor. If this is not a suitable avenue for addressing their complaint, employees are advised to contact another member of management or their human resources representative. No employee shall be discriminated against, harassed, intimidated, nor suffer any reprisal as a result of reporting a violation of

this policy. Furthermore, any employee, supervisor, or manager who becomes aware of any such discrimination or harassment should immediately report it to executive management or the human resources office to ensure that such conduct does not continue.

Contractor agrees that to the extent of any inconsistency, omission, or conflict with its current non-discrimination and non-retaliation employment policy, the Contractor has expressly adopted the provisions of the City's Minimum Non-Discrimination Policy contained in Section 5-4-2 of the City Code and set forth above, as the Contractor's Non-Discrimination Policy or as an amendment to such Policy and such provisions are intended to not only supplement the Contractor's policy, but will also supersede the Contractor's policy to the extent of any conflict.

UPON CONTRACT AWARD, THE CONTRACTOR SHALL PROVIDE THE CITY A COPY OF THE CONTRACTOR'S NON-DISCRIMINATION AND NON-RETALIATION POLICIES ON COMPANY LETTERHEAD, WHICH CONFORMS IN FORM, SCOPE, AND CONTENT TO THE CITY'S MINIMUM NON-DISCRIMINATION AND NON-RETALIATION POLICIES, AS SET FORTH HEREIN, **OR** THIS NON-DISCRIMINATION AND NON-RETALIATION POLICY, WHICH HAS BEEN ADOPTED BY THE CONTRACTOR FOR ALL PURPOSES WILL BE CONSIDERED THE CONTRACTOR'S NON-DISCRIMINATION AND NON-RETALIATION POLICY WITHOUT THE REQUIREMENT OF A SEPARATE SUBMITTAL.

Sanctions:

Our firm understands that non-compliance with Chapter 5-4 and the City's Non-Retaliation Policy may result in sanctions, including termination of the contract and suspension or debarment from participation in future City contracts until deemed compliant with the requirements of Chapter 5-4 and the Non-Retaliation Policy.

Term:

The Contractor agrees that this Section 0800 Non-Discrimination and Non-Retaliation Certificate of the Contractor's separate conforming policy, which the Contractor has executed and filed with the City, will remain in force and effect for one year from the date of filing. The Contractor further agrees that, in consideration of the receipt of continued Contract payment, the Contractor's Non-Discrimination and Non-Retaliation Policy will automatically renew from year-to-year for the term of the underlying Contract.

Dated this _____ day of _____, _____

CONTRACTOR	_____
Authorized Signature	_____
Title	_____

Section 0815: Living Wages Contractor Certification

Company Name _____

Pursuant to the Living Wages provision (reference Section 0400, Supplemental Purchase Provisions) the Contractor is required to pay to all employees directly assigned to this City contract a minimum Living Wage equal to or greater than \$13.50 per hour.

The below listed employees of the Contractor who are directly assigned to this contract are compensated at wage rates equal to or greater than \$13.50 per hour.

Employee Name	Employee Job Title

USE ADDITIONAL PAGES AS NECESSARY

- (1) All future employees assigned to this Contract will be paid a minimum Living Wage equal to or greater than \$13.50 per hour.
- (2) Our firm will not retaliate against any employee claiming non-compliance with the Living Wage provision.

A Contractor who violates this Living Wage provision shall pay each affected employee the amount of the deficiency for each day the violation continues. Willful or repeated violations of the provision or fraudulent statements made on this certification may result in termination of this Contract for Cause and subject the firm to possible suspension or debarment, or result in legal action.

Section 0835: Non-Resident Bidder Provisions

Company Name _____

- A. Bidder must answer the following questions in accordance with Vernon's Texas Statutes and Codes Annotated Government Code 2252.002, as amended:

Is the Bidder that is making and submitting this Bid a "Resident Bidder" or a "non-resident Bidder"?

Answer: _____

- (1) Texas Resident Bidder- A Bidder whose principle place of business is in Texas and includes a Contractor whose ultimate parent company or majority owner has its principal place of business in Texas.
(2) Nonresident Bidder- A Bidder who is not a Texas Resident Bidder.

- B. If the Bidder is a "Nonresident Bidder" does the state, in which the Nonresident Bidder's principal place of business is located, have a law requiring a Nonresident Bidder of that state to bid a certain amount or percentage under the Bid of a Resident Bidder of that state in order for the nonresident Bidder of that state to be awarded a Contract on such bid in said state?

Answer: _____ Which State: _____

- C. If the answer to Question B is "yes", then what amount or percentage must a Texas Resident Bidder bid under the bid price of a Resident Bidder of that state in order to be awarded a Contract on such bid in said state?

Answer: _____

Section 0900: Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Form

SOLICITATION NUMBER:	SMB0202
PROJECT NAME:	GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

The City of Austin has determined that no goals are appropriate for this project. Even though goals were not assigned for this solicitation, the Bidder/Proposer is required to comply with the City's MBE/WBE Procurement Program, if areas of subcontracting are identified.

If any service is needed to perform the Contract and the Bidder/Proposer does not perform the service with its own workforce or if supplies or materials are required and the Bidder/Proposer does not have the supplies or materials in its inventory, the Bidder/Proposer shall contact the Small and Minority Business Resources Department (SMBR) at (512) 974-7600 to obtain a list of MBE and WBE firms available to perform the service or provide the supplies or materials. The Bidder/Proposer must also make a Good Faith Effort to use available MBE and WBE firms. Good Faith Efforts include but are not limited to contacting the listed MBE and WBE firms to solicit their interest in performing on the Contract, using MBE and WBE firms that have shown an interest, meet qualifications, and are competitive in the market; and documenting the results of the contacts.

Will subcontractors or sub-consultants or suppliers be used to perform portions of this Contract?

No If no, please sign the No Goals Form and submit it with your Bid/Proposal in a sealed envelope

Yes If yes, please contact SMBR to obtain further instructions and an availability list and perform Good Faith Efforts. Complete and submit the No Goals Form and the No Goals Utilization Plan with your Bid/Proposal in a sealed envelope.

After Contract award, if your firm subcontracts any portion of the Contract, it is a requirement to complete Good Faith Efforts and the No Goals Utilization Plan, listing any subcontractor, sub-consultant, or supplier. Return the completed Plan to the Project Manager or the Contract Manager.

I understand that even though goals were not assigned, I must comply with the City's MBE/WBE Procurement Program if subcontracting areas are identified. I agree that this No Goals Form and No Goals Utilization Plan shall become a part of my Contract with the City of Austin.	

Company Name	

Name and Title of Authorized Representative (Print or Type)	

Signature	Date

Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Utilization Plan
(Please duplicate as needed)

SOLICITATION NUMBER:	SMB0202
PROJECT NAME:	GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

PRIME CONTRACTOR / CONSULTANT COMPANY INFORMATION

Name of Contractor/Consultant			
Address			
City, State Zip			
Phone Number		Fax Number	
Name of Contact Person			
Is Company City certified?	Yes <input type="checkbox"/> No <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> MBE/WBE Joint Venture <input type="checkbox"/>		

I certify that the information included in this No Goals Utilization Plan is true and complete to the best of my knowledge and belief. I further understand and agree that the information in this document shall become part of my Contract with the City of Austin.

Name and Title of Authorized Representative (Print or Type)

Signature

Date

Provide a list of all proposed subcontractors / sub-consultants / suppliers that will be used in the performance of this Contract. **Attach Good Faith Effort documentation if non MBE/WBE firms will be used.**

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

FOR SMALL AND MINORITY BUSINESS RESOURCES DEPARTMENT USE ONLY:

Having reviewed this plan, I acknowledge that the proposer (HAS) or (HAS NOT) complied with City Code Chapter 2-9A/B/C/D, as amended.

Reviewing Counselor _____ Date _____
 Director/Deputy Director _____ Date _____

ATTACHMENT D



CITY OF AUSTIN PURCHASING OFFICE EXCEPTIONS

Solicitation Number: 6200 SMB0202

The City will presume that the Offeror is in agreement with all sections of the solicitation unless the Offeror takes specific exception as indicated below. The City, at its sole discretion, may negotiate exceptions to the sections contained in the solicitation documents or the City may deem the Offer non-responsive. The Offeror that is awarded the contract shall sign the contract with the accepted or negotiated sections.

Place this attachment in Tab 8 – Exceptions to your Proposal. Copies of this form may be utilized if additional pages are needed.

☐ Accepted as written.

☐ Not accepted as written. See below:

Indicate:

- ☐ 0300 Standard Purchase Terms & Conditions
- ☐ 0400 Supplemental Purchase Provisions
- ☐ 0500 Scope of Work

Page Number

Section Number

Section Description

Alternative Language:

Justification:

Section 0900: Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Form

SOLICITATION NUMBER: SMB0202

PROJECT NAME: GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS,
AND URBAN TRAILS

The City of Austin has determined that no goals are appropriate for this project. Even though goals were not assigned for this solicitation, the Bidder/Proposer is required to comply with the City's MBE/WBE Procurement Program, if areas of subcontracting are identified.

If any service is needed to perform the Contract and the Bidder/Proposer does not perform the service with its own workforce or if supplies or materials are required and the Bidder/Proposer does not have the supplies or materials in its inventory, the Bidder/Proposer shall contact the Small and Minority Business Resources Department (SMBR) at (512) 974-7600 to obtain a list of MBE and WBE firms available to perform the service or provide the supplies or materials. The Bidder/Proposer must also make a Good Faith Effort to use available MBE and WBE firms. Good Faith Efforts include but are not limited to contacting the listed MBE and WBE firms to solicit their interest in performing on the Contract, using MBE and WBE firms that have shown an interest, meet qualifications, and are competitive in the market; and documenting the results of the contacts.

Will subcontractors or sub-consultants or suppliers be used to perform portions of this Contract?

No ☒ If no, please sign the No Goals Form and submit it with your Bid/Proposal in a sealed envelope

Yes ☐ If yes, please contact SMBR to obtain further instructions and an availability list and perform Good Faith Efforts. Complete and submit the No Goals Form and the No Goals Utilization Plan with your Bid/Proposal in a sealed envelope.

After Contract award, if your firm subcontracts any portion of the Contract, it is a requirement to complete Good Faith Efforts and the No Goals Utilization Plan, listing any subcontractor, sub-consultant, or supplier. Return the completed Plan to the Project Manager or the Contract Manager.

I understand that even though goals were not assigned, I must comply with the City's MBE/WBE Procurement Program if subcontracting areas are identified. I agree that this No Goals Form and No Goals Utilization Plan shall become a part of my Contract with the City of Austin.

Pampered Lawns Austin, Inc

Company Name

Mark McNabb - President

Name and Title of Authorized Representative (Print or Type)

Mark McNabb

Signature

2/1-4/17

Date

Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Utilization Plan
(Please duplicate as needed)

SOLICITATION NUMBER: SMB0202

PROJECT NAME: GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS,
AND URBAN TRAILS

PRIME CONTRACTOR / CONSULTANT COMPANY INFORMATION

Name of Contractor/Consultant	Pampered Lawns Austin, Inc.		
Address	13805 Dragline Drive		
City, State Zip	Austin, TX 78728		
Phone Number	(512) 251-1295	Fax Number	(512) 990-5909
Name of Contact Person	Mark McNabb		
Is Company City certified?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> MBE/WBE Joint Venture <input type="checkbox"/> SBE <input checked="" type="checkbox"/>		

I certify that the information included in this No Goals Utilization Plan is true and complete to the best of my knowledge and belief. I further understand and agree that the information in this document shall become part of my Contract with the City of Austin.

Mark McNabb - President
Name and Title of Authorized Representative (Print or Type)

Signature

2/14/17
Date

Provide a list of all proposed subcontractors / sub-consultants / suppliers that will be used in the performance of this Contract. Attach Good Faith Effort documentation if non MBE/WBE firms will be used.

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

FOR SMALL AND MINORITY BUSINESS RESOURCES DEPARTMENT USE ONLY:

Having reviewed this plan, I acknowledge that the proposer (HAS) or (HAS NOT) complied with City Code Chapter 2-9A/B/C/D, as amended.

Reviewing Counselor  Date 2/21/17 Director/Deputy Director  Date 2-22-17

Section 0900: Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Form

SOLICITATION NUMBER: SMB0202

PROJECT NAME: GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS,
AND URBAN TRAILS

The City of Austin has determined that no goals are appropriate for this project. Even though goals were not assigned for this solicitation, the Bidder/Proposer is required to comply with the City's MBE/WBE Procurement Program, if areas of subcontracting are identified.

If any service is needed to perform the Contract and the Bidder/Proposer does not perform the service with its own workforce or if supplies or materials are required and the Bidder/Proposer does not have the supplies or materials in its inventory, the Bidder/Proposer shall contact the Small and Minority Business Resources Department (SMBR) at (512) 974-7600 to obtain a list of MBE and WBE firms available to perform the service or provide the supplies or materials. The Bidder/Proposer must also make a Good Faith Effort to use available MBE and WBE firms. Good Faith Efforts include but are not limited to contacting the listed MBE and WBE firms to solicit their interest in performing on the Contract, using MBE and WBE firms that have shown an interest, meet qualifications, and are competitive in the market; and documenting the results of the contacts.

Will subcontractors or sub-consultants or suppliers be used to perform portions of this Contract?

No X If no, please sign the No Goals Form and submit it with your Bid/Proposal in a sealed envelope

If yes, please contact SMBR to obtain further instructions and an availability list and perform Good Faith Efforts. Complete and submit the No Goals Form and the No Goals Utilization Plan with your Bid/Proposal in a sealed envelope.

After Contract award, if your firm subcontracts any portion of the Contract, it is a requirement to complete Good Faith Efforts and the No Goals Utilization Plan, listing any subcontractor, sub-consultant, or supplier. Return the completed Plan to the Project Manager or the Contract Manager.

I understand that even though goals were not assigned, I must comply with the City's MBE/WBE Procurement Program if subcontracting areas are identified. I agree that this No Goals Form and No Goals Utilization Plan shall become a part of my Contract with the City of Austin.

GREATER TEXAS LANDSCAPE SERVICES

Company Name

ROTH M. RAMONIS, VICE PRESIDENT

Name and Title of Authorized Representative (Print or Type)

Signature

Date

2-10-17

Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Utilization Plan
(Please duplicate as needed)

SOLICITATION NUMBER:	SMB0202
PROJECT NAME:	GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

PRIME CONTRACTOR / CONSULTANT COMPANY INFORMATION

Name of Contractor/Consultant	GREATER TEXAS LANDSCAPE SERVICES		
Address	1141 PENION DRIVE		
City, State Zip	AUSTIN, TEXAS 78748		
Phone Number	512-462-2311	Fax Number	512-443-2737
Name of Contact Person	RUTH M. RAMONIS		
Is Company City certified?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> MBE/WBE Joint Venture <input type="checkbox"/>		

I certify that the information included in this No Goals Utilization Plan is true and complete to the best of my knowledge and belief. I further understand and agree that the information in this document shall become part of my Contract with the City of Austin.

RUTH M. RAMONIS, VICE PRESIDENT
Name and Title of Authorized Representative (Print or Type)

[Signature]
Signature

2-10-17
Date

Provide a list of all proposed subcontractors / sub-consultants / suppliers that will be used in the performance of this Contract. **Attach Good Faith Effort documentation if non MBE/WBE firms will be used.**

Sub-Contractor / Sub-Consultant	CERTIFIED ARBOR CARE		
City of Austin Certified	MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code	BEN 8322042		
Contact Person	DEBBIE EVANS	Phone Number	512-775-9182
Amount of Subcontract	\$ 0 ONLY USED AS PROPOSED		
List commodity codes & description of services	TREE SERVICES FOR LARGE PRUNING		

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

FOR SMALL AND MINORITY BUSINESS RESOURCES DEPARTMENT USE ONLY:

Having reviewed this plan, I acknowledge that the proposer (HAS) or (HAS NOT) complied with City C 9A/B/C/D, as amended.

Reviewing Counselor [Signature] Date 2/21/17 Director/Deputy Director [Signature] Date 2-22-17

Section 0900: Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Form

SOLICITATION NUMBER: SMB0202

PROJECT NAME: GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

The City of Austin has determined that no goals are appropriate for this project. Even though goals were not assigned for this solicitation, the Bidder/Proposer is required to comply with the City's MBE/WBE Procurement Program, if areas of subcontracting are identified.

If any service is needed to perform the Contract and the Bidder/Proposer does not perform the service with its own workforce or if supplies or materials are required and the Bidder/Proposer does not have the supplies or materials in its inventory, the Bidder/Proposer shall contact the Small and Minority Business Resources Department (SMBR) at (512) 974-7600 to obtain a list of MBE and WBE firms available to perform the service or provide the supplies or materials. The Bidder/Proposer must also make a Good Faith Effort to use available MBE and WBE firms. Good Faith Efforts include but are not limited to contacting the listed MBE and WBE firms to solicit their interest in performing on the Contract, using MBE and WBE firms that have shown an interest, meet qualifications, and are competitive in the market, and documenting the results of the contacts.

Will subcontractors or sub-consultants or suppliers be used to perform portions of this Contract?

No X If no, please sign the No Goals Form and submit it with your Bid/Proposal in a sealed envelope

Yes If yes, please contact SMBR to obtain further instructions and an availability list and perform Good Faith Efforts. Complete and submit the No Goals Form and the No Goals Utilization Plan with your Bid/Proposal in a sealed envelope.

After Contract award, if your firm subcontracts any portion of the Contract, it is a requirement to complete Good Faith Efforts and the No Goals Utilization Plan, listing any subcontractor, sub-consultant, or supplier. Return the completed Plan to the Project Manager or the Contract Manager.

I understand that even though goals were not assigned, I must comply with the City's MBE/WBE Procurement Program if subcontracting areas are identified. I agree that this No Goals Form and No Goals Utilization Plan shall become a part of my Contract with the City of Austin.

ABESCAPE GROUP, LLC

Company Name

ABRAHAM HERRERA - OWNER

Name and Title of Authorized Representative (Print or Type)



Signature

2/10/17
Date

Minority- and Women-Owned Business Enterprise (MBE/WBE) Procurement Program No Goals Utilization Plan
(Please duplicate as needed)

SOLICITATION NUMBER:	SMB0202
PROJECT NAME	GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, RIGHT OF WAYS, AND URBAN TRAILS

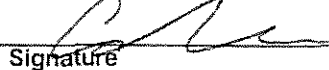
PRIME CONTRACTOR / CONSULTANT COMPANY INFORMATION

Name of Contractor/Consultant	ABESCAPE GROUP, LLC		
Address	9807 RANCH ROAD 620 N. unit # 24307		
City, State Zip	AUSTIN, TEXAS 78726		
Phone Number	(512) 790-4223	Fax Number	(915) 231-6298
Name of Contact Person	FERNANDO CARDENAS		
Is Company City certified?	Yes <input type="checkbox"/> No <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> MBE/WBE Joint Venture <input type="checkbox"/>		

I certify that the information included in this No Goals Utilization Plan is true and complete to the best of my knowledge and belief. I further understand and agree that the information in this document shall become part of my Contract with the City of Austin.

ABRAHAM HERRERA – OWNER

Name and Title of Authorized Representative (Print or Type)



Signature

2/10/17

Date

Provide a list of all proposed subcontractors / sub-consultants / suppliers that will be used in the performance of this Contract. Attach Good Faith Effort documentation if non MBE/WBE firms will be used.

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

Sub-Contractor / Sub-Consultant			
City of Austin Certified	MBE <input type="checkbox"/> WBE <input type="checkbox"/> Ethics / Gender Code: <input type="checkbox"/> Non-Certified		
Vendor ID Code			
Contact Person		Phone Number	
Amount of Subcontract	\$		
List commodity codes & description of services			

AND MINORITY BUSINESS RESOURCES DEPARTMENT USE ONLY:

By signing this plan, I acknowledge that the proposer (HAS) or (HAS NOT) complied with City Code Chapter 2- amended.

Reviewing Counselor 

Date 2/10/17

Director/Deputy Director 

Date 2-22-17

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

ABESCAPE GROUP, LLC
Austin, TX United States

Certificate Number:
2017-216571

Date Filed:
05/31/2017

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Austin

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

6200 NA170000160

GROUNDS MAINTENANCE FOR MEDIANS, ORPHAN PROPERTIES, PONDS AND CREEKS, RIGHT OF WAY, AND URBAN TRAILS

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Herrera, Abraham	Austin, TX United States	X	


5 Check only if there is NO Interested Party.

☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.




Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Abraham Herrera, this the 1 day of June, 2017, to certify which, witness my hand and seal of office.


Signature of officer administering oath

Leah Vick
Printed name of officer administering oath

Notary Public
Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Greater Texas Landscapes
Austin, TX United States

Certificate Number:
2017-211768

Date Filed:
05/23/2017

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Austin

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

NA170000160
Medians & ROW's south of the Colorado

4 Name of Interested Party

City, State, Country (place of business)

Nature of interest
(check applicable)

Controlling

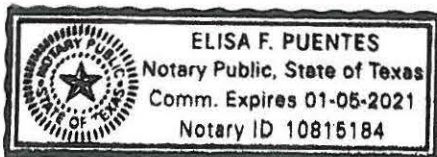
Intermediary

5 Check only if there is NO Interested Party.



6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



[Signature]
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Ruth Ramonis, this the 23rd day of May, 2017, to certify which, witness my hand and seal of office.

[Signature]
Signature of officer administering oath

Elisa F. Puentes
Printed name of officer administering oath

Office Manager
Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2017-211905

Date Filed:
05/23/2017

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Great Western Managed Services Co
Austin, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Austin

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

NA170000160
Grounds Maintenance for Creeks and Rivers

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Great Western Managed Services	Austin, TX United States	X	

5 Check only if there is NO Interested Party.

☐

6 AFFIDAVIT



I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

[Signature]

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said ELIZABETH KOEHLER, this the 25TH day of MAY, 20 17, to certify which, witness my hand and seal of office.

[Signature]
Signature of officer administering oath

JENNIFER L. MUTERS
Printed name of officer administering oath

NOTARY PUBLIC
Title of officer administering oath

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Pampered Lawns Austin, Inc.
Austin, TX United States

Certificate Number:
2017-212691

Date Filed:
05/24/2017

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Austin

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

MA 6200 NA 170000 160
Grounds Maintenance

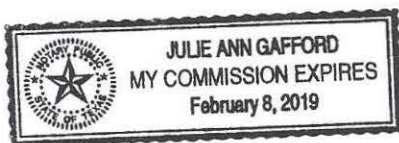
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	McNabb, Mark	Austin, TX United States	X	

5 Check only if there is NO Interested Party.

☐

6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Mark McNabb, this the 24 day of May, 2017, to certify which, witness my hand and seal of office.

Signature of officer administering oath: Julie Ann Gafford
Printed name of officer administering oath: Julie Ann Gafford
Title of officer administering oath: Notary

GOAL DETERMINATION REQUEST FORM

Buyer Name/Phone	Jonathan Dalchau	PM Name/Phone	Brenda Jimenez / 512-974-7955
Sponsor/User Dept.	Public Works	Sponsor Name/Phone	Rob Grotty / 512-974-9198
Solicitation No	RFP SMB0202	Project Name	Grounds Maintenance
Contract Amount	\$3,250,000	Ad Date (if applicable)	1/9/2017
Procurement Type			
<input type="checkbox"/> AD – CSP <input type="checkbox"/> AD – Design Build Op Maint <input type="checkbox"/> IFB – IDIQ <input checked="" type="checkbox"/> Nonprofessional Services <input type="checkbox"/> Critical Business Need <input type="checkbox"/> Sole Source* <input type="checkbox"/> AD – CM@R <input type="checkbox"/> AD – JOC <input type="checkbox"/> PS – Project Specific <input type="checkbox"/> Commodities/Goods <input type="checkbox"/> Interlocal Agreement <input type="checkbox"/> AD – Design Build <input type="checkbox"/> IFB – Construction <input type="checkbox"/> PS – Rotation List <input type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Ratification			
Provide Project Description**			
This solicitation will provide ground maintenance for medians, right of ways, and urban trails for property within the City limits and will include mowing and trash removal services. Contract is expected to be awarded to three different vendors by zone.			
Project History: Was a solicitation previously issued; if so were goals established? Were subcontractors/subconsultants utilized? Include prior Solicitation No.			
Previous contract is NA160000094 - No Goals Assigned			
List the scopes of work (commodity codes) for this project. (Attach commodity breakdown by percentage; eCAPRIS printout acceptable)			
98836 (100%)			
Arturo Salinas		12/29/2016	
Buyer Confirmation		Date	

* Sole Source must include Certificate of Exemption

**Project Description not required for Sole Source

FOR SMBR USE ONLY			
Date Received	12/29/2016	Date Assigned to BDC	12/29/2016
In accordance with Chapter 2-9(A-D)-19 of the Austin City Code, SMBR makes the following determination:			
<input type="checkbox"/> Goals	% MBE	% WBE	
<input type="checkbox"/> Subgoals	% African American	% Hispanic	
	% Asian/Native American	% WBE	
<input type="checkbox"/> Exempt from MBE/WBE Procurement Program		<input checked="" type="checkbox"/> No Goals	

GOAL DETERMINATION REQUEST FORM

This determination is based upon the following:

- | | |
|--|---|
| <input type="checkbox"/> Insufficient availability of M/WBEs | <input type="checkbox"/> No availability of M/WBEs |
| <input type="checkbox"/> Insufficient subcontracting opportunities | <input checked="" type="checkbox"/> No subcontracting opportunities |
| <input type="checkbox"/> Sufficient availability of M/WBEs | <input type="checkbox"/> Sufficient subcontracting opportunities |
| <input type="checkbox"/> Sole Source | <input type="checkbox"/> Other |

If Other was selected, provide reasoning:

MBE/WBE/DBE Availability

There are 12 MBE/WBEs available.

Subcontracting Opportunities Identified

No subcontracting opportunities.

Arturo Salinas

SMBR/Staff

Signature/ Date

SMBR Director or Designee

Date

Returned to/ Date: